

MOUNTAIN LAKES BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
Monday, November 6, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, November 6, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo  
Business Administrator/Board Secretary

Roll Call:

Present:       Mrs. Boertzel  
                  Mrs. Brennan  
                  Mrs. Dawson  
                  Mr. Gniewek  
                  Mrs. McCusker  
                  Mr. Munday  
                  Mr. Stokes  
                  Mrs. Wall  
                  Mrs. Lio, Boonton Township Representative  
                  George Dawson and Francois Vandame, Student Representatives

Absent:        Ms. Wolfe

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA Representative, and members of the public.

**STATEMENT OF NOTICE**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

**PRESENTATION**

Dr. Kazmark advised that as a follow up to a Board meeting in August at which community members addressed the Board regarding student participation at the Memorial Day Parade he has discussed this issue with members of the administration and faculty and he has asked Mr. Ludwig and Mrs. McElduff to advise the Board with regard to the student participation in the recent Spirit Run.

**PRESENTATION continued**

Mrs. McElduff advised that there were almost 50% of the students participating in the Spirit Run. The students organized the participation and competition by the sports teams and that approach was very successful. Mrs. McElduff recommended that this be used as a model for community events. She suggested that the Memorial Day Committee be asked to provide a structure for the students to participate but allow them to run it. It is much more meaningful for the students if they are part of it because they want to be.

Dr. Kazmark will contact Mr. Smith and the Memorial Day Committee and suggest that a meeting be held to discuss this. One suggestion is an inter-generational band rather than a marching band to provide additional musical accompaniment to the parade.

**REPORT OF THE STUDENT GOVERNMENT REPRESENTATIVES**

George Dawson reported that all of the high school sports teams are doing well. The SGA-sponsored dance and the Freshmen dance were also big successes.

Francois Vandame reported that school will be closed on November 9 and 10 for the Teachers' Convention, the high school drama will be presented on November 16, 17 and 18, the Powder Puff will be held on November 19 and winter sports will begin this month. The Honor Roll Breakfasts will be held on November 30 and December 1, the Holiday Concert is scheduled on December 6, and the Financial Aid Workshop is on December 7.

**COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT**

Amal Hussein advised that the MLEA-BOE Holiday Party is scheduled on January 11, 2007 at Zeri's.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**CONSIDERATION OF MINUTES**

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of October 16, 2006 with the following correction:

Page 1, heading, change date to October 16, 2006.

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**CONSIDERATION OF MINUTES continued**

Motion carried 8-0-1 (Abstain-Mr. Gniewek).

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve the minutes of the Executive Session of October 16, 2006 as presented.

Motion carried 8-0-1 (Abstain-Mr. Gniewek).

**COMMUNICATIONS**

Dr. Kazmark advised that a written request has been received from residents for the formation of an inter-scholastic athletic program at Briarcliff. This issue will be referred to the Program and Athletics Committees and Dr. Kazmark will so advise the residents.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

Mr. Stokes advised that the committee met and talked about software for the budget preparation process, the purchase of two interior courtyard trailers for the high school, the personnel record keeping software and the increase in Lake Drive revenue. The committee also discussed the high school referendum update and reconfirmed that the project is still on budget.

**PROGRAM COMMITTEE**

Mrs. Wall advised that the committee had a presentation by the teachers who were responsible for writing the language arts curriculum at the middle school and high school levels. It was a very interesting and thorough presentation.

**GIFTED AND TALENTED COMMITTEE**

Mr. Stokes advised that the committee met and reviewed what was agreed to last year and the implementation of the new program. The committee also discussed the potential change of name of the committee. The new name will be the Peak/Gifted and Talented Committee and eventually they will move away from the gifted and talented part of the description.

**EXTRA/CO-CURRICULAR ATHLETICS COMMITTEE**

Mrs. Brennan advised that the committee met and discussed the flyer that will be made available to freshmen parents with regard to the sports programs that was prepared by

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**COMMITTEE REPORTS continued**

Mr. Ludwig and Mr. Killingsworth. This will be provided to the parents by the coaches at their first parent meeting.

Dr. Kazmark advised that the drug survey will be conducted in November after permission slips are obtained from parents.

**MLEA NEGOTIATIONS COMMITTEE**

Dr. Kazmark advised that the negotiations team is ready to meet to discuss the proposal that is on the table.

**SPECIAL EDUCATION FORUM**

Mrs. Wall advised that the next program is scheduled on November 14 at the high school library and will be a presentation by Dr. David Nast of the Horizon Program at CCM regarding transition from high school to post-high school. This program is appropriate for parents and students.

**HOME AND SCHOOL ASSOCIATION/MUNICIPAL ALLIANCE**

Mrs. Brennan and Dr. Kazmark reported on the joint meeting at which there was a presentation by students from Daytop and by the Prosecutor's Office. There was a good turn out and the presentations were excellent.

**LAKER SPORTS TURF COMMITTEE**

Mrs. Boertzel reported that the fundraising efforts are moving along and there will be a public forum on November 15 to provide more specific information to the public.

**BOONTON TOWNSHIP REPORT**

Mrs. Lio advised that the Rockaway Valley boys and girls cross country teams have been very successful. The district received a donation for the purchase of 20 Smartboards.

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Please note that Mrs. Lio, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Brennan, seconded by Mrs. Wall, that the Current Check Register (Bills List) for the month of August 2006, be approved for payment in the amount of \$440,763.48.

162-06  
Check  
Register

Motion carried by unanimous roll call vote 9-0 (Mrs. Dawson abstained with respect to No. 06-1256, Mr. Munday abstained with respect to No. 06-0093, and Mrs. Brennan and Mrs. McCusker abstained with respect to No. 06-1292).

Motion by Mrs. Dawson, seconded by Mr. Stokes, that the Board Secretary's Report for the month of July 2006, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

163-06  
Board  
Secretary's  
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, that the Report of the Treasurer of School Monies for the month of July 2006 be approved.

164-06  
Treasurer c  
School Mo  
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, that the transfers from anticipated surplus funds in designated line items of the 2006-2007 Budget to anticipated over expended line items of the 2006-2007 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2006-2007 transfer history spreadsheet be approved through 7/31/06.

165-06  
Transfers

Motion carried by unanimous roll call vote 9-0.

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**

Dr. Kazmark advised that plans are moving forward with the lock down drills at each of the schools. A letter was sent to Wildwood parents by Mr. Reid advising what will be involved in the drill. Chief Tovo has delivered a letter to school neighbors advising them of the increased police presence for the drill. A drill is also being planned for Briarcliff and Lake Drive.

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

<b>Mark Walters</b> Wildwood	College of St. Rose	Resolving Conflicts in Schools & Classrooms	3 credits
---------------------------------	---------------------	--	-----------

166-06  
Tuition  
Reimbursement

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve reimbursement to the attached list of Wildwood School personnel in accordance with Policy #9250 – Travel and Related Expenses.

167-06  
Personnel  
Reimbursement  
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve reimbursement to the attached list of Mountain Lakes High School personnel in accordance with Policy #9250 – Travel and Related Expenses.

168-06  
Personnel  
Reimbursement  
Approval

Dr. Kazmark was asked to remind the administrators that these requests for reimbursement should be submitted prior to the expenditure.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve reimbursement to the attached list of Lake Drive School personnel in accordance with Policy #9250 – Travel and Related Expenses.

169-06  
Personnel  
Reimbursement  
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve reimbursement to the attached list of Briarcliff School personnel in accordance with Policy #9250 – Travel and Related Expenses.

170-06  
Personnel  
Reimbursement  
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the appointment of the following personnel as a mentor for the 2006-2007 school year at a stipend of \$1000:

171-06  
Personnel  
Extra-Pay  
Appointment

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

<u>Mentor</u>	<u>Certification Candidate</u>	<u>Location/Title</u>
<b>Ann Nitka</b> Teacher	Ted Poecker	MLHS – English

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve payment of \$250 (\$125 per night for 2 nights) to **Nicole Renna**, nurse at Briarcliff, who served as nurse for students on 3 day Fairview Lake camping trip.

172-06  
Personnel  
Extra-Pay  
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve payment to the attached list of personnel who were part of the Co-Teaching Assurance Agreement at a stipend of \$75.00 per day for a total cost of \$1200.

173-06  
Personnel  
Extra-Pay  
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to accept the retirement of **Robert Walsh**, District Maintenance, effective December 31, 2006 with appreciation for his service.

174-06  
Personnel  
Retirement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the out of district placement of **#05-133** at the Kiel Avenue School preschool program, Kinnelon, NJ effective November 13, 2006 to June 2007 at a yearly tuition cost of \$16,000, prorated for a total of \$12,267 for the 2006-2007 school year.

175-06  
Out-of-District  
Placement

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve home instruction for **#06-100**, grade 6, at St. Clare's Hospital effective immediately. St. Clare's will provide instruction at an hourly rate of \$44.00.

176-06  
Home  
Instruction

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the horizontal movement on the salary guide for **Jennifer Larkin**, teacher at Mountain Lakes High School, from BA30 Step 15 to MA Step 15 at a salary of \$70,756, effective September 1, 2006.

177-06  
Horizontal  
Movement on  
Salary Guide

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the appointment of **Laurie Lindner**, as a substitute teacher for the 2006-2007 school year. Ms. Lindner is a full time paraprofessional at Lake Drive School.

178-06  
Personnel  
Substitute  
Appointme

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the appointment of **Patrick Flynn**, as a substitute teacher for the 2006-2007 school year. Mr. Flynn substituted for Mountain Lakes School District last year.

179-06  
Personnel  
Substitute  
Appointme

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the 2006-2007 updated School Safety Plans.

180-06  
Approval  
School Saf  
Plans

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the 2006-2007 Nursing Services Plans.

181-06  
Approval  
Nursing  
Service Pla

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the 2006-2007 Quality Assurance Annual Report (QAAR).

182-06  
Approval  
Quality  
Assurance  
Annual Re

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to accept the resignation of **Jennifer Smith**, Interpreter at Lake Drive School effective September 1, 2006 with appreciation for her service.

183-06  
Personnel  
Resignatio

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to accept the resignation of **Dora Noble**, Aide at Lake Drive School effective October 25, 2006 with appreciation for her service.

184-06  
Personnel  
Resignatio

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to accept the resignation of **Kathleen McGavin**, Aide at Wildwood School effective October 31, 2006 with appreciation for her service.

185-06  
Personnel  
Resignatio

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the appointment of **Sueanne Sylvester**, Development Specialist at Lake Drive School, effective October 26, 2006 for 200 days of service for an annual cost of \$55,000, pro-rated at a cost of \$45,100, pending criminal background check.

186-06  
Personnel  
Appointme

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the appointment of **Patricia Galese**, as a Paraprofessional at Lake Drive School, effective November 7, 2006, Step 1 on the Paraprofessional's Guide, at a rate of \$11.52, pro-rated at a total cost of \$9,884, pending criminal background check.

187-06  
Personnel  
Appointme

Motion carried by unanimous roll call vote 8-0.

Dr. Kazmark advised that a suggestion has been made that the Lake Drive website have a link to Amazon that would allow parents using Amazon through the Lake Drive page to provide for a donation to the school. Discussion took place regarding this type of fund raising. Dr. Kazmark will do some further research on the subject for the Board discussion meeting scheduled on the 27<sup>th</sup>.

**PRESIDENT'S REPORT**

Mrs. McCusker noted that Board members who attended workshops at the recent convention found them very useful and the information obtained will be passed along as it comes in. Mrs. McCusker requested that Board members advise her or Dr. Kazmark if they are unable to attend a Board meeting and advise the committee chair and Joyce Greco if they are unable to attend a committee meeting.

**UNFINISHED BUSINESS**

Dr. Kazmark advised that we are doing some work on our website. The update should be completed by the end of the week and Board members who have not provided their updated bios should do so.

APPROVED MINUTES OF REGULAR MEETING  
November 6, 2006

**NEW BUSINESS**

Mrs. Dawson reviewed a minor change in the policies presented for first reading.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**ADJOURNMENT**

Motion by Mr. Stokes, seconded by Mrs Brennan, that meeting be adjourned at 9:17 p.m.

Motion carried 9-0.

Respectfully submitted,

Daniel A. Borgo  
Business Administrator/Board Secretary

Regina Giardina, Stenographer

**Meetings of the Mountain Lakes Board of Education**

<b><u>Date</u></b>	<b><u>Type of Meeting</u></b>	<b><u>Place</u></b>
November 20, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
November 27, 2006	Special Meeting	Mountain Lakes High School (7:30 p.m.)