

MOUNTAIN LAKES BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
Tuesday, January 20, 2009

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Tuesday, January 20, 2009 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo  
Business Administrator/Board Secretary

Roll Call:

Present: Mr. Cohen  
Mrs. Feigeles  
Mr. Gniewek  
Mr. Munday  
Mr. Stokes  
Mrs. Wall  
Mrs. Pascarella, Boonton Township Representative

Absent: Mrs. Boertzel  
Mrs. Burch  
Mrs. Dawson

Also present: Dr. Kazmark, Superintendent, Mary Wallace, MLEA President, and members of the public.

**STATEMENT OF NOTICE**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

**REPORT OF THE STUDENT GOVERNMENT REPRESENTATIVES**

Amanda Solch and Kalman Chapman reported that midterms will start tomorrow at the high school. The League of Women Voters and several high school student groups will be sponsoring an Environmental Summit on January 26. The teen driving safety presentation has been rescheduled on Tuesday, January 27 at 7:30 in the high school cafeteria. The speech and debate teams are off to a great start and the mock trial team is scheduled to compete on the 28<sup>th</sup> and 29<sup>th</sup> at the Morristown Courthouse. The students further reported on the progress of the boys' and

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girls' basketball teams, boys' and girls' swim teams and the hockey and wrestling teams and advised that the Home & School Association is sponsoring a winter soup sale and that Amanda Solch will be representing Mountain Lakes High School at a Women and Girls in Sports event at Seton Hall University.

**COMMENTS AND REQUESTS FROM MLEA PRESIDENT**

There were no comments or requests from the MLEA President.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**CONSIDERATION OF MINUTES**

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to approve the minutes of the Regular Meeting of January 5, 2009 as presented.

Motion carried 7-0.

**COMMUNICATIONS**

Dr. Kazmark advised that Doug Wilkins has been selected as New Jersey Football Coach of the Year and will be honored at a luncheon on January 25.

Dr. Kazmark advised that a letter was received from the Commissioner of Education regarding budget spending including recommendations to cut spending. The Department of Education is working to identify mandates and requirements that can be lifted to help reduce costs to local school budgets. The information received also includes a statement with regard to pre-school expansion plans but this does not include the program being discussed in Mountain Lakes.

Dr. Kazmark and Mr. Borgo reported on the meeting with Morris County Improvement Authority with regard to funding for the solar energy pilot program. Mountain Lakes is one of four districts that have been targeted to participate in the program. The district is currently discussing the repair of two roofs and the MCIA will be working with the district to roll the cost of the roof repairs into this project. Dr. Kazmark advised that he has been in contact with the Historical Preservation Committee to assure them that the historical aspects of the buildings will be considered.

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**COMMITTEE REPORTS**

**FACILITIES COMMITTEE**

Mr. Munday advised that the committee discussed the solar panels project at its last meeting.

**SPECIAL EDUCATION FORUM**

Mrs. Wall commended the High School and Briarcliff Child Study Team staff members for the outstanding presentation on the IEP. The presentation was very well attended.

**HOME AND SCHOOL ASSOCIATION**

Mrs. Feigeles thanked the student representatives for reporting on the Home and School soup sale and the rescheduling of the teen driving safety program.

**TRAFFIC SAFETY**

Mr. Munday advised that the committee met and discussed new striping of crosswalks on Powerville Road. The Borough is looking into installing sidewalks on Kenilworth down to Wildwood School.

**BOONTON TOWNSHIP REPORT**

Mrs. Pascarella asked if a date has been set for the community meeting that was the subject of a letter sent to the homes of high school students.

Dr. Kazmark advised that there will be a meeting next week between the two school district administrators and the Mountain Lakes and Boonton Township police chiefs regarding the Memorandum of Agreement. This will be followed by a planning meeting at which a date will be set for a public meeting.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Please note that Mrs. Pascarella, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Wall, seconded by Mrs. Feigeles, that the Board Secretary's Report for the month of November 2008, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD  
SECRETARY continued**

Motion carried by unanimous roll call vote 7-0.

346-08  
Treasurer of  
School  
Monies  
Report

Motion by Mrs. Wall, seconded by Mrs. Feigeles, that the Report of the Treasurer of School Monies for the month of November 2008 be approved.

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Feigeles, that the transfers from anticipated surplus funds in designated line items of the 2008-2009 Budget to anticipate over expended line items of the 2008-2009 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2008-2009 transfer history spreadsheet be approved through 11/30/08.

347-08  
Transfers

Motion carried by unanimous roll call vote 7-0.

348-08  
Check  
Register

Motion by Mrs. Wall, seconded by Mrs. Feigeles, that the Check Register for the month of December 2008 be approved for payment as follows:

(1) Hand Checks	Check #09020	through #09022	\$47,110.15
(2) Wire Transfers			\$2,465,399.96
(3) Computer Checks	Check #65410	through #65514	\$208,699.93
		<b>Total</b>	<b>\$2,721,210.04</b>

Motion carried by unanimous roll call vote 7-0.

349-08  
Check  
Register

Motion by Mrs. Wall, seconded by Mrs. Feigeles, that the Check Register for the month of December 2008 be approved for payment as follows:

Computer Checks	Check #65515	through #65519	<b>Total: \$8,950.72</b>
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Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to adopt, at second reading, the following policies:

350-08  
Policies  
Second  
Reading

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD  
SECRETARY continued**

- #1100 Communicating with the Public - revised
- #1330 Use of School Facilities; Community Use - revised
- #3220/3230 State Funds: Federal Funds - revised
- #3326 Payment of Claims - revised
- #3541.32 District Owned Vehicles

Motion carried by unanimous roll call vote 7-0.

351-08  
Home  
Instruction

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve home instruction for #08-108, Briarcliff School, for approximately four (4) weeks (2 hours per subject per week required) with the following instructors: Joseph Foster, Dorothy Halloran and Robin Anderson.

Motion carried by unanimous roll call vote 6-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the use of a 1999 Chevrolet Navy Suburban, VIN #1GNGK26R9XJ395379, License Plate #MG36372, by Mark Prusina, Supervisor of Buildings and Grounds, in accordance with 6A:23A-6.12 Accountability Regulations.

352-08  
Vehicle  
Assignment  
and Use

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to accept the attached resolution - Waiver of Requirements – Special Education Initiative (SEMI) Program. for the 2009-2010 school year.

353-08  
Resolution

Motion carried by unanimous roll call vote 7-0

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the following Lake Drive School tuition rates for the 2009-2010 school year:

354-08  
Lake Drive  
Tuition  
Rates

Regular& Full day Pre-school	\$56,456
½ day Pre-school	\$35,002
High School Surcharge	\$3,000
Itinerant Teacher Program	\$123 per hour
½ day Summer Program	\$3,838
Full Day Summer Program	\$5,645

Motion carried by unanimous roll call vote 6-0.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD**  
**SECRETARY continued**

Motion by Mr. Stokes, seconded by Mr. Cohen, to approve the transfer of #95-401 from the Developmental Learning Center in New Providence, NJ on January 28, 2009, to Willowglen Academy in Sparta, NJ, at a tuition of \$73,865 effective January 29, 2009, for 210 school Days at a daily rate of \$351.74 to be prorated for the remainder of the 2008-2009 school year.

355-08  
Out of District  
Placement

Motion carried by unanimous roll call vote 6-0.

Motion by Mr. Stokes, seconded by Mr. Cohen, to accept a donation in the amount of \$600 from Mr. Jerry Genberg, parent of a Lake Drive School Itinerant Program student, for the purchase of audiological equipment for the Lake Drive School.

356-08  
Acceptance of  
Donation

Motion carried by unanimous roll call vote 6-0.

Motion by Mr. Stokes, seconded by Mr. Cohen, that the Check Register for the month of January 2009 be approved for payment as follows:

357-08  
Check  
Register

Computer Checks    Check #65561                    through #65601                    **Total: \$83,865.68**

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mr. Cohen, to hire Loving Care Agency, Inc. to provide a nurse beginning January 21, 2009 and ending June 30, 2009 for Lake Drive School at a cost of \$60.00 per hour if needed.

358-08  
Contract for  
Nursing

Motion carried by unanimous roll call vote 6-0.

Motion by Mr. Stokes, seconded by Mr. Cohen, to approve the acceptance of the Fiscal Year 2009 No Child Left Behind Consolidated Formula Grant as follows:

377-08  
Acceptance  
Grant

NCLB Title IIA	\$24,388
NCLB Title IID	\$154
NCLB Title IV	\$2,558

Program duration: September 1, 2008 – August 31, 2009  
The administration of this grant is supervised by Janet Wright.

379-08  
Out of District  
Placement

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mr. Cohen, to approve the out of district placement of #09-101 to attend the Kiel School, Kinnelon, NJ preschool program effective January 26,

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2009. Tuition will be \$15,400 prorated through June, 2009.

Motion carried by unanimous roll call vote 7-0.

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**

Dr. Kazmark advised that he will be withdrawing the motion with regard to the 2009-2010 school calendar pending further discussions with the MLEA. Dr. Kazmark reviewed the two proposals for the calendar that include a starting date of August 31 and a graduation date of Friday, June 18, 2010.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

359-08  
Tuition  
Reimbursement

<b>Megan Miller</b>	Kean University	Theory & Practice of Teaching L.A.	3 credits
LD		Computers in Sch. Curr.	3 credits

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the 2009-2010 Professional Development Plan.

360-08  
Professional  
Development  
Plan

Motion carried by unanimous roll call vote 7-0.

Motion 361-08 was withdrawn.

Motion by Mrs. Feigeles, seconded by Mrs. Wall, to approve the extra-pay appointment for **Sal Crivelli**, paraprofessional, as the MLHS Drama club Advisor for the 2008-2009 school year, at Step 1, Year 1 on the Extra-Pay Guide, at a stipend of \$1,110 prorated, effective January 21, 2009.

362-08  
Extra-Pay  
Appointment

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Feigeles, seconded by Mrs. Wall, to approve the extra-pay appointment for **Bob Reid**, principal at Wildwood, as the 3<sup>rd</sup>-8<sup>th</sup> Grade NJASK Testing Coordinator for the 2008-2009 school year at a stipend of \$4000 to be paid after all NJASK testing is completed in May 2009.

363-08  
Extra-Pay  
Appointment

Motion carried by unanimous roll call vote 6-0.

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**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mrs. Feigeles, seconded by Mrs. Wall, to approve the volunteer appointment for **Rich Vuyosovich**, to serve as a coach for the boys' basketball program for 2008-2009. Mr. Vuyosovich served in this capacity last year for Mountain Lakes.

364-08  
Volunteer  
Appointment

Motion carried by unanimous roll call vote 7-0.

365-08  
Reinstatement c  
Volunteer Coac

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to approve reinstatement of **Evan Losh**, to serve as a volunteer coach for the ice hockey program for 2008-2009. Mr. Losh is a former student and ice hockey player at Mountain Lakes.

Motion carried by unanimous roll call vote 7-0.

Motion 366-08 was withdrawn.

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to approve reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Lake Drive School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

367-08  
Approval  
Reimbursement

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to approve the attached list of field trip(s) for **Lake Drive School**.

368-08  
Field Trips

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to approve an extended unpaid maternity leave of absence for **Sandra Rossi**, paraprofessional at Lake Drive School, effective February 2, 2009. Ms. Rossi plans to return in September 2009.

369-08  
Extended  
Leave of  
Absence

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to approve the extended internship of **Laurie Romei**, Audiology intern at Lake Drive School, to the end of June, 2009.

370-08  
Extended  
Internship  
Appointment

Motion carried by unanimous roll call vote

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**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Thomas Struck**, as a night custodian at Mountain Lakes High School, effective February 1, 2009, Step 8 on the Custodian's Guide, at an annual rate of \$37,184, pro-rated, pending New Jersey Criminal Background check. Mr. Struck will replace Frank Acosta. Motion carried by unanimous roll call vote 7-0.

371-08  
Personnel  
Appointment

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **John Bieksha**, as a custodian at Mountain Lakes High School, effective January 26, 2009, Step 7 on the Custodian's Guide, at an annual rate of \$36,004, pro-rated, pending New Jersey Criminal Background check. Mr. Bieksha will replace Ken Reitz.

372-08  
Personnel  
Appointment

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the extracurricular appointments of **Coleen Buckley** and **Karin Kasper**, to be added to the list of sign language interpreters previously approved.

373-08  
Extra-Curricula  
Appointments

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the increase in pay for **Sueanne Sylvester**, Fundraising Consultant, from \$65.00 to \$67.89 an hour, retro-active to September 1, 2008, for the 2008-2009 school year, not to exceed \$67,892.

374-08  
Increase  
In Pay

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the following list as substitute teacher(s) for the 2008-2009 school year.

375-08  
Personnel  
Substitute  
Teachers

<b>Kyle Huff</b>	Completed all paperwork	Recommended by Trish Filiaci
<b>Joseph Chapman</b>	“ “ “	“ “ Paul Odenwelder

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve an extended unpaid leave of absence for medical reasons for **Regina Michel**, nurse at Lake Drive School. Ms. Michel plans on returning to work February 16, 2009.

376-08  
Personnel  
Extended  
Unpaid Leave  
of Absence

Motion carried by unanimous roll call vote 6-0.

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**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the extra-pay appointment for **Kathleen Banks**, MLHS teacher, as the MLHS Mountaineer Advisor for the 2008-2009 school year, at Step 1, Year 1 on the Extra-Pay Guide, at a stipend of \$2,775 prorated, effective January 21, 2009, subject to criminal background check.

378-08  
Personnel  
Extra-Pay  
Appointment

Motion carried by unanimous roll call vote 7-0

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the following extra pay appointments for the Mountain Lakes 2009 High School Musical, subject to criminal background check.

380-08  
Personnel  
Extra-Pay  
Appointments

Costumes	<b>Laura Menard</b>	Year 7+ Step 3	\$1,154
Choreographer	<b>Beth Napoli</b>	Year 7+ Step 3	\$1,154

Motion carried by unanimous roll call vote 7-0.

**NEW BUSINESS**

Mrs. Wall advised that she received a call from the Rose House Foundation regarding their relocation to the New Jersey Foundation for the Blind and their request for discussion with Lake Drive School of possible opportunities for students who participate in the Tracy's Dream program also located there to participate in programs being offered by Rose House at that location.

**COMMENTS AND REQUESTS FROM MLEA PRESIDENT**

Mrs. Wallace stated that the solar panel project sounds very exciting. Mrs. Wallace also commented with regard to the Professional Development Program and noted that the members of the committee working on this devote a great number of hours to it on a voluntary basis.

With regard to the proposed school calendar, Mrs. Wallace noted that the MLEA has not yet had a chance to fully discuss it but the issues of concern will include the August 31 start date, the amount of time between vacations, and whether or not school should be in session on the Monday after Easter due to the high rate of absenteeism among students on that day.

Mrs. Wallace thanked the Board members for their support at the MLEA Winter Party and scholarship fund raiser.

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**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

Sal Crivelli thanked the Board for their approval of his appointment as Advisor to the Drama Club and extended an invitation to the Board members to attend the Club's activities.

**UNFINISHED BUSINESS**

Discussion took place regarding the legal costs review and Dr. Kazmark advised that he will report to the Board on this issue at the next meeting.

**EXECUTIVE SESSION**

Motion by Mr. Stokes, seconded by Mr. Cohen, to adopt a Resolution to enter into Closed Session for the discussion of contract negotiations issues. Resolution was duly read and the Board entered into Executive Session at 9:05 p.m.

Motion carried 7-0.

**ADJOURNMENT**

Motion by Mr. Munday, seconded by Mr. Cohen, that meeting be adjourned at 9:17 p.m.

Motion carried 7-0.

Respectfully submitted,

Daniel A. Borgo  
Business Administrator/Board Secretary

Regina Giardina, Stenographer

**Meetings of the Mountain Lakes Board of Education**

<b><u>Date</u></b>	<b><u>Type of Meeting</u></b>	<b><u>Place</u></b>
February 2, 2009	Regular	Mountain Lakes High School (7:30 p.m.)
February 9, 2009	Regular	Mountain Lakes High School (7:30 p.m.)