

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, June 1, 2009

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, June 1, 2009 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Burch
Mrs. Feigeles
Mr. Gniewek
Mrs. Mitchell (7:45)
Mr. Munday
Mrs. Shepell
Mr. Stokes
Mrs. Wall
Mr. Benvato, Boonton Township Representative

Absent: Mrs. Dawson

Also present: Dr. Kazmark, Superintendent, and Mary Wallace, MLEA President.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace had no comments or requests.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

CONSIDERATION OF MINUTES

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the minutes of the Special Meeting of May 14, 2009 as presented.

Motion carried 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the minutes of the Regular Meeting of May 11, 2009 with the following corrections:

Correct spelling of Gniewek.

Page 3, paragraph 5, change full Board to a committee of the Board.

Motion carried 8-0-1 (Abstain-Mrs. Burch).

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the minutes of the Executive Session of May 18, 2009 as presented.

Motion carried 8-0-1 (Abstain-Mrs. Burch).

COMMUNICATIONS

Dr. Kazmark advised that an update was received from the State and the CDC regarding the swine flu. The status is the same and they have advised that anyone with flu symptoms should stay out of school for 7 days. There has not been any indication of symptoms in the district and the protocol established by the State is being followed.

Mr. Borgo advised that there will be a 10% increase in health care costs. Preliminary indication seems to confirm that the health benefits cost will increase about 10% in a calendar year, therefore the increase for the budget year would be half.

Mr. Borgo also advised that a notice has been received regarding the adjusted amount owed by the district to Kinnelon for the pre-school program. For the 2006-2007 school year the amount owed is \$41,000.

Discussion took place regarding the amount owed to Kinnelon, how the amount is calculated and when this should be paid. Mr. Borgo advised that the amount is certified by the State. It was suggested that Kinnelon should be contacted and advised of the district's concern about what the numbers will be for the next two years.

Mrs. Mitchell arrived at the meeting (7:45).

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

COMMUNICATIONS continued

Dr. Kazmark advised that a survey regarding training rules has been sent out to student athletes and parents and a great deal of feedback is being received. A report on the survey will be presented to the Board at the June 15 meeting.

COMMITTEE REPORTS

HOME AND SCHOOL ASSOCIATION

Mrs. Feigeles advised that the annual recognition luncheon was wonderful and was enjoyed by all. Mrs. Feigeles gave an update on the Briarcliff virtual backpack program and advised that two-thirds of the eligible families have enrolled so far. Mrs. Feigeles also advised that the Briarcliff Book Festival is taking place this week.

Mrs. Burch provided details about the Big Read program that involves an effort to encourage community-wide reading over the summer. Packets have been distributed to organizations in the community and in the fall there will be a program to discuss the book.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mr. Benvato, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Board Secretary's Report for the month of April 2009, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

584-08
Board
Secretary
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Report of the Treasurer of School Monies for the month of April 2009 be approved.

585-08
Treasurer
Of School
Monies Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the transfers from anticipated surplus funds in designated line items of the 2008-2009 Budget to anticipate over expended line items of the 2008-2009 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2008-2009 transfer history spreadsheet be approved through 4/30/09.

586-08
Transfers

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued

Motion carried by unanimous roll call vote 9-0.

587-08
Check
Register

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Check Register for the month of May 2009 be approved for payment as follows:

Computer Checks Check #66500 through #66583 **Total: \$183,564.00**

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the attached Joint Transportation Agreement with Educational Services Commission of Morris County to provide the Coordinated Transportation Program for the 2009-2010 school year for the Mountain Lakes School District.

588-08
Transportation
Agreement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve, pending legal review and within budgetary constraints, a contract to the following firm for Partial Roof Replacement at MLHS and Wildwood School:

589-08
Award of Bid

AWARD CONTRACT TO:

E. R. Barrett, Inc.
110 Paris Street
Newark, NJ 07105

Base Bid \$949,500
Alternate #A1 (Wildwood School Roof) Add \$320,199
Alternate #A2 (High School Soffit) Add \$11,000
TOTAL RECOMMENDED AWARD **\$1,280,699**

OTHER BIDS RECEIVED

<u>BIDDER</u>		<u>TOTAL BID</u>
USA General Contractors	Alternate #A1 \$422,000 Alternate #A2 \$35,000	\$1,657,000
Safeway	Alternate #A1 \$390,000 Alternate #A2 \$55,000	\$1,418,000

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

Michael Carmiche MLHS	Drake University	Adapted Physical Ed.	3 credits	595-08 Tuition Reimbursement
Jennifer Larkin MLHS	College of NJ	Expand Student Thinking	3 credits	
		Dealing with ADHD Type	3 credits	
		Cooperative Classroom	3 credits	
		Styles of Teaching: Personality	3 credits	
Rob Downes MLHS	NJCU	Innovations in Curriculum	3 credits	
James Smith MLHS	Seton Hall	Curr. Dev. & Eval	3 credits	
		Organ. & Admin. In Education	3 credits	
		Curr. Design & Engineering	3 credits	
		School Law	3 credits	
Maureen Worden LD	Seton Hall	Leadership Dynamics	3 credits	
Kate McCabe MLHS	Seton Hall Marygrove	Curr. Design & Engineering	3 credits	
		Tchr Leadership: Mentoring	3 credits	
		Tchr Leadership: Prof. Learning	3 credits	
		Helping Students Become Self Directed Learners	3 credits	

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the travel and reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

596-08
Travel &
Reimbursement

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the attached list of Teacher Institute participants for credit movement on the guide and payment for Institute instructors.

597-08
Teacher
Institute
Approvals

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve home instruction for #08-107, grade 10 - MLHS, effective immediately for the remainder of the school year. Instructors: Kate Banks, Laura Knors, Margaret Connors, Pat Pecha & Matthew Williams.

598-08
Home
Instruction

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to accept the resignation of **Adrienne Blosssey**, music teacher at Briarcliff School, effective June 30, 2009 with appreciation for her service.

599-08
Personnel
Resignation

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the contract of **Tatjana Vukotic-Milone**, a Paraprofessional at Lake Drive School, was omitted off the schedule. Ms. Vukotic-Milone should be on Step 2 on the Paraprofessional Guide at an hourly salary of \$12.54, 6 hours per day, for the 09-10 school year.

600-08
Correction
To Schedule H

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the termination of **Nancy Krautheim**, Paraprofessional at Lake Drive School, effective June 30, 2009.

601-08
Personnel
Termination

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the appointment of **Alyssa Rullis**, as a Paraprofessional at Lake Drive School, effective August 31, 2009, Step 2 on the Paraprofessional Guide at an hourly rate of \$12.54, 6 hours per day for the 09-10 school year. Ms. Rullis will replace Ms. Marciano.

602-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve movement on the salary guide for the following personnel effective September 1, 2009.

603-08
Personnel
Movement on
Salary Guide

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Ann Brown , Wildwood School	Longevity (L2)
Mary Ann Gazal , Lake Drive School	Longevity (L2)
Margaret Judge , ML High School	Longevity (L2)
Doug Mattoon , Briarcliff School	Longevity (L1)
Deborah Pelliconi , Briarcliff School	Longevity (L1)

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve a maternity/child care leave of absence for **Lindsay Berardi**, Teacher at Wildwood School, effective December 7, 2009. Ms. Berardi will use her 40 sick days and be paid through February 10, 2010 and is eligible for health benefits as provided under FMLA and NJFLA through April 30, 2010. Ms. Berardi plans on returning to work on April 12, 2010.

604-08
Personnel
Maternity/
Child Care
Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extra-pay appointments of **Cathy Crimmins** and **Leah Scalzo**, Teachers of the Deaf, as chaperones on the approved overnight trip to Boston, June 15-17.

605-08
Personnel
Extra Pay
Appointments

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extra-pay appointment of **Diane Hewitt**, Lake Drive Interpreter, to accompany a ML student that qualified for the Skills USA National Competition in Kansas City, June 21-25. Ms. Hewitt will receive a stipend for the overnight trip and interpreting hours.

606-08
Personnel
Extra Pay
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extra-pay appointments for the following personnel for one day to administer physicals for athletes of all grades and all schools on June 19, 2009.

607-08
Personnel
Extra Pay
Appointments

Paul Bongiorno, Athletic Trainer at MLHS, regular per diem rate for the day
Maureen Delap, RN, a Substitute nurse for the district at the daily sub rate of \$125.00

608-08
Personnel
Extra Pay
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the extra-pay appointments of the attached list of MLHS personnel to write and/or revise curriculum.

609-08
Personnel
Extra Pay
Appointments

APPROVED MINUTES OF REGULAR MEETING
June 1, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the attached list of Lake Drive personnel for the 2009 Summer School Program, at their regular rate, 100% unless otherwise noted.

609-08
Lake Drive
Summer
School
Appointments

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the following list as substitute teachers for the balance of the 2008-2009 school year, pending completion of paperwork.

610-08
Personnel
Substitute
Appointments

Janine Butler, interviewed and recommended by Ms. Filiaci.
Sal Crivelli, former Paraprofessional, recommended by Ms. Filiaci.
Emilyann Murray, interviewed and recommended by Mr. Odenwelder.
Mary Blackwell, interviewed and recommended by Mr. Ryan.
Matthew DeSantis, interviewed and recommended by Mr. Killingsworth.

Motion carried by unanimous roll call vote 9-0.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace had no comments or requests.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

EXECUTIVE SESSION

Motion by Mr. Stokes, seconded by Mrs. Feigeles, to adopt a Resolution to enter into Closed Session for the discussion of a legal, personnel and negotiations issues. Resolution was duly read and the Board entered into Executive Session at 8:25 p.m.

Motion carried 9-0.

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ADJOURNMENT

Motion by Mr. Stokes, seconded by Mrs. Burch , that meeting be adjourned at 9:07 p.m.

Motion carried 9-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
June 15, 2009	Regular	Mountain Lakes High School (7:30 p.m.)
July 6, 2009	Regular	Mountain Lakes High School (7:30 p.m.)
August 10, 2009	Regular	Mountain Lakes High School (7:30 p.m.)