

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, January 4, 2010

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, January 4, 2010 at 7:30 p.m. at the Mountain Lakes High School.

Jean Halsey
Acting Board Secretary

Roll Call:

Present: Mrs. Burch
Mrs. Feigeles
Mr. Gniewek
Mr. Moreau
Mrs. Shepell
Mr. Stokes
Mrs. Wall
Mr. Bentrovato, Boonton Township Representative

Absent: Mrs. Mitchell
Mr. Munday

Also present: Dr. Kazmark, Superintendent, and Mary Wallace, MLEA President.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

REPORT OF STUDENT REPRESENTATIVES

Max Schindler and Daniel Estes reported which team won the intramural volleyball mania tournament that took place before the winter break. The high school chorus ran a music-gram fundraiser during which students were sung to during class. Three high school students have been nominated for the New Jersey Governor's School. Mid-term exams will take place next week at the high school and the Winter Prom will be held at The Villa on January 23.

Dr. Kazmark commended Max Schindler for an excellent job on the article he wrote on the changes in the budget and the tough decisions facing the Board.

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace had no comments or requests.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

CONSIDERATION OF MINUTES

Motion by Mrs. Wall, seconded by Mrs. Sheppell, to approve the minutes of the Regular Meeting of December 7, 2009 as presented.

Motion carried 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the minutes of the Executive Session of December 7, 2009 as presented.

Motion carried 8-0.

COMMUNICATIONS

Dr. Kazmark discussed the \$4,000,000 in Title 1 funds that are being made available to schools in New Jersey and advised that he will be doing research to see if the district is eligible to receive any of the funds.

COMMITTEE REPORTS

PROGRAM COMMITTEE

Mrs. Feigeles advised that the committee met and discussed the course catalog which has gone to press and will be distributed to students and parents for course selection. There is going to be a meeting with the high school administration on January 8th with representatives from Rockaway Valley School to discuss changes in the language sequence of courses. The other topic that was addressed by the committee was that on Wednesday, January 27 there will be a brown bag lunch hosted by the high school administration. They will meet with parents and it will be open to the public specifically to discuss the Long Range Education Plan. Mrs. Feigeles advised that she will be distributing a schedule to the committee members and the committee will be continuing to discuss potential program changes in light of budget implications.

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

COMMITTEE REPORTS continued

HOME & SCHOOL

Mrs. Feigeles advised that a meeting will be held on January 14 at the high school to discuss the achievement test results which were presented to the Board. Dr. Kazmark, Dr. Mucci and other administrators will make the presentation of the positive results. Mrs. Feigeles suggested that it might be interesting for Board members to attend to hear questions that might be raised by members of the public.

Dr. Kazmark advised that the discussion will cover the comparison of Mountain Lakes test results to other "J" districts' results.

SPECIAL EDUCATION FORUM

Mrs. Wall advised that the program scheduled on Tuesday, January 12 will be a follow up on the presentation given last year to parents and teachers by Claire Moehring, reading specialist at Wildwood, on the topic of reading fluency and reading comprehension.

BOONTON TOWNSHIP REPORT

Mr. Benvolato thanked the team that came to discuss the Long Range Education Plan with the Boonton Township Board and said they gave a great presentation. The people who were there said it was very informative. Dr. Humphrey has been conducting programs to get the information out that there is a close working relationship between the districts on curriculum.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mr. Benvolato, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Feigeles, seconded by Mrs. Burch, that the Board Secretary's Report for the month of November 2009, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

303-09
Board
Secretary
Report

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Feigeles, seconded by Mrs. Burch, that the Report of the Treasurer of School Monies for the month of November 2009 be approved.

304-09
Treasurer of
School
Monies
Report

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Feigeles, seconded by Mrs. Burch, that the transfers from anticipated surplus funds in designated line items of the 2009-2010 Budget to anticipate over expended line items of the 2009-2010 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2009-2010 transfer history spreadsheet be approved through 11/30/09.

305-09
Transfers

Motion carried by unanimous roll call vote 8-0

Motion by Mrs. Feigeles, seconded by Mrs. Burch, that the Check Register for the month of December 2009 be approved for payment as follows:

306-09
Check
Register

(1) Computer Checks Check #68103 through #68225 **Total \$289,371.76**

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Shepell, to approve the presentation of the following policies for first reading:

307-09
Policies
First Reading

- #1140 Distribution of Materials by Pupils and Staff; revised
- #1330 Use of School Facilities – Community Use & Rates for Use; revised
- #2121 Line of Responsibility; revised
- #2121.1 Organization Chart; revised
- #2131 Superintendent; revised
- #2224 Nondiscrimination/Affirmative Action; revised
- #2240 Research, Evaluation and Planning; revised
- #2255 Action Planning for T & E Certification; revised
- #3000/3010 Concepts and Roles in Business and Non-Instructional Operations; Goals and Objectives; revised
- #3280 Gifts, Grants and Bequests; revised
- #3510 Operation and Maintenance of Plant; revised
- #3514 Equipment; new
- #3515.2 Parking Policy; renumbered from #5515
- #3541.33 Transportation Safety; replaces #3541.33 Bus Driver Responsibility
- #3542.31 Free or Reduced Price Breakfast – Lunch; new
- #3542.44 Purchasing; new
- #3570 District Records and Reports; revised
- #3600 Evaluation of Business and Noninstructional Operations; new

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the attached list of Tax Shelter Annuity Programs (403B and 457B) for the 2009-2010 School Year.

308-09
Tax Shelter
Annuity
Programs

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve home instruction for #09-106, grade 11, Mountain Lakes High School, at St. Clare's Hospital effective immediately. St. Clare's will provide home instruction at an hourly rate of \$49.00.

309-09
Home
Instruction

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve home instruction for #09-106, grade 11, Mountain Lakes High School, effective immediately. Home instruction will take place for approximately five hours, \$50.00 per hour, during the holiday break to assist the student with make-up work due to hospitalization.

310-09
Home
Instruction

Motion carried by unanimous roll call vote 8-0.

Motion 311-09 was tabled.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve a change in Lake Drive School enrollment as follows:

312-09
Change in
Lake Drive
Enrollment

Add: LD178 Elizabeth School District Regular Program Effective 1/4/10

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the IDEIA Grant funding of \$88,000 of the salary of **Janet Wright**, Director of Special Services, for the 2009-2010 school year as per the QSAC mandate.

313-09
IDEIA
Grant
Approval

Motion carried by unanimous roll call vote 7-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the travel and reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

314-09
Personnel
Travel and
Reimbursement

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the travel and reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Lake Drive School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

315-09
Personnel
Travel and
Reimbursement

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the attached list of field trip(s) for **Mountain Lakes High School**.

316-09
Field Trips

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the attached list of field trip(s) for **Wildwood School**.

317-09
Field Trips

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the amendment of the local graduation requirements for Mountain Lakes High School:

318-09
Amendment
Graduation
Requirements

Beginning with the Class of 2013; United States Government will not be a graduation requirement.

Beginning with the Class of 2014; Freshman Technology will not be a graduation requirement.

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to accept the resignation of **Shari Russo**, SAC at Mountain Lakes High School, effective February 22, 2010 or sooner with approval of the Superintendent, with appreciation for her service.

319-09
Personnel
Resignation

Dr. Kazmark discussed the plans for filling this position.

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to accept the resignation of **Linda Mundy**, secretary at Briarcliff School, effective January 1, 2010 with appreciation for her service.

320-09
Personnel
Resignation

Motion carried by unanimous roll call vote 7-0.

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extended maternity/child care leave of absence for **Debra Goldstein**, School Social Worker at Wildwood School, through June 30, 2010. Ms. Goldstein plans on returning for the start of the 2010-2011 school year.

321-09
Personnel
Extended
Maternity/
Child Care
Leave

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extended leave replacement appointment of **Carla Sanzaro**, as School Social Worker at Wildwood School, through June 18, 2010. Ms. Sanzaro is replacing Ms. Goldstein while she is on a maternity/child care leave of absence.

322-09
Personnel
Extended
Leave
Replacement

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extended medical leave of absence for **Bruce Dugan**, teacher at MLHS, through January 19, 2010.

323-09
Personnel
Extended
Medical
Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extended leave replacement appointment of **Tracy Saltwick**, at Mountain Lakes High School through January 19, 2010. Ms. Saltwick is replacing Mr. Dugan while he is on a medical leave of absence.

324-09
Personnel
Extended
Leave
Replacement

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve a medical leave of absence for **Regina Michel**, School Nurse at Lake Drive School, effective December 8, 2009. Ms. Michel plans on returning March 1, 2010 and is eligible for health benefits as provided under FMLA and NJFLA. Ms. Loprete has been approved to replace Ms. Michel until she returns.

325-09
Personnel
Medical
Leave of
Absence

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the following list as substitute teachers/substitute instructional nurse for the district in the 2009-2010 school year, pending completion of paperwork:

326-09
Personnel
Substitutes

Diederick (Dirk) Von Meintsma	interviewed & recommended by Mr. Hanisch
Sarina Grodofsky	“ “ Ms. Sakala
Jenna Caprio	“ “ Mr. Odenwelder
Melissa Silk	“ “
Eva-Pia Reich (returning sub)	

APPROVED MINUTES OF REGULAR MEETING
January 4, 2010

Motion carried by unanimous roll call vote 8-0.

NEW BUSINESS

Dr. Kazmark advised that one of the boilers at Lake Drive School has a leak and needs to be replaced. This is an emergent issue and a company has been brought in to assess the condition of the boiler and make repairs. This should not have an impact on keeping school open but it is something that has to be taken care of.

Discussion took place regarding the transition between the existing Governor and the Governor-elect and the possibility that the Governor-elect is supportive of moving the school election to November.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace had no comments or requests.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

ADJOURNMENT

Motion by Mrs. Burch, seconded by Mrs. Feigeles, that the meeting be adjourned at 8:16 p.m.

Motion carried 8-0.

Respectfully submitted,

Jean Halsey
Acting Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
January 19, 2010 (Tuesday)	Regular	Mountain Lakes High School (7:30 p.m.)
February 1, 2010	Regular	Mountain Lakes High School (7:30 p.m.)