

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REORGANIZATION AND REGULAR MEETING
Monday, April 26, 2010

The Reorganization and Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, April 26, 2010 at 7:30 p.m. at Mountain Lakes High School.

Daniel Borgo
Business Administrator/Board Secretary

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

Oath of Office

Mr. Borgo administered the Oath of Office to the following Board members: Joanne Barkauskas, LaVonne Feigeles, Michael Moreau and Rosemary Pierce Wall.

Roll Call:

Present: Mrs. Burch
 Mrs. Barkauskas
 Mrs. Feigeles
 Mr. Gniewek (7:53)
 Mrs. Mitchell
 Mr. Moreau
 Mr. Munday
 Mrs. Shepell
 Mrs. Wall
 Mr. Bentrovato, Boonton Township Representative

Also present: Dr. Kazmark, Superintendent, Mary Wallace, MLEA President, and Public.

CERTIFICATION OF ANNUAL ELECTION

Mr. Borgo certified the results of the annual election held April 20, 2010. Report attached to Official Minute Book.

APPROVED MINUTES OF REORGANIZATION
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ELECTION OF OFFICERS

The Secretary declared nominations for President open.

Motion by Mr. Munday, seconded by Mrs. Wall, to nominate Mr. Gniewek for the office of President.

The nominations were closed and the motion carried 9-0.

The Secretary declared Mr. Gniewek President of the Board.

The Secretary declared nominations for Vice President open.

Motion by Mr. Munday, seconded by Mrs. Burch, to nominate Mrs. Wall for the office of Vice President.

The nominations were closed and the motion carried 9-0. Mrs. Wall was declared Vice President of the Board and the meeting was turned over to her.

PRESENTATION

Dr. Kazmark advised that the St. Baldrick fundraiser will be held on Friday, May 7. Volunteers, including him, will have their heads shaved for the charity. They have raised over \$10,000 so far and donations can be made on line or by phone.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace congratulated the new and returning Board members. She said the MLEA is looking forward to continuing its ongoing relationship with the Board. Ms. Wallace thanked Mr. Stokes for his work on the budget and congratulated the Board on having the budget approved.

Dr. Kazmark advised that there will be a presentation at a future meeting honoring Mr. Stokes for his service on the Board and contributions to the community.

COMMENTS AND REQUESTS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

APPROVED MINUTES OF REORGANIZATION
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REORGANIZATION MOTIONS

ADOPTION OF 2010-2011 SCHOOL YEAR BUDGET

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the following resolution be approved:

475-09
Adoption of
2010-2011
School Budget

RESOLVED, that the 2010-2011 School Year District Budget Statement as approved for advertising purposes by the County Superintendent of Schools, reviewed at the Public Hearing held on March 29, 2010 and approved by the voters of the District on April 20, 2010 be adopted by the Board of Education for the 2010-2011 school year.

BE IT FURTHER RESOLVED, that the Superintendent of Schools and the Board Secretary be empowered to implement the budget pursuant to policies and regulations of the Mountain Lakes Board of Education and the New Jersey State Board of Education.

Motion carried by unanimous roll call vote 9-0.

APPROVAL OF 2010-2011 DISTRICT TAX RESOLUTION

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the following resolution be approved:

476-09
Approval of
2010-2011
District Tax
Resolution

RESOLVED, that the amount of district taxes, approved by voters, including Capital Outlay and Debt Service requirements for the school year 2010-2011, July 1, 2010 to June 30, 2011, to meet the obligations of the Board of Education of the Borough of Mountain Lakes, County of Morris, New Jersey is **\$19,405,568** and be it further

RESOLVED, that the Borough Council is hereby requested to place in the hands of the Treasurer of School Monies the amount within the schedule as stated herewith:

July 1 to December 31, 2010

For the Month of	Total	General Fund	Debt Service
July 2010	\$1,713,053.92	\$1,521,207.42	\$191,846.50
August 2010	\$1,713,053.92	\$1,521,207.42	\$191,846.50
September 2010	\$1,713,053.92	\$1,521,207.42	\$191,846.50
October 2010	\$1,521,207.42	\$1,521,207.42	
November 2010	\$1,521,207.42	\$1,521,207.42	
December 2010	\$1,521,207.40	\$1,521,207.40	
TOTAL	\$9,702,784.00	\$9,127,244.50	\$575,539.50

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REORGANIZATION MOTIONS continued

January 1 to June 30, 2011

For the Month of	Total	General Fund	Debt Service
January 2011	\$1,713,053.92	\$1,521,207.42	\$191,846.50
February 2011	\$1,713,053.92	\$1,521,207.42	\$191,846.50
March 2011	\$1,713,053.92	\$1,521,207.42	\$191,846.50
April 2011	\$1,521,207.42	\$1,521,207.42	
May 2011	\$1,521,207.42	\$1,521,207.42	
June 2011	\$1,521,207.40	\$1,521,207.40	
 TOTAL	 \$9,702,784.00	 \$9,127,244.50	 \$575,539.50
 GRAND TOTAL	 \$19,405,568.00	 \$18,256,489.00	 \$1,151,079.00

APPOINTMENTS

Motion by Mrs. Sheppell, seconded by Mrs. Burch, that the following appointments be made for the Board of Education for the period July 1, 2010 to June 30, 2011 and the attached Resolution be adopted (copy of Resolution attached to Official Minute Book): 477-09
Appointments

- Board Attorney
- Board Auditor
- Board Architects/Engineers
- Insurance Agent
- Bond Counsel
- Environmental Consultant
- Board Secretary
- Acting Board Secretaries
- Treasurer of School Monies
- School Physician
- Attendance Officer
- Board Stenographer
- Custodian of Records
- OPRA Officer
- Affirmative Action Officers
- 504 Officer
- Substance Awareness Coordinator
- Safety & Health Designee
- Right to Know Officer
- AHERA Coordinator
- Integrated Pest Management Officer
- Qualified Purchasing Agent

APPROVED MINUTES OF REORGANIZATION
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REORGANIZATION MOTIONS continued

Cooperative Purchasing

Motion carried by unanimous roll call vote 9-0.

DESIGNATION OF DEPOSITORIES

478-09
Designation
Of
Depositories

Motion by Mrs. Sheppell, seconded by Mrs. Burch, to approve the following institutions as depositories for the named accounts of the Mountain Lakes Board of Education:

1. Bank of America

- a. General Account
- b. Payroll Account
- c. Payroll Agency Account
- d. Unemployment Insurance Account
- e. Flexible Spending Account
- f. Cafeteria Account
- g. High School Organization and Savings Account
- h. Wildwood School Activities Account
- i. Lake Drive School Activities Account
- j. Board of Education Petty Cash Accounts
- k. Ski Account
- l. Athletic Gate Receipts Account
- m. Briarcliff School Activities Account
- n. Scholarship Fund

2. J.P. Morgan Chase Bank

Motion carried by unanimous roll call vote 9-0.

DESIGNATION OF PETTY CASH FUNDS

Motion by Mrs. Sheppell, seconded by Mrs. Burch, that the Board of Education designate the following Petty Cash funds and fund custodians:

479-09
Petty Cash
Designations

Board Office	250.00	Superintendent's Secretary
High School	250.00	Principal
Briarcliff	200.00	Principal
Wildwood	200.00	Principal
Child Study Team	200.00	Director

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REORGANIZATION MOTIONS continued

Lake Drive (Pre-School)	100.00	Principal
Lake Drive (Regular)	100.00	Principal
Athletic Department	100.00	Athletic Director
Technology Office	250.00	Technology Coordinator

Motion carried by unanimous roll call vote 9-0.

DESIGNATION OF OFFICIAL NEWSPAPERS

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the Board of Education designate the Citizen of Morris County and the Daily Record the official newspapers of the Board.

480-09
Designation of
Official
Newspapers

Motion carried by unanimous roll call vote 9-0.

DESIGNATION OF TIME AND PLACE OF REGULAR AND CONFERENCE MEETINGS

481-09
Time and Place
of Meetings

Motion by Mrs. Shepell, seconded by Mrs. Burch, to set the time and place of the regular meetings of the Board of Education as the first and third Mondays of the month at 7:30 p.m. at the Mountain Lakes High School, unless otherwise indicated on the calendar.

Motion carried by unanimous roll call vote 8-0.

ADOPTION OF RESOLUTIONS 1, 2, 3, 4 AND 5 OF THE OPEN PUBLIC MEETINGS ACT

Motion by Mrs. Shepell, seconded by Mrs. Burch, to adopt Resolutions 1, 2, 3, 4 and 5 pertaining to the Open Public Meetings Act as appended to these Minutes. (Copies attached to Official Minute Book.)

482-09
Adoption of
Resolutions
1, 2, 3, 4 and 5 of
Open Public
Meetings Act

Motion carried by unanimous roll call vote 9-0.

ADOPTION OF RULES AND REGULATIONS OF N.J.S.I.A.A. AND NORTH WEST JERSEY ATHLETIC CONFERENCE

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the Board of Education adopt as its own the policies and rules and regulations of the New Jersey Interscholastic Athletic Association and the North West Jersey Athletic Conference for the 2010-2011 school year and approve all schedules as produced by the Athletic Director.

483-09
Adoption
N.J.S.I.A.A. and
North West Jersey
Athletic
Conference Rules
and Regulations

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REORGANIZATION
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REORGANIZATION MOTIONS continued

**APPROVAL OF EXISTING TEXTBOOKS, COURSES OF STUDY, COURSE GUIDE
AND CURRICULUM**

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the Board of Education approve all existing textbooks, courses of study, course guides and curriculum. Schedules A, B, C, and D are attached to Official Minute Book.

484-09
Approval of
Textbooks, courses
of study, course
guides and
curriculum

Motion carried by unanimous roll call vote 9-0.

APPROVAL - EXISTING POLICY MANUAL

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the Board of Education approve the existing Policy Manual.

485-09
Approval
Existing
Policy Manual

Motion carried by unanimous roll call vote 9-0.

RESOLUTION REGARDING TRAFFIC CONDITIONS

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the following resolution be approved:

486-09
Resolution
Regarding Traffic
Conditions

WHEREAS the traffic conditions on and around all school district properties are in need of special attention.

NOW, THEREFORE, BE IT RESOLVED that the Board President and Superintendent of Schools be authorized to make a formal request to the Borough Council of Mountain Lakes Borough for enforcement by the appropriate authorities of subtitle 1, Title 39 of the New Jersey Revised Statutes, traffic laws. Such a request will authorize the police or other authorities to come onto the grounds of all school properties for the purposes of traffic enforcement, and to issue warnings, summonses, and tickets as appropriate. This request shall be made pursuant to the provisions of N.J.S.A. 39:5A-1.

Motion carried by unanimous roll call vote 9-0.

APPROVAL – SCHOOL HOURS

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the school hours for the 2010-2011 School Year be approved as follows:

487-09
Approval
School Hours

APPROVED MINUTES OF REORGANIZATION
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REORGANIZATION MOTIONS continued

<u>Grades</u>	<u>Time in Session</u>
Kindergarten – a.m.	8:45 – 11:30
Kindergarten – p.m.	12:25 – 3:10
1 – 5	8:30 – 2:55
6 – 8	8:00 – 2:36
9 – 12	8:00 – 2:36
Lake Drive School	8:45 – 2:45

Motion carried by unanimous roll call vote 9-0.

APPROVAL – TAX SHELTER ANNUITY PROGRAMS 403B & 457B

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the Tax Shelter Annuity Programs 403B and 457B be approved. See attached.

488-09
Approval
Tax Shelter
Annuity Programs

Motion carried by unanimous roll call vote 9-0.

APPROVAL – MAXIMUM EXPENDITURE FOR TRAVEL EXPENDITURES

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the 2010-2011 Budget contain a maximum expenditure for travel expenses in compliance with the District Policy #9250 *Travel and Related Expenses*.

489-09
Approval
Maximum
Expenditure for
Travel
Expenditures

Motion carried by unanimous roll call vote 9-0.

APPROVAL – BOARD MEMBER CODE OF ETHICS

Motion by Mrs. Shepell, seconded by Mrs. Burch, that the Board Member Code of Ethics be approved. See attached.

490-09
Approval
Code of Ethics

Motion carried by unanimous roll call vote 9-0.

REGULAR BUSINESS

CONSIDERATION OF MINUTES

Motion by Mrs. Burch, seconded by Mrs. Mitchell, to approve the minutes of the Regular Meeting of April 12, 2010 as presented.

Motion carried 8-0-1 (Abstain-Mrs. Barkauskas).

APPROVED MINUTES OF REORGANIZATION
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Mr. Gniewek arrived at the meeting (7:53).

Motion by Mr. Munday, seconded by Mrs. Feigeles to adjourn the meeting for a short recess at 7:53 p.m..

Motion carried 10-0.

Motion by Mrs. Wall, seconded by Mrs. Burch to reconvene the meeting at 7:55 p.m.

Motion carried 10-0.

CONSIDERATION OF MINUTES continued

Motion by Mr. Munday, seconded by Mrs. Burch, to approve the minutes of the Special Meeting of April 21, 2010 with the following correction:

Roll Call: correct roll call to remove Mrs. Baukauskas, Mr. Gniewek and Mr. Stokes as present and to indicate that Mr. Gniewek was absent.

Motion carried 8-0-2 (Abstain-Mrs. Barkauskas, Mr. Gniewek).

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the minutes of the Executive Session of April 21, 2010 with the following correction:

Page 1, Paragraph 1: correct to remove Mrs. Baukauskas, Mr. Gniewek and Mr. Stokes as present and to indicate that Mr. Gniewek was absent.

Motion carried 8-0-2 (Abstain-Mrs. Barkauskas, Mr. Gniewek).

COMMUNICATIONS

Dr. Kazmark advised that he received a letter from the Governor regarding budget planning for next year, collective bargaining reform and pension reform for current and future employees. These proposals are changing and Dr. Kazmark will watch them carefully and keep the Board advised.

APPROVED MINUTES OF REORGANIZATION
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COMMITTEE REPORTS

FACILITIES COMMITTEE

Mr. Munday advised that the committee met and received a presentation from Mr. Rohan who is attempting to spearhead an effort on behalf of softball and baseball parents that focuses on current conditions and improvements of the softball and baseball fields. They have had some soil samples done and provided a report on the composition of the soils and whether the right type of fertilizer is being used and how the maintenance can improve the conditions. The committee has asked Mr. Prusina to look at the materials received from the group and provide an estimate of what an irrigation system might cost. That may be one of the things the group might be willing to help support. The group is looking for some kind of commitment from the Board that they can use in fundraising efforts. They have preliminary plans and will be working with Mr. Prusina on developing a formal proposal

HOME AND SCHOOL ASSOCIATION

Mrs. Feigeles advised that the annual recognition luncheon is scheduled on June 4 at 12 p.m. at the Mountain Lakes Club. On May 4 Home and School will have its last general meeting of the year at 7:30 in the high school media center. Frank Sanchez will give a presentation on the topic of technology in the classroom. The May Bulletin will contain an announcement about the Bulletin going online. Mrs. Feigeles further advised that primarily due to the success of the Election Day bake sale, the Home and School Association has approved end of the year grants for each of the schools in the amount of \$7,800 and the principals are submitting their wish lists. Dr. Kazmark will be involved in reviewing the lists from the district perspective and the schools will end up with some nice items as a result of the grants.

EDUCATIONAL FOUNDATION

Mrs. Burch advised that the Foundation raised about \$10,000 on their fundraiser and they continue to look for some direction so they can connect a project on their fund raising since they do better with a specific project to raise funds for.

BOONTON TOWNSHIP REPORT

Mr. Bentrovato advised that the Township budget passed but the special question regarding busing failed. They have not yet had their reorganization meeting.

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**REPORT AND RECOMMENDATIONS OF BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the following School District Accountability resolution:

491-09
Accountability
Resolution

WHEREAS, the State of NJ has enacted P.L. 2007 An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and Board members, including the Lake Drive School;

NOW, THEREFORE BE IT RESOLVED, that the following budget amount is acknowledged and costs of travel and conferences are approved for the 2010-2011 school year as follows:

Total amount budgeted for travel and conferences 2010-2011 = \$35,000

Total amount budgeted for travel and conferences 2009-2010 = \$38,000

Total amount spent for travel and conferences 2009-2010 = \$4,853

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the following School District Accountability resolution regarding Professional Services:

492-09
Accountability
Resolution

WHEREAS, the State of NJ has adopted Administrative Code NJAC 6A:23A-5.2 Public Relations and Professional Services; Board Policies; Efficiency and

WHEREAS, a maximum dollar limit must be established annually for public relations as defined in NJAC 6A:23A-9.3 (c)14, and each type of professional service, with appropriate notification to the Board of Education if it becomes necessary to exceed the maximum, and

WHEREAS, upon such notification the Board of Education may adopt a dollar increase in the maximum amount through formal Board action, and

NOW, THEREFORE BE IT RESOLVED that the following maximum amounts be established for the 2010-2011 school year:

Professional Service	Amount
Legal	\$52,000
Auditing	\$23,300

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**REPORT AND RECOMMENDATIONS OF BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Architectural \$6,000

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve home instruction for #09-113, Grade II, Mountain Lakes High School, effective immediately. Home instruction will take place for approximately two weeks at a rate of \$50.00 per hour.

493-09
Home
Instruction

Instructors: **Patricia Pecha, Dot Halloran**

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Burch, seconded by Mrs. Wall to approve the following changes to Lake Drive School enrollment for the 2009-2010 school year:

494-09
Lake Drive
Enrollment

New: #LD182 Morris School District Effective 4/9/10
 #LD183 Perth Amboy Public Schools Effective 4/13/10

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Board Secretary's Report for the month of March 2010, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

495-09
Board
Secretary
Report

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Report of the Treasurer of School Monies for the month of March 2010 be approved.

496-09
Treasurer
Of School Monies
Report

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the transfers from anticipated surplus funds in designated line items of the 2009-2010 Budget to anticipate over expended line items of the 2009-2010 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2009-2010 transfer history spreadsheet be approved through 3/31/10.

497-09
Transfers

Motion carried by unanimous roll call vote 10-0.

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**REPORT AND RECOMMENDATIONS OF BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Check Register for the month of April 2010 be approved for payment as follows:

498-08
Check Register

Computer Checks	Check #69052	through #69145	\$214,389.33
		Total	\$214,389.33

Motion carried by unanimous roll call vote 10-0.

499-09
Donation
Acceptance

Motion by Mrs. Burch, seconded by Mrs. Wall, to accept a donation of 9 computer games and 1 tty, donated to Lake Drive School by a Lake Drive Program parent at MLHS.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the extension of the In-district transportation contract in the amount of \$66,455 for the 2010-2011 school year with A. R. VanRiper, Jr., Inc. This will be the 15th renewal of the contract and is a 0% increase over the 2009-2010 school year.

500-09
In-District
Transportation
Contract

Route 1	\$23,138
Route 2	\$23,138
Route 3	\$10,988 (used and charged for only if there are bused P.M. Kindergarteners)
Route 4	\$9,191

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the extension of the School Related Activities transportation contract in the amount of \$94,238 for the 2010-2011 school year with First Student Transportation. This will be the 10th renewal of the contract and is a 0% increase over the 2009-2010 school year.

501-09
School Related
Activities
Transportation
Contract

Billing is as follows, not to exceed the contract total for the school year:

Day trips \$57 per hour
Athletics \$295 (covers 4 hours)

Motion carried by unanimous roll call vote 10-0.

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**REPORT AND RECOMMENDATIONS OF BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve a Parent Transportation Contract for the 2010-2011 school year between the Mountain Lakes Board of Education and the parent of #06-117 to transport her son only, to and from the Children's Institute in Verona, NJ for a total of \$1,100 per year. This is a 0% increase over the 2009-2010 school year.

502-09
Parent
Transportation
Contract

Motion carried by unanimous roll call vote 10-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Mitchell, seconded by Mrs. Burch, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

503-09
Tuition
Reimbursement

Mary Wallace College of The Atlantic Marine Mammals II 4 credits
BC

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Mitchell, seconded by Mrs. Burch, to approve the attached list of field trip(s) for **Briarcliff School**.

504-09
Field Trips

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Mitchell, seconded by Mrs. Burch, to approve an overnight field trip to tour **New York City**, for Lake Drive students to give them the opportunity to visit language experiential sites and be able to practice daily living in different venues. **Dates of trip:** June 2-3, 2010. **Cost per student:** \$0. **Number of students:** 8. **Chaperones:** Shari Danzi, Nora Rodriguez, Renee Loprete and Karen Manning.

505-09
Overnight
Field Trip

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Mitchell, seconded by Mrs. Burch, to accept the retirement of **Marie Bryant**, School Psychologist at Briarcliff School, effective June 30, 2010 with appreciation for her service.

506-09
Personnel
Retirement

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Mitchell, seconded by Mrs. Burch, to accept the retirement of **Marion Clark**, teacher at Mountain Lakes High School, effective June 30, 2010 with appreciation for her service.

507-09
Personnel
Retirement

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Mitchell, seconded by Mrs. Burch, to accept the retirement of **Sandra Leo**, secretary (Audiologic Technician) at Lake Drive School, effective June 1, 2010 with appreciation for her service.

508-09
Personnel
Retirement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the appointment of **Zach Walsh**, as a volunteer JV Boy's Lacrosse coach for the 2010 Spring season (pending completion of criminal background check).

509-09
Personnel
Appointment

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the extension of the maternity/child care leave of absence for **Tara Page**, teacher at Wildwood School, through Friday, February 11, 2011.

510-09
Personnel
Extension
Maternity/
Child Care
Leave

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve an increase in time for **Lisa Behrle**, Speech Therapist, from 2.5 days to 5 days, from May 10, 2010 to October 29, 2010, while Ms. Hayes is on maternity leave.

511-09
Personnel
Increase in Time

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve an increase in time for **Ilana Cohen**, paraprofessional at Briarcliff (LD) from 6 to 6.5 hours per day, effective March 1, 2010 to June 18, 2010.

512-09
Personnel
Increase in Time

Dr. Kazmark was asked to remind the Administrators to provide these on a more timely basis.

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve payment to the following Professional Development instructors for presenting at workshops at a rate of \$50.00 per hour:

513-09
Personnel
Extra Pay

Doug Merritt	SmartBoards in the Classroom	2 hours	\$100.00
Claire Moehring	Phonics, Vocabulary & Fluency	2 hours	\$100.00

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the Lake Drive Summer School program which will run from July 6, 2010 to July 30, 2010.

514-09
Lake Drive
Summer Program

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Feigeles, seconded by Mrs. Burch, to accept the retirement of **MaryAnn Gazal**, teacher at Lake Drive School, effective June 30, 2010 with appreciation for her service.

515-09
Personnel
Retirement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Feigeles, seconded by Mrs. Burch, to accept the retirement of **Paul Odewelder**, Elementary School Supervisor at Wildwood School, effective June 30, 2010 with appreciation for his service.

516-09
Personnel
Retirement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Feigeles, seconded by Mrs. Burch, to accept the retirement of **Timothy Flynn**, teacher at Mountain Lakes High School, effective June 30, 2010 with appreciation for his service.

517-09
Personnel
Retirement

Motion carried by unanimous roll call vote 10-0.

518-09
Travel &
Reimbursement

Motion by Mrs. Feigeles, seconded by Mrs. Burch, to approve the travel and reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

Motion carried by unanimous roll call vote 10-0.

APPROVED MINUTES OF REORGANIZATION
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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Feigeles, seconded by Mrs. Burch, to approve the attached list of field trip(s) for **Mountain Lakes High School**.

519-09
Field Trips

Motion carried by unanimous roll call vote 10-0.

UNFINISHED BUSINESS

Mr. Munday requested a report on the update of the plans to implement improvement of the website.

Mrs. Wall noted that the Board should be receiving the first six month report on the Long Range Educational Plan that was adopted last November. Dr. Kazmark said he will schedule that presentation.

NEW BUSINESS

Mr. Gniewick advised that he and Mrs. Wall will review the committees and asked the Board members to email any specific requests they have.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace had no further comments.

COMMENTS AND REQUESTS FROM THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

EXECUTIVE SESSION

Motion by Mrs. Shepell, seconded by Mrs. Wall, to adopt a Resolution to enter into Closed Session for the discussion of contract negotiation issues. Resolution was duly read and the Board entered into Executive Session at 8:50 p.m.

Motion carried 10-0.

APPROVED MINUTES OF REORGANIZATION
AND REGULAR MEETING
April 26, 2010

ADJOURNMENT

Motion by Mrs. Burch, seconded by Mr. Munday, that meeting be adjourned at 9:04 p.m.

Motion carried 10 - 0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary
Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
May 10, 2010	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
June 7, 2010	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
June 21, 2010	Regular Meeting	Mountain Lakes High School (7:30 p.m.)