

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, April 13, 2009

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, April 13, 2009 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present:

Mrs. Burch
Mr. Cohen
Mrs. Dawson
Mrs. Feigeles
Mr. Gniewek
Mr. Munday
Mr. Stokes
Mrs. Wall
Mrs. Pascarella, Boonton Township Representative

Absent: Mrs. Boertzel

Also present: Dr. Kazmark, Superintendent, Mary Wallace, MLEA President, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace had no comments or requests.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

APPROVED MINUTES OF REGULAR MEETING
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CONSIDERATION OF MINUTES

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve the minutes of the Public Hearing/Regular Meeting of March 30, 2009 as presented.

Motion carried 8-0-1 (Abstain-Mrs. Wall).

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve the minutes of the Executive Session of March 30, 2009 with the following correction:

Page 2, paragraph 1, delete name of coach and insert a coach.

Motion carried 8-0-1 (Abstain-Mrs. Wall).

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the minutes of the Special Meeting of April 1, 2009 with the following correction:

Page 1, correct spelling of Feigeles.

Motion carried 8-0-1 (Abstain-Mrs. Pascarella).

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the minutes of the Executive Session of April 1, 2009 as presented.

Motion carried 8-0-1 (Abstain-Mrs. Pascarella).

COMMUNICATIONS

Dr. Kazmark advised that a recent New Jersey School Boards publication included an article about regionalized districts who tried to separate and were not permitted to.

Dr. Kazmark advised that two Holocaust Remembrance events are scheduled on April 21 and 23.

Dr. Kazmark distributed a copy of an article written by Dr. Mucci that was published by the Journal of the Principals' Association.

COMMITTEE REPORTS

SPECIAL EDUCATION COMMITTEE

Mrs. Wall advised that the committee met jointly with the Policy Committee to discuss the special education policies that needed to be adopted and that were adopted at the last Board meeting. The committees heard a presentation by the Director of Special Services.

APPROVED MINUTES OF REGULAR MEETING
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BOONTON TOWNSHIP REPORT

Mrs. Pascarella advised that the Boonton Township Board had their budget presentation last Wednesday. They are in the midst of a vice principal search and have received over 200 applications for the position.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mrs. Pascarella, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the Board Secretary's Report for the month of February 2009, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

494-08
Board
Secretary's
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the Report of the Treasurer of School Monies for the month of February 2009 be approved.

495-08
Treasurer of
School
Monies
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the transfers from anticipated surplus funds in designated line items of the 2008-2009 Budget to anticipate over expended line items of the 2008-2009 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2008-2009 transfer history spreadsheet be approved through 2/28/09.

496-08
Transfers

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the Check Register for the month of March 2009 be approved for payment as follows:

497-08
Check
Register

(1) Hand Checks	Check #09031	through #09034	\$42,341.59
(2) Wire Transfers			\$2,771,219.53
(3) Computer Checks	Check #66121	through #66218	\$139,085.82
		Total	\$2,952,646.94

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING
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REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the following returning non-resident tuition students for the 2009-2010 school year:

Samantha Schuchman	Grade 1	#01-08
Jeffrey Hill	Grade 9	#06-07
Alex Freda	Grade 10	#07-08
Marea Tennant	Grade 10	#05-08
Andrew Tennant	Grade 11	#05-07
Giulianna Kafaf	Grade 11	#04-07
Nicholas D'Aloia	Grade 11	#03-07
Michael Emer	Grade 12	#07-07

498-08
Non-
Resident
Tuition
Students

These students were recommended for continued enrollment by the school principals.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the attached list of returning non-resident staff children for the 2009-2010 school year.

499-08
Non-
Resident
Staff
Children

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following new non-resident tuition student for the 2009-2010 school year:

Alexandria Sun	Grade 9	#01-09
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500-08
Non-
Resident
Tuition
Student

This student has been interviewed and recommended by Dr. Anne Mucci, Principal of Mountain Lakes High School.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to accept the following items that were donated to Lake Drive School:

501-08
Donations
to Lake
Drive
School

50 children's books donated by The Samaritans at the Parish of Saint Ann in Parsippany as part of their Lenten drive

A sign language game donated by Karen Brown of West Milford, NJ

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the attached list of field trip(s) for **Wildwood School**.

502-08
Field Trips

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the attached list of field trip(s) for **Briarcliff School**.

503-08
Field Trips

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the attached list of field trip(s) for **Lake Drive School**.

504-08
Field Trips

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the attached list of field trip(s) for **Mountain Lakes High School**.

505-08
Field Trips

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the travel and reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

506-08
Personnel
Reimburse-
ment

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve the extra-pay appointment for **Deanna Hayes**, Teacher of the Deaf at Lake Drive, as an Instructor for the Evening Sign Language Class at a stipend of \$800. The class starts in April and ends in June, 2009 (8 weeks).

507-08
Personnel
Extra-Pay
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the extra-pay appointment for **Karen Manning**, Paraprofessional at Lake Drive, as an Instructor for the Afternoon Sign Language Class at a stipend of \$800. The class starts in April and ends in June, 2009 (8 weeks).

508-08
Personnel
Extra-Pay
Appointment

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
April 13, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve payment to the attached list Professional Development Instructors:

509-08
Payment of
PD Instructors

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the correction to extra-pay appointment for **Vicki Allison**, as an Assistant Track Coach, at Step 3 Year 1 at a stipend of \$4,618, instead of Step 1 Year 1.

510-08
Personnel
Correction to
Extra-Pay
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve **Andrea Zubalsky**, as an Audiology Intern at Lake Drive from July 2009 through April 2010. Ms. Zubalsky previously interned at Lake Drive.

511-08
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve a maternity/child care leave of absence for **Debra Goldstein**, Social Worker at Wildwood School, effective August 31, 2009. Ms. Goldstein will use her 40 sick days and be paid through October 27, 2009 and is eligible for health benefits as provided under FMLA and NJFLA through December 31, 2009. Ms. Goldstein plans on returning to work on Monday, March 1, 2010.

512-08
Personnel
Maternity/Child
Care Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve a maternity/child care leave of absence for **Cassie Oakes**, Speech/Language teacher at Lake Drive School, effective September 2, 2009. Ms. Oakes will use her 40 sick days and be paid through October 29, 2009 and is eligible for health benefits as provided under FMLA and NJFLA through December 31, 2009. Ms. Oakes plans on returning to work on Wednesday, December 16, 2009.

513-08
Personnel
Maternity/Child
Care Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mr, seconded by Mr, to approve a maternity/child care leave of absence for **Christine Dam**, teacher at Briarcliff School, effective August 31, 2009. Ms. Dam will use her 20 sick days and be paid through September 29, 2009 and is eligible for health benefits as provided under FMLA through October 31, 2009. Ms. Dam plans on returning to work on Monday, February 8, 2010.

514-09
Personnel
Maternity/Child
Care Leave

APPROVED MINUTES OF REGULAR MEETING
April 13, 2009

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the appointment of **Christopher Cayes**, as a 7th grade Language Arts Teacher at Briarcliff School, effective August 31, 2009 through February 5, 2010 at BA Step 1, at an annual cost of \$47,020, prorated at 1/200th per diem. Mr. Cayes will replace Ms. Dam while she is on maternity leave.

515-08
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the following list as substitute teachers for the balance of the 2008-2009 school year, pending completion of paperwork. They were all interviewed and recommended by Mr. Odenwelder unless otherwise noted.

516-08
Substitute
Appointments

Lindsey Paz

Christopher Cayes interviewed & recommended by Dr. Mucci & Ms. Sakala

Motion carried by unanimous roll call vote 9-0.

PRESIDENT'S REPORT

Mr. Gniewek thanked Mr. Cohen, Mrs. Boertzel and Mrs. Pascarella for their service to the district as Board members.

Dr. Kazmark and Mrs. Wall also thanked Mrs. Boertzel, Mr. Cohen and Mrs. Pascarella. Dr. Kazmark advised that the candidates forum is scheduled on April 15 and he will be meeting with the new Board members to begin the orientation process.

Mrs. Pascarella and Mr. Cohen expressed their appreciation for their experience as Board members.

UNFINISHED BUSINESS

Dr. Kazmark advised that there will be four public meetings on the Long Range Education Plan on April 14, April 29, May 14 and May 26 at 7:30 p.m.

Discussion took place and it was suggested that the Board receive a last status report on the current plan.

APPROVED MINUTES OF REGULAR MEETING
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UNFINISHED BUSINESS continued

Dr. Kazmark advised that he will be meeting with the head coaches to discuss concerns that have been expressed regarding the current training rules. Discussions are taking place regarding changes that can be made and recommendations will be forthcoming in a short period of time.

Discussion took place and it was noted that concern has been expressed as to why the rules only apply to athletes and not to participants in other extra curricular activities.

With regard to the preschool program, Dr. Kazmark advised that the information has been disseminated. He will provide an update including information on enrollment, the effect on classrooms/facilities and personnel for the program.

Mrs. Feigeles requested further information regarding the controlled entry system at Wildwood.

Dr. Kazmark advised that Board members who do not have children are being added to the district's notification system.

NEW BUSINESS

Mrs. Pascarella recommended that the Board discuss the issue of the honor code and homework websites as discussed in a recent article in the Wall Street Journal.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Wallace commented regarding the maternity leave replacements and advised that the substitutes will spend time with the teachers to obtain training. Ms. Wallace thanked Mr. Cohen and Mrs. Boertzel for their service to the students and professionalism in dealings with the MLEA.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

APPROVED MINUTES OF REGULAR MEETING
April 13, 2009

ADJOURNMENT

Motion by Mr. Cohen, seconded by Mrs. Burch, that meeting be adjourned at 8:38 p.m.

Motion carried 9-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
April 27, 2009	Reorganization and Regular	Mountain Lakes High School (7:30 p.m.)