

MOUNTAIN LAKES BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
Monday, May 18, 2009

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, May 18, 2009 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo  
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Feigeles  
Mr. Gniewek (8:18)  
Mrs. Mitchell  
Mr. Munday  
Mrs. Shepell  
Mr. Stokes  
Mrs. Wall  
Mr. Bentravato, Boonton Township Representative

Absent: Mrs. Burch  
Mrs. Dawson

Also present: Dr. Kazmark, Superintendent, Mary Wallace, MLEA President, and members of the public.

**STATEMENT OF NOTICE**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

**OATH OF OFFICE**

Mr. Stokes welcomed Mr. Bentravato to the Board and Mr. Borgo administered the oath of office.

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**PRESENTATION**

Gail Boertzel, Mark Cohen and Marta Pascarella were presented with plaques in recognition of their service to the district as members of the Board. Mr. Stokes discussed their accomplishments as Board Members and thanked them for their contributions to the community. Dr. Kazmark and members of the Board expressed their appreciation to the former Board members for their efforts.

Mrs. Boertzel, Mr. Cohen and Mrs. Pascarella spoke about their experiences on the Board and expressed their appreciation.

Mrs. Boertzel reported that the Educational Foundation met and discussed the success of the Casino Night and the plans for a Sand/Chalk Sidewalk Festival in June. The Foundation members discussed the results of the election and expressed the intention to get involved in getting out the vote for next year. Two grants have been approved – one for the debate program and the other for the art and sciences program.

**COMMENTS AND REQUESTS FROM MLEA PRESIDENT**

Ms. Wallace had no comments or requests.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board.

**CONSIDERATION OF MINUTES**

Motion by Mrs. Feigeles, seconded by Mrs. Sheppell, to approve the minutes of the Regular Meeting of May 11, 2009 as presented.

Motion carried 4-0-3 (Abstain-Mr. Bentreovato, Mr. Stokes, Mrs. Wall).

Motion by Mr. Munday, seconded by Mrs. Mitchell, to approve the minutes of the Executive Session of May 11, 2009 as presented.

Motion carried 4-0-3 (Abstain-Mr. Bentreovato, Mr. Stokes, Mrs. Wall).

**COMMUNICATIONS**

Mr. Stokes advised that there is a meeting of the County Board Association on Thursday, May 21.

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**COMMITTEE REPORTS**

Dr. Kazmark advised that Mr. Gniewek will be completing the committee assignments shortly.

**AD HOC COMMITTEE FOR BUDGET RESOLUTION**

Mr. Stokes thanked the Borough Council and advised that during the budget process there was a cordial working relationship between the Board members and the Council with everyone interested in reaching a mutually acceptable solution.

Mrs. Wall commended Mr. Stokes, Mr. Munday and Mr. Gniewek for a good job of representing the Board in working with the Borough Council.

Mr. Gniewek arrived at the meeting (8:18 p.m.).

**BOONTON TOWNSHIP REPORT**

Mr. Bentrovato reported on the budget process between the Boonton Township Board of Education and the Township Council. He advised that a committee of the Board met with the Council to discuss reductions in the budget, their findings were presented to the public and action has been taken to move forward with the budget.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Please note that Mr. Bentrovato, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Mitchell, seconded by Mr. Munday, that the Board Secretary's Report for the month of March 2009, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

571-08  
Board  
Secretary's  
Report

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Mitchell, seconded by Mr. Munday, that the Report of the Treasurer of School Monies for the month of March 2009 be approved.

572-08  
Treasurer of  
School  
Monies  
Report

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Mitchell, seconded by Mr. Munday, that the transfers from anticipated surplus funds in designated line items of the 2009-2010 Budget to anticipate over expended line items of the 2009-2010 Budget in the amounts and accounts as indicated be approved.

573-08  
Transfers

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued**

Be it also resolved that the attached 2009-2010 transfer history spreadsheet be approved through 3/31/09.

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Mitchell, seconded by Mr. Munday, that the Check Register for the month of April 2009 be approved for payment as follows:

574-08  
Check  
Register

(1) Hand Checks	Check #09035	through #09039	\$44,682.51
(2) Wire Transfers			\$2,744,229.19
(3) Computer Checks	Check #66453	through #66499	\$164,110.01
		<b>Total</b>	<b>\$2,953,021.71</b>

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Mitchell, seconded by Mr. Munday, to approve the installation of a security camera system at the main entrance to Wildwood School. The camera system will consist of audio, video and electronic entry.

575-08  
Wildwood  
Security  
System

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the 2009-2010 revised budget as follows:

576-08  
Approval  
Revised  
Budget

WHEREAS, the Board of Education Budget Committee met with the Borough Council Budget Committee on April 29, May 7 and May 13, to discuss the defeated 2009-2010 budget; and

WHEREAS, a Subcommittee of the Borough Council and the Board of Education was established to develop recommendations for reductions to the 2009-2010 budget; and

WHEREAS, the Borough Council certified the tax levy at the meeting held on May 14, 2009 at which time specific reductions were recommended by line account which totaled \$381,974; and

WHEREAS, the Board of Education has reviewed thoroughly the recommended budget reductions by the Borough Council to the 2009-2010 General Fund Budget;

NOW THEREFORE BE IT RESOLVED, that the Mountain Lakes Board of Education adopt the revised 2009-2010 school year budget with line item reductions detailed in Schedule "A"

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD  
SECRETARY continued**

annexed hereto as follows:

General Fund	\$33,774,900
Special Revenue Fund	\$487,858
Debt Service Fund	\$1,241,374
<b>Total</b>	<b>\$35,504,132</b>

Amount to be raised from taxes

General Fund	\$17,822,350
Debt Service	\$1,116,424

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to authorize the delivery and execution of Educational Facilities Act Section 15 Grant Agreement Application to the NJ Schools Development Authority for the following four (4) projects:

577-08  
Grant  
Applications

DOE Project #3460-050-09-1001– Mountain Lakes High School Partial Roof Replacement – Phase A

SDA Project #3460-050-09-0UAV  
Grant #G5-3061

Total PEC	\$724,864.00
State Share *40%	\$289,946.00
Local Share of PEC	\$434,918.00

DOE Project #3460-050-09-1002 – Mountain Lakes High School Partial Roof Replacement – Phase B

SDA Project #3460-050-09-0UAW  
Grant #G5-3062

Total PEC	\$668,530.00
State Share *40%	\$267,412.00
Local Share of PEC	\$401,118.00

DOE Project #3460-050-09-1003

SDA Project #3460-050-09-0UAX – Mountain Lakes High School Partial Roof Replacement – Phase C

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued**

Grant #G5-3063

Total PEC	\$687,914.00
State Share *40%	\$275,166.00
Local Share of PEC	\$412,748.00

DOE Project #3460-080-09-1004 – Wildwood School Circular Roof  
SDA Project #3460-080-09-0UAY

Grant #G5-3064

Total PEC	\$490,767.00
State Share *40%	\$196,307.00
Local Share of PEC	\$294,460.00

Be it further understood that:

1. The District (Mountain Lakes Board of Education) accepts and agrees to locally fund any excess (space) costs.
2. The District will construct the project without any assistance from the NJ Schools Construction Corporation.
3. The District elects to accept State funding support as a grant.
4. The District accepts the State Department of Education's determination of PEC.

\*The District understands that the State Share of funding will 40% of PEC or the \$ amount indicated for each individual project, whichever is smaller.

And to further approve the "Delegation of Authority to the School Business Administrator for the supervision of the School Facilities Projects" as detailed in the District's approved projects as described above.

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the out of district placement for #04-125 to Banyan School, Fairfield, NJ for the extended school year commencing July 2, 2009 through July 30, 2009, at a tuition rate of \$3,567.60.

578-08  
Out of  
District  
Placement

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Munday, seconded by Mrs. Mitchell, to acknowledge the Morris County Improvement Authority's local finance board application to finance the Board of Education's renewable energy projects and capital improvement projects.

583-08  
Renewable  
Energy  
Program &  
Capital  
Improvement  
Projects

Motion carried by unanimous roll call vote 8-0.

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**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the attached list of field trip(s) for **Wildwood School**.

579-08  
Wildwood  
Field Trips

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the following dates of unused/used snow days for the 2009-2010 school year:

580-08  
Unused/Used  
Snow Days

Unused snow days will be applied to Monday, April 12, 2010 and then Tuesday, April 13<sup>th</sup>. Any additional snow days or emergencies causing schools to close will be made up during Spring Recess starting with Friday, April 9<sup>th</sup>, then Thursday, April 8<sup>th</sup>, etc.

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the extra-pay appointment of **Coleen Buckley**, teacher at MLHS, as Head Field Hockey Coach for the 2009-2010 school year, at Step 1, Year 1 on the Extra-Pay Guide, at a stipend of \$4,995.

581-08  
Extra Pay  
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the following list as substitute teacher for the balance of the 2008-2009 school year, pending completion of paperwork.

582-08  
Substitute  
Teacher  
Appointment

**Nancy Palazzi**, interviewed and recommended by Mr. Reid.

Motion carried by unanimous roll call vote 8-0.

**NEW BUSINESS**

Mrs. Shepell advised that she received an invitation to a webcast session presented by the Iowa School Board Association that she attended and she has forwarded the information to Mr. Borgo.

**PENDING LEGISLATION**

Mr. Borgo discussed the changes in the distribution process for state aid.

**COMMENTS AND REQUESTS FROM MLEA PRESIDENT**

Ms. Wallace had no comments or requests.

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**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board.

**EXECUTIVE SESSION**

Motion by Mrs. Wall, seconded by Mrs. Feigeles, to adopt a Resolution to enter into Closed Session for the discussion of a student confidentiality issue. Resolution was duly read and the Board entered into Executive Session at 8:46 p.m.

Motion carried 8-0.

**ADJOURNMENT**

Motion by Mr. Munday, seconded by Mrs. Wall, that meeting be adjourned from Executive Session at 9:01 p.m.

Motion carried 8-0.

Respectfully submitted,

Daniel A. Borgo  
Business Administrator/Board Secretary

Regina Giardina, Stenographer

**Meetings of the Mountain Lakes Board of Education**

<b><u>Date</u></b>	<b><u>Type of Meeting</u></b>	<b><u>Place</u></b>
June 1, 2009	Regular	Mountain Lakes High School (7:30 p.m.)
June 15, 2009	Regular	Mountain Lakes High School (7:30 p.m.)