

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Tuesday, January 22, 2008

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Tuesday, January 22, 2008 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
Mrs. Dawson
Mr. Gniewek (8:15 p.m.)
Mr. Munday
Mr. Stokes
Mrs. Wall
Absent: Mr. Cohen
Mr. Barnes - Boonton Township Representative

Also present: Dr. Kazmark, Superintendent, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Morris County Daily Record.

PRESENTATIONS

Mrs. Boertzel read a proclamation in honor of Duke Smith who passed away on January 7, 2008.

Motion by Mr. Stokes, seconded by Mr. Munday, to enter the proclamation into the record and forward a copy to Mr. Smith's family.

Motion 365-07
Duke Smith
Proclamation

Motion carried 5-0.

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PRESENTATIONS continued

Members of the Wildwood Giraffe Program announced a fundraising Bowl-a-Thon event to be held on February 3, 2008 for the benefit of the family of automobile accident victim Christopher Stitt.

Mr. Ludwig introduced the teachers, coaches and students who were recognized for their accomplishments:

Girls' Tennis Team - Conference Champions
Region Chorus and All State Chorus participants
Girls' Cross Country Team – State Sectional Champions
Area Band, Region Band and All State Orchestra participants
Football Team – Conference Championship
Coach Doug Wilkins – NY Jets High School Coach of the Week
Edward J. Bloustein Scholars
National Merit Commended Scholars and Semi-Finalists

Dr. Moore explained the criteria for recognition as National Merit Commended Scholars and Semi-Finalists and Edward J. Bloustein Scholars. Mr. Ludwig introduced the students and they commented on their experiences at Mountain Lakes High School and their plans for the future.

Dr. Kazmark and Mrs. Boertzel acknowledged the accomplishments of the students, teachers and coaches and invited everyone to enjoy cake in their honor.

REPORT OF STUDENT REPRESENTATIVES

Liz Stainton and Arielle Wolfson reported on various activities that took place at the high school.

CANDIDATE INTERVIEWS

Board Candidates Mrs. LaVonne Feigeles, Mrs. Diane Burch and Mrs. Amy Whitman were interviewed.

EXECUTIVE SESSION #1

Motion by Mr. Gniewek, seconded by Mrs. Wall, to enter into Executive Session for the purpose of discussion of Board member candidates. Resolution was duly read and the Board entered into Executive Session at 9:08 p.m.

Motion carried 6-0.

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PUBLIC SESSION

Motion by Mr. Stokes, seconded by Mr. Gniewek, to return to Public Session at 9:22 p.m.

Motion carried 6-0.

Motion by Mr, Stokes, seconded by Mrs. Wall, to accept the resignation of Emily Wolfe , as a Mountain Lakes Board Member, effective January 12, 2008, with appreciation for her service.

345-07
Acceptance of
Board
Member's
Resignation

Motion carried 6-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to appoint Mrs. Diane Burch and Mrs. LaVonne Feigeles as new Board members, effective immediately.

366-07
Appointment
of
New Board
Members

Motion carried 6-0.

Mrs. Burch and Mrs. Feigeles received the Oath of Office. Mrs. Burch and Mrs. Feigeles joined the meeting at 9:35 p.m.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Amal Hussein reported that she will be attending graduate school and will, therefore, not be able to attend Board meetings.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no comments from the public.

CONSIDERATION OF MINUTES

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of January 7, 2008.

Motion carried by roll call vote 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Dawson , seconded by Mrs. Wall, to approve the minutes of the Executive Session of January 7, 2008 as presented.

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

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COMMITTEE REPORTS

FACILITIES COMMITTEE

Mr. Munday spoke about facilities in preparation for the 2008-2009 budget.

There were no other committee reports.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mr. Barnes, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Wall, seconded by Mr. Gniewek, that the Check Register for the month of December 2007 be approved for payment as follows:

345-07
Check
Register

(1) Hand Checks	Check #8042	through #8046	\$2,501,030.72
(2) Wire Transfers			\$110,385.29
(3) Computer Checks	Check #62212	through #62340	\$290,734.83
		Total	\$2,902,150.84

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the presentation of the following policies for first reading:

347-07
Presentation of
Policies for
First Reading

- #5136 Fundraising Activities
- #6145 Extra-curricular Activities
- #6145.1/6145.2 Intramural Competition: Interscholastic Competition

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the acceptance of the following policies at second reading:

348-07
Acceptance of
Policies at
Second
Reading

- #6111 School Year – revised to add CPRM language
- #6112 School Day – revised
- #6114 Emergencies and Disaster Preparedness – replaces #6114 Crisis Response, #6114 Emergency Evacuation and #6114 Preparedness for Toxic Hazard
- #6121 Non-discrimination-Affirmative Action Classroom – revised
- #6140 Curriculum Adoption – replaces #6140 Curriculum Content and #6140 Adoption of Courses

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

- #6143 Curriculum Guides – replaces #6143 Course Guides
- #6144 Controversial Issues – revised to conform with CPRM
- #6146 Graduation Requirements – replaces #6146 High School Graduation and #6146 Early Graduation
- #6146.2 Promotion and Retention – replaces #6146 Promotion and Retention
- #6147.1 Evaluation of Individual Student Performance – replaces #6147.1 Class Rank, #6147.1 Grading System and #6147.1 Pupil Assessment
- #6151 Class Size – revised
- #6160 Instructional Services and Resources – replaces #6160 Instructional Supplies and #6160 Resource Materials
- #6161.1 Guidelines for Evaluation and Selection of Instructional Materials – replaces #6161.1 Adoption of Textbooks and #6161 Copying Copyrighted Materials
- #6161.3 Musical Instruments – revised
- #6164.1 Intervention and Referral Services for Students – revised
- #6164.2 Guidance Services – replaces Guidance Counseling
- #6171.1 Remedial Instruction Non-classified – revised
- #6171.2 Gifted and Talented – replaces #6172.2 Gifted and Talented Pupils
- #6171.3 At-Risk and Title 1 – replaces #6171.3 Programs for Pupils at Risk
- #6172 Alternative Educational Programs – replaces #6172 Disaffected Pupils, #6172 Disruptive Pupils, #6172 Home Schooling and Equivalent Education Outside the Schools and #6172 Withdrawal from School
- #6173 Home Instruction - revised
- #6300 Evaluation of Instructional Program – replaces #6300 Educational Program Evaluation
- #3300 Payroll Deductions – revised and re-numbered from #6520

Revoke the following policies:

#6143.1 Professional Responsibilities

#6230 Budget Hearing

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following changes in enrollment in the Lake Drive School Program for the 2007-2008 School Year:

LD223	Morris School District	Pre-school Full Day	Effective 1/7/08
LD224	Orange	Regular	Effective 1/9/08

349-07
Change in
Lake Drive
Enrollment

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the disposal of the following obsolete textbooks:

350-07
Disposal of
Obsolete
Textbooks

Course: AP Biology
Text: Biology, 5th Edition
Publisher: Addison Wesley
Copyright: 1999
ISBN: 0-8053-6566-4

This is upon the recommendation of Mr. Kurt Hanisch, Supervisor of Math/Science Curriculum.

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

**REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT OF
SCHOOLS**

Motion by Mrs. Wall, seconded by Mr. Munday, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

351-07
Tuition
Reimbursement

Noreen Lazariuk	Montclair State Univ.	Supv. Field Exp-Adm/Supv. II	3 credits
MLHS			
Cathy Sprague	NJCU	Intro to Authoring Tools	3 credits
Lake Drive		Pedagogy & Appl.of Children's Lit.	3 credits

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mr. Munday, to accept the retirement of **Christina Jonas**, teacher at Wildwood effective June 30, 2008 with appreciation for her service.

352-07
Personnel
Retirement

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mr. Munday, to approve reimbursement to the attached list of **Special Services** personnel in accordance with Policy #9250 – Travel and Related Expenses.

353-07
Personnel
Reimbursement
Approval

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

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REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT OF SCHOOLS continued

Motion by Mrs. Wall, seconded by Mr. Munday, to approve reimbursement to the attached list of **Wildwood School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

354-07
Personnel
Reimbursement
Approval

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mr. Munday, to approve reimbursement to the attached list of **Lake Drive School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

355-07
Personnel
Reimbursement
Approval

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mr. Munday, seconded by Mrs. Wall, to approve reimbursement to the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

356-07
Personnel
Reimbursement
Approval

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mr. Munday, seconded by Mrs. Wall, to approve reimbursement to the attached list of **District** personnel in accordance with Policy #9250 – Travel and Related Expenses.

357-07
Personnel
Reimbursement
Approval

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve home instruction for **#05-405**, grade 11, effective immediately on a part-time basis for one subject. Instructor: Dorothy Halloran.

358-07
Home Instruction

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the out of district placement of **#99-123**, Grade 9, from Sage Day School to Calais School, Whippany, NJ effective February 28, 2008 at a yearly tuition cost of \$35,442, pro-rated for the 2007-2008 school year.

359-07
Out of District
Placement

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the out of district placement of **#07-104** to the Kinnelon Pre-School program, Kinnelon, NJ effective February 24, 2008 at a yearly tuition cost of \$14,000, pro-rated for the 2007-2008 school year.

360-07
Out of District
Placement

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REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT OF SCHOOLS continued

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve a maternity/child care leave of absence for **Gretchen Coleman**, teacher at Wildwood School, effective May 21, 2008, and will use 17 sick days and be paid through June 30, 2008 and is eligible for health benefits as provided under FMLA. Ms. Coleman plans on returning to work in September for the 2008-2009 school year.

361-07
Maternity/
Child Care
Leave of
Absence

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to revise the extra-pay appointment (Bd. Mtg. 1-7-08, Motion #336-07) for **Susan Bessin** as Grant Writer, effective January 8, 2008 from pro-rated amount of \$1500 to the pro-rated amount of \$2100.

362-07
Personnel
Revised Extra-
Pay
Appointment

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the appointment of **David Drollinger**, as MLHS Junior Varsity Ice Hockey Coach for the 2007-2008 school year, at Step 1, Year 1 on the Extra-Pay Guide, at a stipend of \$3,330. pro-rated from December 1, 2007.

363-07
Personnel
Appointment

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the following list as substitute teachers for the district for the 2007-2008 school year, pending New Jersey Criminal Background check:

364-07
Personnel
Substitute
Appointments

Joy Giamalva Interviewed and recommended by Mr. Dolan

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

UNFINISHED BUSINESS

Mr. Stokes requested that a draft of the 2008-2009 district calendar be developed for review by the Board no later than February. Dr. Kazmark responded that work on the calendar was underway and he did not foresee any difficulty having a draft available as requested.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

There were no comments from the MLEA President.

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COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no comments from the public.

EXECUTIVE SESSION #2

Motion by Mr. Gniewek, seconded by Mrs. Dawson, to adopt a Resolution to enter into Executive Session for the discussion of legal and negotiation issues. Resolution was duly read and the Board entered into Executive Session at 11 p.m.

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

ADJOURNMENT

Motion by Mr. Munday, seconded by Mr. Stokes, that meeting be adjourned at 11:44 p.m.

Motion carried 6-0. Mrs. Burch and Mrs. Feigeles abstained.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary
Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
January 28, 2008	Special Meeting	Mountain Lakes High School (6 p.m.)
February 4, 2008	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
February 11, 2008	Regular Meeting	Mountain Lakes High School (7:30 p.m.)