

MOUNTAIN LAKES BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
Monday, May 5, 2008

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, May 5, 2008 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo  
Business Administrator/Board Secretary

Roll Call:

Present:       Mrs. Boertzel  
                  Mrs. Burch  
                  Mr. Cohen  
                  Mrs. Dawson  
                  Mrs. Feigeles  
                  Mr. Gniewek  
                  Mr. Munday  
                  Mr. Stokes  
Absent:         Mrs. Wall

Also present: Dr. Kazmark, Superintendent, and members of the public.

**STATEMENT OF NOTICE**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**CONSIDERATION OF MINUTES**

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve the minutes of the Reorganization and Regular Meeting of April 28, 2008 with the following correction:

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Page 7, Motion 523-07, add to title THAT DO NOT REQUIRE BOARD APPROVAL.

Motion carried 8-0.

**COMMUNICATIONS**

Dr. Kazmark advised that a letter was received from Lew Ludwig advising that he is retiring this year. Dr. Kazmark recommended that the Personnel Committee meet to begin discussing his replacement.

**COMMITTEE REPORTS**

Mr. Gniewek advised that he and Mr. Stokes discussed the reduction in the number of committees and recommend the suspension of the Board's Long Range Plan Committee since the larger committee will be meeting on this subject and the folding of the Peak Committee into the Program Committee. With regard to liaisons, Mr. Gniewek and Mr. Stokes recommended that the Fit for Life and Laker Sports Turf Field liaisons be discontinued.

Discussion took place with regard to the question recently raised about the sugar content of the slushies being served at Briarcliff School. Dr. Kazmark advised that he will address the issue.

With regard to the liaison to Laker Sports it was suggested that this be a function of the Facilities Committee.

Mrs. Dawson asked if an alternate representative can be appointed to New Jersey School Boards Association and Mr. Cohen volunteered to be the alternate.

Discussion took place with regard to the goals of the Community Relations Committee including the improvement of communication with the community through development of the website.

Mrs. Boertzel advised that the Borough Planning Board's Master Plan Committee has asked for information from the Board regarding the capacity of each of the school buildings. Discussion took place regarding how the capacity numbers should be calculated and the qualifying statement that should be included in the Master Plan. Dr. Kazmark will contact the Board Architect, Greg Somjen, to obtain his input.

Mr. Stokes advised that Mrs. Dawson will be attending the Morris County School Boards Association meeting on May 15 at which changes to the by-laws will be voted on.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY**

Motion by Mr. Cohen, seconded by Mrs. Dawson, that the Check Register for the month of April 2008 be approved for payment as follows:

545-07  
Check  
Register

Computer Checks    Check #63245            through #63303            Total    \$132,805.75

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Cohen, seconded by Mrs. Dawson, to approve the disposal of the following obsolete textbooks:

546-07  
Disposal of  
Textbooks

Course:            French  
Text:              Discovering French Bleu  
Publisher:        McDougal Littell  
Copyright:       1998  
ISBN:              0-395-86661-8

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Cohen, seconded by Mrs. Dawson, to accept a gift in the amount of \$250 towards the Monarch Teacher Network from the Town Club of Mountain Lakes.

547-07  
Acceptance  
of Gift

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Cohen, seconded by Mrs. Dawson, that the 2008-2009 Budget contain a maximum expenditure for travel expenses of \$160,000, in compliance with District Policy #9250 *Travel and Related Expenses*.

548-07  
Maximum  
Travel  
Expenses

Motion carried by unanimous roll call vote 8-0.

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**

Motion by Mrs. Dawson, seconded by Mr. Stokes, to accept the resignation of **Rebecca Allison**, Science teacher at MLHS, effective June 30, 2008 with appreciation for her service.

549-07  
Personnel  
Resignation

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, to rescind the extra-pay appointment of **Susan Bessin**, as Grant Writer, Board Meeting 1/22/08, Motion #362-07. Ms. Bessin does not receive any partial payment.

550-07  
Personnel  
Rescission of  
Extra-Pay  
Appointment

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**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve reimbursement to the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

551-07  
Personnel  
Reimbursement

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Dawson, to approve a maternity/child care leave of absence for **Shana Kisatsky**, English teacher at Mountain Lakes High School, effective October 6, Ms. Kisatsky will use her 35 sick days and be paid through November 26, 2008 and is not eligible for health benefits as provided under FMLA and NJFLA. Ms. Kisatsky plans on returning to work in September 2009.

552-07  
Personnel  
Maternity/  
Child Care  
Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Dawson, to approve the horizontal movement on the salary guide for the following Briarcliff personnel, effective September 1, 2008.

553-07  
Personnel  
Horizontal  
Movement  
On Salary  
Guide

<b>Robin Anderson</b>	Teacher	From MA Step 15++ (L2) to MA30 Step 15++ (L2)
<b>Gabriela Arnold</b>	Spanish Teacher	From BA Step 7 to BA30 Step 7

\*subject to salary negotiation

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Dawson, to approve home instruction for **#07-116**, grade 10, Mountain Lakes, at Touchstone Hall, Rockleigh, NJ, with educational services provided by the Bergen County Special Services School District at an hourly rate of \$52.00, for the remainder of the 2007/2008 school year.

554-07  
Home  
Instruction

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve awarding contracts for the 2008-2009 school year to the teachers listed on the attached **Schedules A, B, B1, C & D**.

555-07  
Personnel  
Contracts  
Schedules  
A,B,B1,  
C & D

\*subject to salary negotiation

Motion carried by unanimous roll call vote 8-0.

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**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve awarding contracts for the 2008-2009 school year to the administrators and confidential secretaries listed on the attached *Schedules F, F1 & I*.

556-07  
Personnel  
Contracts  
Schedules  
F, F1 & I

\*subject to salary negotiation

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Burch, to approve awarding contracts for the 2008-2009 school year to the support personnel (custodians, computer technicians, secretaries, paraprofessionals & interpreters) listed on the attached *Schedules E, E1, G, G1 & H*.

557-07  
Personnel  
Contracts  
Schedules  
E, E1, G,  
G1 & H

\*subject to salary negotiation

Motion carried by unanimous roll call vote 8-0.

**PRESIDENT'S REPORT**

Mr. Gniewek thanked the Town Club for their contribution to the Monarch Teacher Network.

**UNFINISHED BUSINESS**

The presentations to be made at the upcoming Board meetings are as follows: May 19 – Code of Ethics and Joann Borin, Morris County School Board Association – Board self evaluation, and June 2 – recommendations of the drug and alcohol survey.

**PENDING LEGISLATION**

Dr. Kazmark advised that he attended a meeting with the Chief of Staff of the Commissioner of Education regarding Lake Drive efforts to obtain funding for improvements. The Department of Education has made it clear that they will not stand in the way of Lake Drive being eligible for such funding and discussions will be held regarding legislation that would allow the funding.

With regard to legislation that would grant the County Superintendent the right to act on budgets and negotiate contracts, Dr. Kazmark advised that New Jersey School Boards Association and the NJEA have expressed their opposition on these issues.

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**NEW BUSINESS**

Mrs. Boertzel advised that Montville has received a AAA bond rating. She asked Mr. Borgo to look into what can be done to increase the district's rating.

Discussion took place regarding the recent media coverage with regard to lead in the fibers of turf fields. Field Turf, the manufacturer of the district's turf field, has given assurance that the field does not contain any lead. Dr. Kazmark advised that an independent examiner has been engaged to conduct an independent examination of the field.

**COMMENTS AND REQUESTS FROM MLEA PRESIDENT**

Ms. Hussein asked for clarification with regard to two of the personnel motions. Mr. Borgo will review the motion with regard to maternity leave and advise and there will be a future motion to correct the longevity for certain staff members.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**ADJOURNMENT**

Motion by Mr. Cohen, seconded by Mrs. Dawson, that meeting be adjourned at 8:50 p.m.

Motion carried 8-0.

Respectfully submitted,

Daniel A. Borgo  
Business Administrator/Board Secretary  
Regina Giardina, Stenographer

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**Meetings of the Mountain Lakes Board of Education**

<b><u>Date</u></b>	<b><u>Type of Meeting</u></b>	<b><u>Place</u></b>
May 19, 2008	Regular	Mountain Lakes High School (7:30 p.m.)
June 2, 2008	Regular	Mountain Lakes High School (7:30 p.m.)
June 16, 2008	Regular	Mountain Lakes High School (7:30 p.m.)