

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, May 21, 2007

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, May 21, 2007 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
 Mrs. Brennan
 Mr. Gniewek
 Mrs. McCusker
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
 Mr. Barnes, Boonton Township Representative

Absent: Mrs. Dawson
 Ms. Wolfe

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA President, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

REPORT OF THE STUDENT GOVERNMENT REPRESENTATIVE

Anushka Nadarajah reported that the SGA elections are being conducted with speeches taking place tomorrow. This week's schedule of events includes the choral concert on May 22, the Language Honor Society induction on Wednesday, the Thanks for Being You program on Thursday and the National Honor Society induction ceremony on Friday. The Spring Concert is scheduled for next Wednesday, May 30. Events

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scheduled in June include the Festival of the Arts on June 7, last day for seniors on June 8 and the Senior Prom on June 9. In sports, the baseball team won today in the State game and the girls' lacrosse team came in second in the Morris County Tournament.

PRESENTATION

Training Rules

Dr. Kazmark reviewed the training rules policy statement that was prepared and modified as a result of the meeting with coaches and high school administrators on March 20. He noted that the coaches believe that decisions should be consistent and made with deliberation. The coaches have some well thought out reasons why they feel the training rules should remain in effect that they would like to share with the Board. The plan is to distribute the rules for the fall sports. The Board should also consider adopting them as a policy.

Discussion took place among the Board members, Mr. Ludwig and the following coaches: Tim Flynn, Doug Wilkins, Mike Killingsworth, David Leshnowar and Allison Preston. The following questions were raised and comments made:

- The training rules are meaningful to the coaches and it is their recommendation that they remain in effect.
- Has there been any discussion of penalty phases?
- There have been instances where students come back stronger from suspension.
- The students are in agreement with the training rules.
- When students know what is expected and what the consequences are if they do not use good judgment it increases the value of the programs.
- The rules should be reviewed further by the Policy Committee and a determination should be made as to whether or not this should be a Board policy.
- Is there value in removing someone from a team but requiring them to continue to have involvement with the team in order to keep them engaged in a positive way?
- That results in punishing the kids who are trying to do the right thing.
- Coaches usually do spend a great deal of time with students who have been removed from a team.
- A question was raised as to whether this should be made a Board policy or remain as a regulation with the Board's support.
- How do the training rules interact with the code of conduct and with other penalties imposed on students?
- There might not be a realistic view regarding parents' cooperation with training rules.
- It is important for students to realize that there are consequences to their actions.
- There are a great many students who follow the rules and they need to feel good about that too.

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PRESENTATION continued

- When a child is dismissed from a team that takes away something that is encouraging him or her to work on a problem.
- The recommendation that the training rules be kept is unanimous among the coaches.
- Keeping a student with a problem on the team is not helping and it is not fair to the students who are doing the right thing.
- There should be communication with the police department about notification to the coaches when an athlete is in trouble.
- Students involved in other extra-curricular activities should also be held to the same standards as the athletes.
- Underage drinking and drugs are illegal.
- When student athletes sign training rules they are honor bound to obey them. This is consistent with the district honor code.
- Students should learn that it is possible to have fun without drinking.

Dr. Kazmark stated that what he is looking for tonight is confirmation that the training rules should remain in effect and that the coaches be permitted to utilize them for their spring meetings. It is his recommendation that the training rules as modified be kept in effect and that the issue of whether to make them a Board policy be referred to the policy committee for further discussion.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

LaVonne Feigeles said that she hopes the Board listens to the coaches. They are the ones on the line with the kids and they are the experts in dealing with them.

Mrs. Boertzel expressed the Board's appreciation for the coaches coming in to discuss this issue. She said the Board has a great deal of respect for the coaches and their opinions.

Long Range Educational Plan

Anne Mucci gave a presentation updating the Board on the progress of the Long Range Education Plan and discussing the recommendations that have been completed and the ones that are on going. A copy of the Power Point presentation attached to the Official Minutes.

Discussion took place regarding the presentation. Mrs. Mucci was asked to convey a request to Dr. Moore for a summary of the results of the graduate survey.

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COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Hussein reminded the Board about the end of year dinner on June 14 at 6:00 p.m. at the Villa and also the YMCA Dinner honoring Educator of the Year, Lynn Martin and Citizen of the Year, Susan McCusker on June 5.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

CONSIDERATION OF MINUTES

Motion by Mr. McCusker, seconded by Mr. Brennan, to approve the minutes of the Regular Meeting of April 30, 2007 with the following correction:

Page 13, paragraph 8, change name to Carol Ann Tomlinson.

Motion carried 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the minutes of the Executive Session of April 30, 2007 as presented and to approve the release of the minutes.

Motion carried 7-0-1 (Abstain-Mr. Barnes).

Motion by Mrs. McCusker, seconded by Mrs. Brennan, to approve the minutes of the Regular Meeting of May 7, 2007 with the following corrections:

Page 3, last paragraph, change in to on.

Page 8, paragraph 3, change motion to read Motion by Mr. Stokes, seconded by Mrs. Wall.

Motion carried 8-0.

Motion by Mrs. Brennan, seconded by Mr. Stokes, to approve the minutes of the Executive Session of May 7, 2007 as presented and to approve the release of the minutes.

Motion carried 8-0.

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COMMITTEE REPORTS

COMMUNITY RELATIONS COMMITTEE

Mrs. McCusker advised that the committee met and had a presentation by Mark Huber on the progress of the work on the website. Dr. Kazmark advised that the focus right now is on projects that will not be labor intensive and will not require additional staff.

LAKER SPORTS TURF

Mrs. Boertzel reported that the contract is signed. The car raffle fundraising is going on and the loan from the bank is in process.

Mr. Prusina advised that the plans will be presented to the Planning Board at their meeting this Thursday.

TRAFFIC SAFETY COMMITTEE

Mr. Munday advised that the committee met and discussed the high school sign issue. The committee would like to hear about the sign again if it is reviewed again. The committee also discussed traffic on Powerville Road and the use of traffic calming devices such as stop signs, etc. there. There is concern about safety for people who walk on Powerville. The committee will continue to talk about this issue and make recommendations to the Council.

BOONTON TOWNSHIP REPORT

Mr. Barnes reported that at the last meeting they discussed class size and he provided that information to the Board.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mr. Barnes, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion 433-06 was withdrawn.

Motion by Mrs. McCusker, seconded by Mrs. Wall, to approve a lease renewal between the Mountain Lakes School District and Ikon Office Solutions for two copier machines at Lake Drive School (48-month lease - Ricoh 7500), at a savings of \$6,263.28 per year and one copier machine (36-month lease - Canon 6570) at Mountain Lakes High School, at a savings of \$912.00 per year as per state contract.

434-06
Renewal of
Copier Machine
Lease

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. McCusker, seconded by Mrs. Wall, to approve a lease renewal between the Mountain Lakes School District and Xerox for five copier machines at Briarcliff School (60-month lease of Xerox CC90, Xerox WC7665P, Xerox WC4118P, Xerox WC4118P and Xerox WC4118X - at a savings of \$1171.44 per year as per state contract.

435-06
Renewal of
Copier Machine
Lease

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. McCusker, seconded by Mr. Gniewek, that the Current Check Register (Bills List) for the month of April 2007, be approved for payment in the amount of \$165,847.83.

436-06
Check
Register

Motion carried by unanimous roll call vote 8-0 (Mr. Munday abstained with respect to Nos. 06-2387 and 06-0573).

Motion by Mrs. McCusker, seconded by Mr. Gniewek, that the Current Check Register (Bills List) for the month of April 2007, be approved for payment in the amount of \$167,658.50.

437-06
Check
Register

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. McCusker, seconded by Mr. Gniewek, to approve a surplus appropriation in the amount of \$340,600 out of tuition reserve from the 2003-2004 school year to fund tuition refunds for the 2003-2004 school year. Post to account number 11-000-100-569-LR-0870B.

438-06
Lake Drive
Surplus Tuition
Appropriation

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. McCusker, to approve the following non-resident tuition students for the 2007-2008 school year:

439-06
Non-Resident
Tuition Students

D'Aloia, Nicholas	Boonton, NJ	Grade 9	#07-03
Kafaf, Giuliana	Morristown, NJ	Grade 9	#07-04
Tennant, Andrew	Towaco, NJ	Grade 9	#07-05
Emer, Michael	Boonton, NJ	Grade 10	#07-07

(current MLHS student, moving from Mt. Lakes to Boonton)

The above students were interviewed and recommended by Lewis Ludwig, MLHS Principal.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Hill, Jeffrey Montville, NJ Grade 7 #07-06

The above student was interviewed and recommended by Connie Sakala, Briarcliff School Principal

Motion carried by unanimous roll call vote 8-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. McCusker, seconded by Mrs. Wall, to approve revisions for the 2007-2008 school year personnel.

440-06
Personnel
Revised
Schedules A,B,D,
F1, F2, G, G1

- *Duplicates:* Remove **Amy Rhead** from Schedule G. She was correctly listed on Schedule G1. Remove **Lorraine Boylan** from Schedule D. She was correctly listed on Schedule A.
- *Salary Corrections:* **Mark Huber**, Schedule F1, correct salary is \$95,697
Steve Ryan, Schedule F2, correct salary is \$130,200
Nancy Krautheim, Schedule G1, correct salary is \$14,605.92,
Step 5
- *Move:* **Bridgett McManus**, CST, should be on Schedule B, not schedule A. BA Step 4 \$44,644. **Mary Mary Marosits**, teacher at WW, should be on Schedule B, not schedule A. MA Step 12 \$59,906
- *Omitted:* Add **Patricia Witt**, Teacher at Lake Drive (Schedule A), MA Step 4 \$48,833. Add **Maryann Albers**, teacher at ML High School (Schedule D), MA30 Step 15++ \$84,524. Add **Regina Giardina**, District Stenographer (Schedule G), hourly rate of \$23.62.

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

441-06
Tuition
Reimbursement

Trish Spence-Reid	Fairleigh Dickinson University	Adv. Leadership	3 credits
Wildwood		Seminar	

Motion carried by unanimous roll call vote 7-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve reimbursement to the attached list of Mountain Lakes High School personnel in accordance with Policy #9250 – Travel and Related Expenses.

442-06
Reimbursement
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Wall, to approve the horizontal movement on the salary guide for the following teachers effective September 1, 2007.

Anne Brown	MA30 15+	L1	\$83,799	WW
Anita Goldberg	MA30 15		\$77,484	LD

443-06
Horizontal
Movement on
Salary Guide

Motion carried by unanimous roll call vote 7-0.

Mr. Stokes left the meeting (10:07 p.m.)

Motion by Mrs. Wall, seconded by Mrs. McCusker, to accept the resignation of **Linda Andrus**, interpreter at Lake Drive School, effective June 30, 2007 with appreciation for her service.

444-06
Personnel
Resignation

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. Wall seconded by Mrs. McCusker, to accept the resignation of **Paula Nicolai**, teacher at Lake Drive School, effective June 30, 2007 with appreciation for her service.

445-06
Personnel
Resignation

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. Wall, seconded by Mrs. McCusker, to accept the resignation of **Elizabeth Sefkow**, teacher at Lake Drive School, effective June 30, 2007 with appreciation for her service.

446-06
Personnel
Resignation

Motion carried by unanimous roll call vote 6-0.

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to accept the resignation of **Kristin DeWees**, teacher at Lake Drive School, effective June 30, 2007 with appreciation for her service.

447-06
Personnel
Resignation

Motion carried by unanimous roll call vote 6-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to accept the resignation of **Denise Melikian**, sub service coordinator, effective June 30, 2007 with appreciation for her service.

448-06
Personnel
Resignation

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to approve the appointment of **Adrienne Foutz** as an Instrumental Music leave replacement teacher at Briarcliff School, effective September 2007 at a salary of \$51,333, MA30, Step 2. Ms. Foutz will replace **Jennifer Danzinger** while she is on a leave of absence.

449-06
Leave of
Absence
Replacement

Motion carried by unanimous roll call vote 6-0.

Motion by Mrs. McCusker, seconded by Mrs. Brennan, to approve the attached list of Teacher Institute participants for credit movement on the guide and extra-pay stipends for Institute instructors.

450-06
Credit Movement
and Stipend
Approval for
Teacher Institute

Motion carried by unanimous roll call vote 7-0.

Motion by Mrs. McCusker, seconded by Mrs. Brennan, to approve the appointment of the attached lists of personnel to work summer assignments.

451-06
Personnel
Summer
Appointments

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. McCusker, to approve the attached list of personnel to make revisions to course curricula at \$1,200 per subject/grade, totaling \$32,400.

452-06
Personnel
Summer
Appointments

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. McCusker, to approve the attached list of personnel to make revisions to course curricula at \$1,440 per subject/grade, totaling \$7,200.

453-06
Personnel
Summer
Appointments

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to approve the attached list of personnel to make revisions to course curricula at \$600 per subject/grade, totaling \$3,000.

454-06
Personnel
Summer
Appointments

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 7-0.

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to approve the attached list of personnel to make revisions to course curricula at \$1,200 per subject/grade, totaling \$2,400.

455-06
Personnel
Summer
Appointments

Motion carried by unanimous roll call vote 7-0.

NEW BUSINESS

Dr. Kazmark advised that a request has been received for Board members support of Project Graduation.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

EXECUTIVE SESSION

Motion by Mrs. Wall, seconded by Mrs. Brennan, to adopt a Resolution to enter into Closed Session for the discussion of legal, personnel and/or contract negotiation issues. Resolution was duly read and the Board entered into Executive Session at 10:24 p.m.

Motion carried by unanimous roll call vote 7-0.

Mr. Stokes returned to the meeting at 10:25 p.m.

Mr. Munday left the meeting at 10:39 p.m. before discussion of negotiations.

ADJOURNMENT

Motion by Mrs. Brennan, seconded by Mr. Gniewek, that meeting be adjourned at 10:53 p.m.

Motion carried 7-0.

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Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
June 4, 2007	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
June 18, 2007	Regular Meeting	Mountain Lakes High School (7:30 p.m.)