

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, January 5, 2009

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, January 5, 2009 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
Mrs. Burch
Mr. Cohen
Mrs. Dawson
Mrs. Feigeles
Mr. Gniewek
Mr. Munday
Mr. Stokes
Mrs. Wall
Mrs. Pascarella, Boonton Township Representative

Also present: Dr. Kazmark, Superintendent, Mary Wallace, MLEA President, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

There were no comments or requests from the MLEA President.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

CONSIDERATION OF MINUTES

Motion by Mr. Cohen, seconded by Mrs. Dawson, to approve the minutes of the Regular Meeting of December 15, 2008 with the following corrections:

Page 14, paragraph 3, change to read Borough Council Facilities Committee gave a presentation to the Borough Council.

Page 15, delete the statement that Mr. Munday left the meeting.

Motion carried 9-0-1 (Abstain-Mrs. Pascarella).

Motion by Mrs. Burch, seconded by Mrs. Dawson, to approve the minutes of the Executive Session of December 15, 2008 as presented.

Motion carried 9-0-1 (Abstain-Mrs. Pascarella).

COMMUNICATIONS

Dr. Kazmark distributed an invitation from the Morris County Freeholders to attend a panel discussion regarding our schools and financial issues.

Dr. Kazmark advised that a letter was received from the Department of Education advising that the district's Long Range Facilities Plan has been found to be complete.

Dr. Kazmark distributed an article from the NJEA Review on the topic of student cheating that includes praise for the Mountain Lakes Code of Conduct and the suggestion that other districts do the same.

Discussion took place regarding a communication received from the Board Attorney with respect to a recent decision regarding the role and voting powers of sending district representatives. Dr. Kazmark will follow up with the Attorney to verify that the Board is following the correct procedures and to inquire as to the penalties that could be assessed in the event that the Boonton Township representative votes on something she is not supposed to vote on.

Mr. Munday distributed an article regarding harassment and bullying that suggests the setting up of a student mediation program.

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

COMMITTEE REPORTS

SPECIAL EDUCATION FORUM

Mrs. Wall advised that there will be a program presented on Tuesday, January 13 at 7:30 in the high school library by the high school child study team on the topic "What is in my Child's IEP". Students are being encouraged to attend with their parents.

HOME AND SCHOOL ASSOCIATION

Dr. Kazmark advised that there will be a presentation on the topic of student drivers at the meeting scheduled tomorrow night. Ms. Feigeles advised that the high school principal has offered an incentive for students to attend that would be a free pass from gym on Friday.

BOONTON TOWNSHIP REPORT

Mrs. Pascarella advised that the Boonton Township district passed their QSAC with 98 points and they were very pleased.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mrs. Pascarella, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, that the Check Register for the month of November 2008 be approved for payment as follows:

326-08
Check
Register

(1) Hand Checks	Check #09017	through #09019	\$46,996.87
(2) Wire Transfers			\$2,548,352.88
(3) Computer Checks	Check #65316	through #65409	\$202,295.11
		Total	\$2,797,644.86

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve the following attached policies for presentation for first reading, subject to Policy Committee review:

327-08
Policies
First
Reading

#1100 Communicating with the Public - revised
#1330 Use of School Facilities; Community Use - revised
#3220/3230 State Funds: Federal Funds - revised
#3326 Payment of Claims - revised

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued

#3541.32 District Owned Vehicles

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to adopt, at second reading, the following policies:

328-08
Policies
Second
Reading

- #4112.8 Nepotism – Teaching Staff – revised
- #4212.8 Nepotism – Support Staff – revised
- #5131.1 Harassment, Intimidation, Bullying – revised
- #6145.3 Publications – revised
- #7110 Long Range Facilities Planning
- #7115.1 Supervision of Construction - revised

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to accept a gift of \$250.00 from Mr. and Mrs. Chang, parents of T. J. Chang, an 8th grade student at Briarcliff School. The money will be designated for PEP course supplies as teachers request items. A discussion ensued concerning who would monitor the disbursement of the funds and it was indicated that the principal as well as the Board Office had to approve.

329-08
Acceptan
of Gift

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, to accept a gift of \$100.00 from Debbie Kovar, a Board of Education employee at MLHS. The money will be used to purchase a wheelchair to be used at MLHS. A question was raised as to whether the wheelchair was available to all students attending the high school and it was confirmed that it was available to all students.

330-08
Acceptan
of Gift

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, to accept a gift of \$4,500 from the Mountain Lakes Badminton Club. The money will be combined with other future funds to purchase a piano for Briarcliff School.

331-08
Acceptan
of Gift

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve home instruction for #08-105, Grade 8, Briarcliff School, for approximately two weeks. Instructors: Marisa LaVerde, Tom

332-08
Home
Instructic

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

Stanton, Dennis Cafiero, Mary Comora.

Motion carried by unanimous roll call vote 9-0.

REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve the following Lake Drive School Students for the 2008-2009 School Year:

333-08
Change in Lake
Drive Enrollme:

#LD190	Elizabeth Public Schools (effective 1/5/09)	Full-day Pre-school
#LD191	Warren Hills Regional (effective 1/5/09)	Regular

Motion carried by unanimous roll call vote 9-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

334-08
Tuition
Reimbursement

Rob Downes MLHS	NJCU	Principles of Supervision	3 credits
---------------------------	------	---------------------------	-----------

Jennifer Larkin MLHS	College of NJ	Cooperative Discipline	3 credits
--------------------------------	---------------	------------------------	-----------

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the attached list of Teacher Institute participants for credit movement on the guide and payment for Institute instructors.

335-08
Approvals
Teacher
Institute

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve corrections to the attached new salary guides for the 2008-2009 contracts previously approved.

336-08
Correction
To Schedules

Motion carried by unanimous roll call vote 10-0 (Mrs. Pascarella voted with respect to high school personnel only).

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Wildwood School**

337-08
Reimbursement
Approval

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

personnel in accordance with Policy #9250 – Travel and Related Expenses.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

338-08
Reimburse-
Approval

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Special Services'** personnel in accordance with Policy #9250 – Travel and Related Expenses.

339-08
Reimburse-
Approval

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the attached list of field trip(s) for **Mountain Lakes High School**.

340-08
Field
Trips

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve an overnight field trip to **Nuborgh College Lambert Franckens, Holland**, for 9th – 12th MLHS students to participate in the Fulbright Exchange. **Dates of trip:** April 1-9, 2009. **Cost per student:** Between \$1100 - \$1500 (depending on airfare). **Number of students:** 15. **Chaperones:** Michael Polashenski, David Fewell and Marion Clark. A question was asked whether students were completely responsible for their own costs and it was confirmed that the Board would not pay any part of the costs.

341-08
Field Trip

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve an unpaid medical leave of absence for **Ruthann Flint**, paraprofessional at Lake Drive School, effective December 1, 2008. Ms. Flint's benefits will terminate on March 1, 2009. It was made clear that Ms. Flint would be entitled to retain her position through the end of her contract which is co-extensive with the school year

342-08
Unpaid
Medical
Leave of
Absence

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve **Kristen Olsen**, from

343-08
Personnel
Non-Pay
Appointment

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Montclair State University, to serve an internship in the Audiology department at Lake Drive, beginning in January 2009. It was made clear that High School students who need audiological service do have access to the Audiology department at Lake Drive.

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following list as substitute teacher(s) for the 2008-2009 school year. Applicant(s) were interviewed and recommended by Mr. Odenwelder.

344-08
Substitute
Appointment

Nicole Diodato	Completed all paperwork
Earl Pedersen	Pending Criminal Background Clearance Letter
Mara Gellman	Pending Criminal Background Clearance Letter

Motion carried by unanimous roll call vote 10-0.

UNFINISHED BUSINESS

Dr. Kazmark invited Board members to view the new furniture in the cafeteria and the completion of the music room project.

NEW BUSINESS

Dr. Kazmark advised with regard to the progress of the interviews for the high school principal position. Dr. Kazmark proposed that the four external and two internal candidates be interviewed by the Personnel Committee over the next two weeks and that the full Board have an opportunity to interview the remaining candidates in February. Discussion took place regarding how to proceed and whether the interviews should be conducted by the Personnel Committee or the full Board. It was concluded that the Personnel Committee will interview the four external candidates as well as the two internal candidates and make their recommendation to Dr. Kazmark.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

There were no comments or requests from the MLEA President. It was noted that the MLEA Party is scheduled for Thursday, January 8.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed

APPROVED MINUTES OF REGULAR MEETING
January 5, 2009

to the public.

PENDING LEGISLATION

It was noted that the school board election bill that would change the time of the election to November is stalled at this point.

ADJOURNMENT

Motion by Mr. Munday, seconded by Mrs. Burch, that meeting be adjourned at 9:02 p.m.

Motion carried 10-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
January 20, 2008 (Tuesday)	Regular	Mountain Lakes High School (7:30 p.m.)
February 2, 2009	Regular	Mountain Lakes High School (7:30 p.m.)
February 9, 2009	Regular	Mountain Lakes High School (7:30 p.m.)