

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, March 3, 2008

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, March 3, 2008 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
 Mrs. Burch
 Mr. Cohen
 Mrs. Dawson
 Mrs. Feigeles
 Mr. Gniewek
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
Absent: Mr. Barnes, Boonton Township Representative

Also present: Dr. Kazmark, Superintendent, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Morris County Daily Record.

REPORT OF STUDENT REPRESENTATIVES

Arielle Wolfson and Alex Beck reported on upcoming events at the high school including state testing, senior trip to the Natural History Museum, freshman UN project, bullying workshop for sophomores and juniors, career explorations program, the musical Zombie Prom, deaf academic bowl, AFG meeting, grade academic planning meeting, college selection process, Running and Winning workshop for junior and senior girls about women

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in politics, Empty Bowls, blood drive and the junior English Literature dance program. They further reported that the winter sports teams have completed their seasons with the boys' and girls' swim teams winning state championships and that spring sports begin on March 7.

PRESENTATION

Denise Brennan was presented with a gift in appreciation for her service to the community as a member of the Board. Mrs. Boertzel, Dr. Kazmark and other members of the Board discussed Mrs. Brennan's contributions to the district and the community in the various positions she has held.

Mrs. Brennan thanked the Board members and Dr. Kazmark and expressed her appreciation for the opportunity to serve as a Board member. She also thanked her family for their support.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

Peter Holmberg of the Memorial Day Parade Committee thanked the Board for their attention to the issue of participation of high school musicians and asked about the status of plans for this year's parade.

Dr. Kazmark advised that Jen Danziger is working with adults and students and will have about 20 musicians play music on a flatbed truck. Patty McElduff is working on getting a good turnout of students for the parade.

CONSIDERATION OF MINUTES

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of February 11, 2008 as presented.

Motion carried 9-0.

COMMUNICATIONS

Dr. Kazmark discussed a possible change in this year's calendar with respect to the two days to be returned to the calendar in the event that snow days are not used. The two dates previously put in the calendar for this were Friday, May 16 and Monday, May 19 but those dates have now been added to the dates for State testing. In the event there are no further days taken for inclement weather, the Administration will be looking at alternatives and he will advise the Board further.

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COMMUNICATIONS continued

Discussion took place regarding the communication received with respect to a recent article in the Mountaineer.

COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. Stokes advised that the committee met and discussed the budget and that he would reserve further reporting and discussion until later in the evening when the motion to approve the tentative budget for submission to the county will be considered.

ATHLETIC/CO-CURRICULAR ACTIVITIES COMMITTEE

Mr. Munday advised that the committee met with Messrs. Ludwig and Killingsworth regarding the issue of training rules in light of the code of conduct which is now required of all schools and the standards that the Policy Committee is working on. The majority of the coaches are in favor of retaining the training rules just as they are. The committee discussed the issue and by straw vote of 3-1 the committee was in favor of retaining the training rules as they are with the current penalties. The committee also discussed the use of information obtained about students in helping mode, whether that information should be transmitted to coaches and removal of students from a team based on information obtained after a season starts. The committee would like to meet on these topics again and come back to the Board with a recommendation at the first meeting in April. They also discussed whether training rules should be applied to other extra curricular activities and the committee was unanimous that they should be.

Discussion took place regarding this issue and the following points were raised:

- Training rules should apply to extra curricular activities.
- The policy needs to be communicated to parents.
- The Board needs additional information about what happens in the helping mode.
- It is more important to help as many students as possible rather than to discipline them.
- The coaches have spent a great deal of time on the training rules, they are the ones who enforce them. The coaches are in favor of keeping them and they do not deserve to be overruled.

Mr. Munday advised that the code of conduct is being worked on and a draft will be sent to the Board in April. Mrs. Dawson advised that the Policy Committee will be discussing it at

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their meeting in April and will also consider the question of whether or not the training rules should be extended to other activities.

COMMITTEE REPORTS continued

BOROUGH COUNCIL

Mr. Cohen advised that he attended the Borough Council's Facilities Committee meeting. Fifteen bids were received from architects for the needs analysis and the choice has been narrowed to three.

HOME AND SCHOOL ASSOCIATION/SPECIAL EDUCATION FORUM

Mrs. Wall and Mrs. Feigeles advised that the Special Education Forum and the Home and School Association will be co-sponsoring a program on Tuesday, March 25 at the high school library on the topic of grade success. The presentation will be given by Mark Hoberman and is not specifically for students with special needs but has general applicability to all students.

EDUCATION FOUNDATION

Mrs. Boertzel advised that the Foundation is funding the Running and Winning workshop at the high school with the League of Women Voters. The Foundation will also be contributing to the adult education program. They are not planning a Golf & Tennis outing this fall but will probably do it in the spring.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mr. Barnes, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mr. Stokes, seconded by Mr. Gniewek, that the following tentative 2008-2009 School District Budget and Tax Levy be approved for submission to and review by the Morris County Superintendent of Schools:

General Fund Tax Levy (Mountain Lakes only)	\$17,504,158
Debt Service Tax Levy (Mountain Lakes only)	\$1,133,184
General Fund Appropriations (Includes Lake Drive)	\$32,797,140
Total 2008-2009 Budget (Includes Lake Drive)	\$34,567,288

421-07
Submission of
Tentative Budget
to County

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Mr. Borgo presented a brief overview of the budget. The tentative budget will be sent to the County and it provides for a \$479 increase for a home assessed at \$1,000,000. The appropriation from surplus is only \$100,000 as opposed to \$700,000 last year. There are 270 students anticipated from Boonton Township and 14 non-resident tuition students included in the budget. The Public Hearing on the budget is scheduled on March 24, 2008.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the Check Register for the month of January 2008 be approved for payment as follows:

422-07
Check
Register

Check # 65282 through # 62640 \$49,642.87

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the Board Secretary's Report for the month of January 2008, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

423-07
Board
Secretary's
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the Report of the Treasurer of School Monies for the month of January 2008 be approved.

424-07
Treasurer of
School Monies
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the transfers from anticipated surplus funds in designated line items of the 2007-2008 Budget to anticipate over expended line items of the 2007-2008 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2007-2008 transfer history spreadsheet be approved through 1/31/08.

425-07
Transfers

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the Check Register for the month of February 2008 be approved for payment as follows:

426-07
Check
Register

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Check #62641 through #62756 \$230,070.66

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the continued operation of the YMCA Kids Club After School Program at Wildwood School for the 2008-2009 School Year.

427-07
YMCA Kids
Club Approval

Motion carried by roll call vote 7-0-2 (Abstain-Mr. Cohen, Mr. Munday).

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the following non-resident tuition student for the 2008-2009 school year:

428-07
Non-resident
Tuition
Student

Samantha Katie Schuchman Grade K #01-08

This student was interviewed and recommended by Bob Reid, Principal of Wildwood School.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the following additions to the Lake Drive School Program:

429-07
Change in
Lake Drive
Enrollment

LD225 Pequannock	Regular Program	Effective 2/25/08
LD226 Totowa	½ Day Pre-school Program	Effective 2/25/08

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the disposal of the textbooks on the attached list upon the recommendation of Sean Dolan, Assistant Principal, Wildwood Elementary School.

430-07
Disposal of
Obsolete
Textbooks

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the disposal of the obsolete Wildwood School equipment on the attached list upon the recommendation of Bob Reid, Principal of Wildwood School.

431-07
Recycling of
Obsolete
Equipment

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Mountain Lakes Technology** personnel in accordance with Policy #9250 – Travel and Related Expenses.

432-07
Personnel
Reimbursement
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Special Services** personnel in accordance with Policy #9250 – Travel and Related Expenses.

433-07
Personnel
Reimbursement
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Wildwood School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

434-07
Personnel
Reimbursement
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Briarcliff School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

435-07
Personnel
Reimbursement
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

436-07
Personnel
Reimbursement
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Lake Drive School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

437-07
Personnel
Reimbursement
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to accept the resignation of **Jessica Silva**, teacher at Lake Drive effective April 8, 2008 with appreciation for her service.

438-07
Personnel
Resignation

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve home instruction for **#07-110**, grade 9, Boonton Township, effective March 3, 2008 for approximately two weeks. Instructors: Laura Knors, Kathleen Banks, Patricia Pecha and Angela Isola.

439-07
Home
Instruction

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Joseph Benvenuto**, as a Paraprofessional at Lake Drive School, effective March 4, 2008, Step 1 on the Paraprofessional's Guide, at a rate of \$11.87, pro-rated for a total cost of \$5,128. Mr. Benvenuto will replace Kelly Romano.

440-07
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Linda Mundy**, as a leave replacement 10 month secretary at Briarcliff School, effective March 24, 2008 to April 18, 2008, Step 1, \$31,037 on the Secretaries' Guide, pro-rated for a total cost of \$2,887, pending Criminal Background Check. Ms. Mundy will replace Ms. Jones while she is on leave.

441-07
Personnel
Leave
Replacement
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Kate Smith**, as a Language Arts leave replacement teacher at Briarcliff School for the 2008-2009 school year at BA Step 1*. Ms. Smith will replace Ms. Peifly while she is on extended maternity leave. *New salary guide rates to be determined.

442-07
Personnel
Maternity
Child Care
Leave
Replacement
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Denise Catania**, as a substitute teacher for the 2007-2008 school year, pending completion of paperwork. Ms. Catania is currently working in the district as a paraprofessional and was recommended by Ms. Filiaci.

443-07
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the volunteer appointments of the following personnel for MLHS 2008 Spring season. All requirements to serve as volunteer coaches have been met.

444-07
Personnel
Volunteer
Appointments

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Federico Velazquez, Spanish teacher & head girls' soccer coach: Volunteer Softball Coach

Charles Miseo, District substitute teacher & head wrestling coach: Volunteer Baseball Coach

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve home instruction for #08-111, grade 10 Boonton Township, effective March 4, 2008 for approximately 2 weeks.
Instructors: Kathleen Banks, Laura Knors and Patricia Pecha.

445-07
Home
Instruction

Motion carried by unanimous roll call vote 9-0.

PRESIDENT'S REPORT

Mrs. Boertzel reminded Board members who are running for the Board to provide their resumes to the League of Women Voters by March 6. She also noted that there is a New Jersey School Boards candidates briefing and that candidates must report on campaign fund spending.

UNFINISHED BUSINESS

Discussion took place regarding participation in the Long Range Planning Committee. Mrs. Mucci reported that there are currently seven faculty members and five community members who have volunteered to participate. Dr. Kazmark advised that there are students who will also be involved. It was suggested that Board members spread the word about the committee and encourage members of the community to participate.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

There were no comments from Ms. Hussein.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

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EXECUTIVE SESSION

Motion by Mrs. Wall, seconded by Mr. Stokes, to adopt a Resolution to enter into Closed Session for the discussion of negotiations, legal and personnel issues. Resolution was duly read and the Board entered into Executive Session at 9:40 p.m.

Motion carried by unanimous roll call vote 9-0.

Mr. Munday left the meeting prior to discussion of negotiations at 10:30 p.m.

ADJOURNMENT

Motion by Mrs. Wall, seconded by Mrs. Burch, that meeting be adjourned at 10:47 p.m.

Motion carried 8-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary
Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
March 24, 2008	Regular Meeting/Public Hearing	Mountain Lakes High School (7:30 p.m.)
April 14, 2008	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
April 28, 2008	Reorganization Meeting	Mountain Lakes High School (7:30 p.m.)