

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, July 7, 2008

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, July 7, 2008 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
 Mrs. Burch
 Mr. Cohen
 Mrs. Dawson
 Mrs. Feigeles
 Mr. Gniewek
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
Absent: Mr. Hayes, Boonton Township Representative

Also present: Dr. Kazmark, Superintendent, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspaper: the Citizen and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

CONSIDERATION OF MINUTES

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the minutes of the Regular Meeting of June 16, 2008 as presented.

Motion carried 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the minutes of the Executive Session of June 16, 2008 as presented.

Motion carried 8-0-1 (Abstain-Mr. Munday).

COMMUNICATIONS

Dr. Kazmark discussed the requirements of the new Fiscal Accountability and Budget Procedures that have been received from the State. Topics discussed included the approval by the Executive County Superintendent of out of state travel or training that involves three or more staff members or total cost of \$5,000, the requirement that once every three years every employee has to come to the Board office and show a photo ID, restrictions on budget caps, communications with the Board Attorney, the Board's nepotism policy, and work hours and vacation schedules of the Superintendent. Dr. Kazmark advised that he and Mr. Borgo will review these requirements and keep the Board informed as to anything that will affect the district.

COMMITTEE REPORTS

SPECIAL EDUCATION COMMITTEE

Mrs. Wall advised that the committee met today to begin discussions about the creation of the preschool program. The committee is scheduled to meet again at the end of August to hammer out the logistics and costs. It has been concluded that the district will be able to charge tuition for any preschoolers who are not classified as disabled and this can be a sending/receiving program for area preschoolers so there may be some opportunities to do this on consortium basis. The goal is to have the program in place for September 2009.

Dr. Kazmark noted that there are classrooms available at Wildwood that will meet the state specifications and Mr. Reid is comfortable that it will not be a problem to have that space at Wildwood.

BOROUGH COUNCIL

Mr. Cohen advised that he attended a Borough Facilities Committee meeting regarding Borough Hall. The committee will be discussing the recommendation that will be presented to the Council. The cost is estimated to be between \$4.5 – 5 million.

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY

Please note that Mr. Hayes, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Dawson, seconded by Mrs. Boertzel, that the Board Secretary's Report for the month of May 2008, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

001-08
Board
Secretary's
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Boertzel, that the Report of the Treasurer of School Monies for the month of May 2008 be approved.

002-08
Report of
Treasurer of
School Monies

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Boertzel, that the transfers from anticipated surplus funds in designated line items of the 2008-2009 Budget to anticipate over expended line items of the 2008-2009 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2008-2009 transfer history spreadsheet be approved through 5/31/08.

003-08
Transfers

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Check Register for the month of June 2008 be approved for payment as follows:

004-08
Check
Register

Computer Checks	Check #63680 through #63789	Total	<u>\$172,224.52</u>
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Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, that the Check Register for the month of June 2008 be approved for payment as follows:

005-08
Check
Register

(1) Hand Checks	Check #08079	through #08082	\$2,383.29
(2) Wire Transfers			\$2,464,885.89
(3) Computer Checks	Check #63791	through #63850	\$97,093.29
		Total	\$2,564,362.47

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/ BOARD SECRETARY continued

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve reimbursement of actual expenses incurred up to the amount indicated on the attached list of Board members in accordance with Policy #9250 – Travel and Related Expenses.

006-08
Reimbursement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve School Bus Drivers for the 2008-2009 school year as follows, provided that they maintain possession of a valid CDL (Commercial Driver’s License) with the proper endorsements:

007-08
School Bus
Drivers

Richard Drager	\$16 per hour
Chung Lee	OT rate after regular work hours as Lake Drive School Head Custodian, subject to salary negotiations
Barry Kessler	1.5 times his regular hourly rate as a para- professional, subject to salary negotiations

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve the attached Resolution to join the Educational Risk Insurance Consortium – WEST (a fund within the NJ School Boards Association Insurance Group) for a membership term beginning July 1, 2008 until July 1, 2011.

008-08
Educational
Risk Insurance
Consortium

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to hire Loving Care Agency, Inc. to provide a nurse for the week of July 14, 2008 for Lake Drive Summer School at a cost of \$60.00 per hour for a 6-hour day. The total cost for the week is \$1800.00. The contract is attached.

009-08
Lake Drive
Nursing
Services

Motion carried by unanimous roll call vote 9-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mr. Stokes, seconded by Mrs. Dawson, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent’s office:

010-08
Personnel
Tuition
Reimbursement

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Robert Downes NJ City University Personnel, Supervision, Staff Dev. 3 credits
MLHS
Amy Harrington St. Mary's University Research Based Teaching Strategies 3 credits
MLHS & Assessment

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Dawson, to accept the following curricular revisions and release of payment:

011-08
Revised
Curricula

K-5 Grade Art	Jeanette Meyer	\$1200.
K-12 Library Media Instr.	Dennis Posner, Irene Muka, Janice Hurley	\$1440. (\$480. each)
1st Grade Language Arts	Barbara Jones	\$1200.
1st Grade Math	Barbara Jones	\$1200.
1st Grade Reading	Barbara Jones	\$1200.
2nd Grade Math	Gigi Lax	\$1200.
2nd Grade Language Arts	Gigi Lax	\$1200.
2nd Grade Social Studies	Rebecca Santana	\$1200.
3rd Grade Language Arts	Tara Page	\$1200.
3rd Grade Reading	Allison Murphy	\$1200.
4th Grade Language Arts	Ellen Corn	\$1200.
4th Grade Reading	MaryEllen Deitrick	\$1200.
7th Grade Life Science	Mary Wallace	\$1200.
8th Grade Self Science	David Leshnower	\$ 300.
AP Calculus AB	Caren Pasquale	\$1200.
H.S. Wind Ensemble	Chris Bernotas	\$1200.
H.S. Symphonic Band	Meredith Sullivan	\$1200.
H.S. Concert Band (9th Gr.)	Chris Bernotas & Meredith Sullivan	\$1,440. (\$720. each)

Motion by Mr. Stokes, seconded by Mrs. Dawson, to accept the resignation of **Noreen Lazariuk**, Physical Education teacher at Mountain Lakes High School effective June 30, 2008 with appreciation for her service.

012-08
Personnel
Resignation

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to accept the resignation of **Donato Morgese**, Paraprofessional at Lake Drive effective June 30, 2008 with appreciation for his service.

013-08
Personnel
Resignation

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the revised date of **Sean Dolan's** resignation. Board meeting 6/16/08, Motion #635-07, the effective date should have read July 15, 2008, not June 30, 2008.

014-08
Personnel
Revision of
Resignation

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to rescind the appointment of **Meghan Carey**, as a Special Ed teacher at Mountain Lakes High School. She was approved 6/16/08 motion #645-07, to replace Ms. McNaboe while she is on maternity leave.

015-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the acceptance of a visiting student from Ecuador, **Lissete Betancourt**, at Mountain Lakes High School for the 2008-2009 school year.

016-08
Acceptance of
Visiting Student

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve reimbursement of actual expenses incurred up to the amount indicated on the attached list of **Mountain Lakes High School** personnel in accordance with Policy #9250 – Travel and Related Expenses.

017-08
Reimbursement

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Burch, seconded by Mrs. Wall, to approve the extra-pay appointments on the attached list of Briarcliff School Personnel for the 2008-2009 school year. (Subject to salary negotiations)

018-07
Extra-Pay
Appointments

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Burch, to approve the extra-pay appointments of the attached list of Special Services Personnel for the 2008-2009 school year. (Subject to salary negotiations)

019-08
Extra-Pay
Appointments

Motion carried 8-0-1 (Abstain-Mrs. Wall).

Motion by Mrs. Dawson, seconded by Mrs. Burch, to approve the attached list of Mountain Lakes High School and Briarcliff School Coaching positions for the 2008-2009 school year. (Subject to salary negotiations)

020-01
Extra-Pay
Appointments

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried 8-0-1 (Abstain-Mr. Munday).

Motion by Mrs. Dawson, seconded by Mrs. Burch, to approve the 2008-2009 Mentoring Plans.

021-01
Mentoring
Plans

Motion carried 8-0-1 (Abstain-Mr. Munday).

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the extension of the maternity/child care leave of absence for **Christa O'Boyle**, teacher at Wildwood School. Ms. O'Boyle covered under FMLA/NJFLA benefits which will terminate on January 1, 2009. Ms. O'Boyle plans to return on November 17, 2008.

022-08
Extension of
Maternity/
Child Care
Leave

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the appointment of **Carol Marosits**, as a teacher at Wildwood School, effective September 2, 2008 through November 14, 2008 at BA Step 1, pro-rated at 1/200th per diem. Ms. Marosits will replace Ms. O'Boyle while she is on an extended maternity leave. (Subject to salary negotiations)

023-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Burch, to approve the appointment of **Lauren Purdue**, as a Special Ed Teacher at Wildwood School, effective 2008-2009 school year at BA Step 1. Ms. Purdue will replace Ms. Nakashian while she is on maternity leave. (Subject to salary negotiations)

024-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Burch, to approve the appointment of **Janet Ellwood**, as a Teacher of the Deaf at Lake Drive School, effective 2008-2009 school year at MA Step 8 on the Teacher's Guide, pending New Jersey Criminal Background check. Ms. Ellwood will replace Ms. Cetta while she is on maternity leave. (Subject to salary negotiations)

025-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Burch, to approve the appointment of **Daniel Pennisi**, as a Social Studies teacher at Mountain Lake High School, effective September 1, 2008, MA Step 1 on the Teacher's Guide, at 40%, pending New Jersey Criminal Background check. The previous appointment was Christine Hladky. (Subject to salary negotiations)

026-08
Personnel
Appointment

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Burch, to approve the appointment of **Debra Merian**, as a teacher of a special education student at Mountain Lake High School, effective September 1, 2008, BA Step 1 on the Teacher's Guide, at 50%. She will remain at 50% paraprofessional for a total 100% contract. (Subject to salary negotiations)

027-08
Personnel
Appointment

Motion carried 8-0-1 (Abstain-Mrs. Wall).

Motion by Mr. Cohen, seconded by Mrs. Wall, to approve the appointment of **Angela Wagner**, as a Paraprofessional at Lake Drive School, effective September 1, 2008, Step 1 on the Paraprofessional's Guide, pending New Jersey Criminal Background check. Ms. Wagner will replace Mr. Morgese. (Subject to salary negotiations)

028-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Cohen, seconded by Mrs. Wall, to approve the appointment of **Ilana Cohen**, as a Paraprofessional at Lake Drive School, effective September 1, 2008, Step 1 on the Paraprofessional's Guide, pending New Jersey Criminal Background check. Ms. Cohen will replace Ms. Mitschele. (Subject to salary negotiations)

029-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following list of Lake Drive personnel to work the summer school program at their regular hourly salary. (Subject to salary negotiations)

030-08
Lake Drive
Summer
School
Program

Rasheda George	Itinerant Teacher	29 days
Elizabeth McFarland	Itinerant Teacher	27 days at 60%
Penny Mittleman	Interpreter	5 days
Janet Ellwood	Teacher	19 days (starting 7/8/08)

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the summer appointment of **Christine Whitehouse**, Special Ed teacher to provide speech/language for 3 pre-school students twice weekly (1/2 hour sessions) for 4 weeks, for a total of 4 hours at her hourly rate. (Subject to salary negotiations)

031-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the summer appointment of **Ryan English**, Paraprofessional at MLHS to scan textbooks into Kurzweill at his hourly rate, not to exceed 10 hours. (Subject to salary negotiations)

032-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the attached list of substitute teachers for the district, pending completion of paperwork, for the 2008-2009 school year.

033-08
Substitute
Appointments

Motion carried 8-0-1 (Abstain-Mrs. Boertzel).

Motion by Mrs. Dawson, seconded by Mrs. Wall, to rescind the appointment of **Steve Maslanek**, as MLHS Head Varsity Wrestling Coach for the 2008-2009 school year. He was board approved on 6/16/08, motion #657-07.

034-08
Rescission of
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of Vickie Allison, a teacher at Wildwood School, as Assistant Cross County Coach, effective with the 2008-2009 school year, Step 2, Year 3 of the extra-curricular pay guide at a salary of \$4,440 (Subject to salary negotiations).

035-08
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

PRESIDENT'S REPORT

Mr. Gniewek commended the staff for a successful graduation ceremony.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Dr. Kazmark advised that Mary Wallace is the new President of the MLEA. Amal Hussein will remain as negotiations representative.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

APPROVED MINUTES OF REGULAR MEETING
July 7, 2008

ADJOURNMENT

Motion by Mr. Wall, seconded by Mrs. Stokes, that meeting be adjourned at 9:02 p.m.

Motion carried 9-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary
Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
August 11, 2008	Regular	Mountain Lakes High School (7:30 p.m.)
September 4, 2008 (Thursday)	Regular	Mountain Lakes High School (7:30 p.m.)