

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, August 13, 2007

The Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, August 13, 2007 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
Mrs. Brennan
Mrs. Dawson
Mr. Munday
Mr. Stokes
Mrs. Wall
Ms. Wolfe
Mr. Barnes, Boonton Township Representative
Absent: Mr. Cohen, Mr. Gniewek

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA President, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Hussein had no comments or questions.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

CONSIDERATION OF MINUTES

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the minutes of the Regular Meeting of July 9, 2007 as presented.

Motion carried by roll call vote 8-0-1 (Abstain-Mr. Barnes).

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the minutes of the Executive Session of July 9, 2007 as presented.

Motion carried by roll call vote 8-0-1 (Abstain-Mr. Barnes).

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the minutes of the Special Meeting of July 25, 2007 as presented.

Motion carried by roll call vote 5-0-3 (Abstain-Mrs. Brennan, Mrs. Dawson, Mr. Barnes).

COMMUNICATIONS

Dr. Kazmark advised that the first games will be played on the new turf field on September 29 and the event is being coordinated with the Laker Sports Club.

COMMITTEE REPORTS

FACILITIES COMMITTEE

Mr. Munday reported that the committee met to discuss the projects being done at the schools. The turf field, including the curbs and sidewalks around it, is done. The shack and the scoreboard will be painted and new railing will be installed. Other projects at the high school that have been completed or are in the process of being completed include, update of the temporary teaching units, carpet replacements and lighting upgrades. At Briarcliff, the projects include library restructuring, carpeting, and HVAC modifications in the music room. At Wildwood, partitions are being painted, stairwell treads are being replaced and there are repairs being made to the intercom system. At Lake Drive, the drainage work is being done as well as some painting and electrical work. The cost of upgrades to the general environmental equipment and maintenance equipment is being split with the Borough. Discussion continues with respect to the location of the potential bounce back wall.

Mrs. Brennan thanked Mark Prusina on behalf of Recreation Department for his assistance with their use of Wildwood School.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

COMMITTEE REPORTS continued

Discussion took place regarding the proposed fencing around the turf field. Mr. Borgo advised that he has had discussions with members of the Laker Sports Club regarding their proposals for the fence. A purchase order was sent today to National Fence Company for a fence at a cost of \$38,000. The Laker Sports Club has proposed a different type of fence that would cost approximately \$50,000. As a result of his discussion with Tom Ryan he was asked to communicate to the Board the Club's concerns about the type of fence to be installed and he will also contact National Fence Company to see if he can cancel the purchase order.

The following points were raised in the course of the discussion:

- The fence is required to enclose the playing area.
- The fence being proposed by Lakers Sports Club is like the one at the train station that has been frequently vandalized.
- Additional research should be done with regard to safety factors and cost.
- The existing fence is in poor condition but with some modifications it could serve well. The entry gate needs to be replaced.
- The community has to understand that this is a site in process and signage to that effect could be used.
- A purchase order has been sent to National Fence Company and they have agreed to expedite the delivery of the materials.
- The cost of the fence might increase if the Board waits until next year or longer.

Mr. Borgo and Mark Prusina will follow up with National Fence Company with regard to changing or extending the purchase order that was sent and whether or not they could supply a fence similar to the one proposed by Laker Sports Club.

PROGRAM COMMITTEE

Mrs. Wall advised that the committee met and discussed the status of the summer curriculum work. The committee will be receiving presentations on the curriculum in the fall. The committee also briefly discussed the decision to have an alternative kind of program for the 6th grade this fall. This will be presented at the back to school night. The committee also reviewed the plan for laying out the process for the next Long Range Educational Plan and what occurred with the last plan. The intention is that by November Dr. Kazmark is going to present a proposal to the Board for the procedure for picking the committee and the committee is expected to be assembled by the Spring of 2008 to work on the Plan to be adopted in the Fall of 2009.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

COMMITTEE REPORTS continued

POLICY COMMITTEE

Mrs. Dawson advised that the committee is presenting for first reading the policies in the 3000 series regarding business administration and facilities. These are replacements for the policies that have the same number and the two policies being revoked are already in the policy manual. Mrs. Dawson asked that Board members to send her any comments they have on the policies.

COMMUNITY RELATIONS COMMITTEE

Ms. Wolfe reported that the committee met twice over the summer working primarily on the target date of the upcoming school year to have the website in good condition with one calendar with updated information.

MORRIS COUNTY SCHOOL BOARDS

Mr. Stokes advised that the Board of Directors of Morris County School Boards met to plan the calendar for the year. He volunteered Mountain Lakes to be the site for the November 15 meeting which is intended to be the meeting to meet the new County "Super" Superintendent.

EDUCATIONAL FOUNDATION

Mrs. Boertzel reported that the Golf Outing is scheduled on September 17 and the Foundation would appreciate the Board's participation.

FIT FOR LIFE

Mrs. Brennan advised that October 3 is National Walk to School Day and Home and School Association will have tables set up at each of the schools for this event.

ATHLETIC/CO-CURRICULAR ACTIVITIES

Mrs. Brennan advised that a pamphlet will be distributed by the coaches to help parents as their students become involved in high school sports. Coaches will be giving this out at the parent meetings and it will also be available at the Athletic Department. The pamphlet includes information as to the protocol for approaching coaches and the Athletic Director, policies about vacation, practices, etc.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

BOONTON TOWNSHIP REPORT

Mr. Barnes advised that at their last meeting there were questions raised by concerned parents with regard to practice policies in relation to a dehydration incident at a football team practice.

Dr. Kazmark and Mr. Borgo will follow up on this issue with the coaches.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mr. Barnes, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Wall, seconded by Mr. Stokes, that the Board Secretary's Report for the month of May 2007, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

036-07
Board
Secretary's
Report

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, that the Report of the Treasurer of School Monies for the month of May 2007 be approved.

037-07
Treasurer of
School Monies
Report

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, that the Bills List for the month of June 2007, be approved for payment in the amount of \$156,388.95.

038-07
Bills List

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, that the Bills List for the month of June 2007, be approved for payment in the amount of \$303,705.52.

039-07
Bills List

Motion carried by roll call vote 8-0 (Mrs. Dawson abstained with respect to 06-3209).

Motion by Mrs. Wall, seconded by Mr. Stokes, that the Bills List for the month of June 2007, be approved for payment in the amount of \$39,989.30.

040-07
Bills List

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, that the Bills List for the month of June 2007, be approved for payment in the amount of \$147,347.21.

041-07
Bills List

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, that the Bills List for the month of June 2007, be approved for payment in the amount of \$109,246.43.

042-07
Bills List

Motion carried by roll call vote 8-0.

Motion 043-07 was tabled.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the acceptance of the Fiscal Year 2007 No Child Left Behind Consolidated Formula Grant as follows:

044-07
Acceptance of
Grant

NCLB Title IIA	\$23,712
NCLB Title IID	\$131
NCLB Title IV	\$3,418
NCLB Title V	\$2,118

Program duration: September 1, 2006 – August 31, 2007
The administration of this grant is supervised by Janet Wright.

Motion carried by roll call vote 8-0.

Motion by Mr. Munday, seconded by Mrs. Brennan, to approve the following resolution:

045-07
Resolution to
Withhold
Salary
Increment and
Adjustment
Increment

WHEREAS, employee M. T. has exhibited conduct unbecoming a district employee; and

WHEREAS, M. T.'s supervisors have advised M. T. repeatedly of various concerns with her performance and have given M. T. opportunity to respond to them; and

WHEREAS, the Superintendent of Schools hereby recommends that said employee's salary increment and adjustment increment be withheld for good cause,

NOW THEREFORE BE IT RESOLVED, that said employee's salary increment and adjustment increment be and hereby are withheld beginning with the 2007-2008 school year; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools be and hereby is directed to provide said employee notice of this action and a statement of reasons for the increment withholdings within ten (10) days, pursuant to *N.J.S.A.* 18A:29-14.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion carried by roll call vote 7-0-1 (Abstain-Mr. Barnes).

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the authorization of the appropriation of the following amounts from tuition to be placed in the 2006-2007 Lake Drive School Program Budget.

046-07
Adjustment
of Lake
Drive
Tuition
Revenue

	<u>Adjusted Amount</u> <u>6/4/07</u>	<u>Tuition Adjustment</u>	<u>Adjusted Amount</u> <u>6/30/07</u>
Pre-school	\$986,859.10	\$12,021.72	\$1,003,887.82
Regular	\$8,208,662.94	(\$43,882.73)	\$8,164,780.21

	<u>Estimated Revenue</u> <u>7/1/06</u>	<u>Tuition Adjustment</u>	<u>Adjusted Amount</u> <u>6/30/07</u>
Itinerant	\$450,000.00	\$48,896.65	\$498,896.65
Summer	\$407,500.00	\$3,250.00	\$410,750.00

Motion carried by roll call vote 7-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve reimbursement to the attached list of Board members and administrators in accordance with Policy #9250 – Travel and Related Expenses.

047-07
Travel
Reimbursement

Motion carried by roll call vote 7-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to accept the attached NJSBA Travel Expenditure Resolution not to exceed three Board members and two employees for the 2007-2008 school year.

048-07
Travel
Expenditure
Resolution

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the request of potential future resident #07-09, Stella Scheier, for admission to the Mountain Lakes School District prior to taking up full time domicile under the terms and conditions of the policy for future residents. The Board can reconsider or revoke this permission at any time on 30 days notice. Student will enter school on September 6, 2007. One month's tuition held in escrow.

049-07
Future Resident
Enrollment

Motion carried by roll call vote 7-0.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the request of potential future resident #07-010, Michael Kuchinski, for continued admission to the Mountain Lakes School District prior to taking up full time domicile under the terms and conditions of the policy for future residents. The Board can reconsider or revoke this permission at any time on 30 days notice. Student will enter school on September 6, 2007. One month's tuition held in escrow. Michael is a current Mountain Lakes student. His family will live in temporary quarters outside Mountain Lakes for approximately one year, until a new house in Mountain Lakes is renovated.

050-07
Future Resident
Enrollment

Motion carried by roll call vote 7-0.

051-07
Policies
Adoption

Motion by Mrs. Dawson, seconded by Mrs. Wall, to adopt the following revised policies:

#5131 Conduct/Discipline
#5131.1 Harrassment, Intimidation, Bullying

#3327 Choice of Vendor – Revoke this policy

Motion carried by roll call vote 8-0.

052-07
Travel
Reimbursement

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve reimbursement to the attached list of Board members in accordance with Policy #9250 – Travel and Related Expenses.

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the attached Educational Services Commission of Morris County Non-public Services Agreement to administer the indicated programs at the indicated funding levels for the 2007-2008 school year as follows:

053-07
ESC Non-public
Services
Agreement

<u>Services</u>	<u>Allocation</u>
Textbook Program	\$7,545
Technology Initiative Program	\$5,400
Nursing Program	\$10,422

Motion carried by roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the submission of IDEIA-B Application for the Fiscal Year 2008 in the amount of \$232,109 as follows:

054-07
IDEIA-B
Application

Public	\$195,755
Non-public	\$36,354

The administration of this grant is supervised by Janet Wright.

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve, upon recommendation of our Board attorney, award of a contract to the following firm for Lake Drive School Room 9 Acoustical and HVAC Upgrades:

055-07
Award of Bid

AWARD CONTRACT TO:

TEO Technologies, Inc.
1141 Greenwood Lake Turnpike
Suite B4
Ringwood, NJ 07456

TOTAL RECOMMENDED AWARD \$119,800

OTHER BIDS RECEIVED

BIDDER	BID
C & E Contracting, Inc.	\$167,662

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the Lake Drive School obsolete computer equipment on the attached list to be recycled by the Technology Department.

056-07
Recycling of
Computer
Equipment

Motion carried by roll call vote 7-0.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Wall, seconded by Mrs. Brennan, that the Bills List for the month of July 2007, be approved for payment in the amount of \$465,998.45.

098-07
Bills List

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to adopt the following revised policy:

099-07
Policy
Adoption

#3542.1 NJ Model Nutrition Policy

Motion carried by roll call vote 8-0.

Motion by Mrs. Brennan, seconded by Mrs. Stokes, to accept the following resolution:

100-07
Acceptance of
Field

WHEREAS on April 16, 2007, a Donation Agreement (“Agreement”) was entered into by and between the Lakers Sports Club, Inc. (“Club”), a 501(c)(3) not for profit corporation, and the Mountain Lakes Board of Education (“Board”), with its principal place of business located at 400 Boulevard, Mountain Lakes, New Jersey 07046; and

WHEREAS, the Club raised funds for the construction and installation of a Field Turf athletic field (“Field”) at Mountain Lakes High School (“MLHS”); and

WHEREAS, the Club hired and entered into contracts with all contractors, vendors, material suppliers, and other professionals needed to perform all construction and installation of the Field at MLHS (“Contracts”); and

WHEREAS, the Club desires and intends to donate the Field to the Board; and

WHEREAS, the Board desires to become the owner of the Field and to acquire all rights, title and interest of the Club in the Contracts and the Field;

NOW, THEREFORE, upon acknowledgment by the vendor of full payment, the Board hereby accepts the assignment and transfer from the Club of all of its rights, title and interest in the Contracts and further the Board hereby accepts the assignment and transfer from the Club of all of its rights, title and interest in the Field inclusive of the rights of possession, use and ownership.

Motion carried by roll call vote 8-0.

Motion by Mrs. Brennan, seconded by Mr. Stokes, to approve the renewal of Voluntary Student Insurance with Bollinger, Inc. for the 2007-2008 School Year with the following rates:

101-07
Voluntary
Student
Insurance

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Voluntary Student Plan Rates

<u>Grade</u>	<u>School Time Only</u>	<u>24 Hour</u>
K-8	\$21.00	\$71.00
9-12	\$37.00	\$81.00

The above insurance is purchased on an individual basis by parents.

Motion carried by roll call vote 8-0.

Motion by Mrs. Brennan, seconded by Mr. Stokes, to approve the submission of the renovation of Room No. 9 at Lake Drive School to the NJ Department of Education as an Other Capital Project. The Board of Education is not seeking funding and amendments to the Long Range Facilities Plan. (LRFP)

105-07
Lake Drive
Renovation
Submission

Motion carried by roll call vote 7-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

057-07
Tuition
Reimbursement

Leah Scalzo Walden University Lake Drive	Collaborative Action	3 credits
	Supporting Struggling Reader	3 credits
	Instructional Models & Strategies	3 credits
	Plan & Manage Classroom Literacy	3 credits
	Strategies Lit. Instruction II	3 credits

Motion carried by roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the horizontal movement on the salary guide for the following personnel, effective September 1, 2007.

058-07
Horizontal
Movement on
Salary Guide

Samantha Lake, teacher at Lake Drive School, from MA Step 6 to MA30 Step 6 at a salary of \$52,708.

Rebecca Santana, teacher at Wildwood School, from BA Step 11 to MA Step 11 at a salary of \$57,364.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the following curricular revisions and/or new curricula:

059-07
Revised
Curriculum

7th Grade Social Studies	5th Grade Math	4th Grade Science	3rd Grade Science
AP Biology	5th Grade Science	4th Grade Math	3rd Grade Math
Honors Physics	Advanced Art I	Advanced Art II	Discrete Mathematics
8th Grade Physical Science	Foundations of Art I	Foundations of Art II	Physics
Honors Chemistry	AP Chemistry	Geometry	Honors Geometry
Calculus	French V	Study Skills	Learning Strategies
Advanced Placement Art History	6th Grade Earth Science	Earth Space Science	

Motion carried by roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to accept the resignation of **Elizabeth Lyness**, paraprofessional at the High School effective June 30, 2007 with appreciation for her service.

060-07
Personnel
Resignation

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to accept the resignation of **Elizabeth Stiles**, Special Education Teacher at Briarcliff School effective July 31, 2007 with appreciation for her service.

061-07
Personnel
Resignation

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve an increase in time for the 2007-2008 school year for the following personnel:

062-07
Personnel
Increase in
Time

	<u>From</u>	<u>To</u>	<u>School</u>	<u>Reason</u>
William Gleeson	100%	120%	BC (new)	meet needs of Basic Skills Prog.
David Leshnower	100%	120%	BC	teach Self Science
*Christine Dam	100%	120%	BC	teach Allied Study Skills Class
*Kate Smith	100%	120%	BC	assuming C.Dam's schedule
Kevin Wallace	100%	120%	BC	Health & P.E. chedule
Adrienne Foutz	100%	112%	BC	includes zero period in a.m.
Jennifer DeMuth	60%	80%	LD	increase caseload
Paul Carlough	100%	120%	LD	additional P.E. Class
Rob Downes	100%	108%	HS	AP Statistics/Calculus Lab

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Lauren Fuller	100%	108%	HS	AP Biology Lab
Mike Polashenski	100%	½ yr. 104%	112% HS	Engineer Physics Course
Chris Wallace	100%	104%	HS	AP Chem. Lab
Libby Brady	100%	110%	HS	additional preps
Linda Aldrich	100%	108%	HS	AP Studio Art Lab
Eileen Carmiche	100%	120%	½ yr. HS	additional Art Class
Suzi Brassard	100%	120%	½ yr. HS	additional Art Class
Ken White	100%	110%	½ yr. HS	Engineer Physics Course
James Smith	100%	120%	HS	additional History Class
Pete Bedell	100%	110%	½ yr. HS	Wood Tech Course

*This increase will be given only during the months in attendance.

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the extra-pay appointment of **Libby Brady**, for one day of summer work at the High School at \$125.00 for the day.

063-07
Personnel
Extra Pay
Appointment

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve an extended maternity/child care leave of absence for **Jennifer Peifly**, 6th grade Language Arts teacher at Briarcliff School for the 2007-2008 school year. Ms. Peifly plans on returning September 2008.

064-07
Personnel
Extension of
Maternity/
Child Care
Leave

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve payment to the following list of High School personnel who were part of the 2007 AP Course Audit Process at a stipend of \$50.00 per hour.

065-07
Personnel
Extra Pay
Appointments

Robert Downes	10 hours	\$500.00
Michael Polashenski	4 hours	\$200.00
Libby Brady	11 hours	\$550.00
Patricio Quiroz	8 hours	\$400.00
Matthew Williams	7 hours	\$350.00
Linda Aldrich	10 hours	\$500.00
Caren Pasquale	9 hours	\$450.00
Kathleen McCabe	15 hours	\$750.00

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the attached list of extra-pay appointments of the following Briarcliff School Personnel for the 2007-2008 school year.

066-07
Personnel
Extra Pay
Appointments

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the attached list of extra-pay appointments of the following Lake Drive School Personnel for the 2007-2008 school year.

067-07
Personnel
Extra Pay
Appointments

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the extra-pay appointments of the following Lake Drive Personnel for the Book Club 2007-2008 Fall and Spring classes at a stipend of \$2,000 each:

068-07
Personnel
Extra Pay
Appointments

Marianne Bylo

Jo-Ann Sassone

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the attached list of high school and middle school coaches for the 2007-2008 school year.

069-07
Personnel
Extra Pay
Appointments

Motion carried by roll call vote 8-0 (Mr. Munday abstained as to the Freshmen Girls Basketball Coach and the Head Girls Lacrosse Coach.)

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve extra-pay appointments of the following Lake Drive Personnel for curriculum work for the 2007-2008 school year at a stipend of \$300 per quarter course or \$1,200 per full year:

070-07
Personnel
Extra Pay
Appointments

Sue Maglio	Singapore Math Grade 2	Full Year	\$1200.00
Deanna Richter	Singapore Math Grade 4	Full Year	\$1200.00
Keri Ciasulli	Foundations of Literacy - A	Full Year	\$1200.00
Joe Wohlgemuth	Reading Theatre	One Quarter	\$300.00
Megan Miller	Learning Styles	One Quarter	\$300.00
Joe Wohlgemuth	Social Pragmatics	One Eighth	\$150.00
Megan Miller	Social Pragmatics	One Eighth	\$150.00

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the extra-pay appointment of **Jennifer Munday**, as Head Girls' Lacrosse Coach for Mountain Lakes High School at Step 1, Year 1 at a stipend of \$6,475 for the 2007-2008 school year.

071-07
Personnel
Extra Pay
Appointment

Motion carried by roll call vote 7-0-1 (Abstain-Mr. Munday).

Motion by Mrs. Wall, seconded by Mrs. Dawson, to revise and/or appoint the following personnel for the Lake Drive Summer Program (July):

072-07
Personnel
Summer
Appointment
Revisions

Roni Doriety worked 3 weeks instead of 4 weeks

Kristen Scott worked 1 week in July

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to revise and/or appoint the following personnel for the Lake Drive Summer Program (August):

073-07
Personnel
Summer
Appointment
Revisions

Roni Doriety – work up to ten (10) days (not to exceed 10 days) at the Paraprofessional rate

Pat Witt – add four (4) days in August for Early Intervention Program (EIP)

Jennifer DeMuth – add one (1) more day of work in August

Rasheda George – add as 50% for 4 weeks in August

Motion carried by roll call vote 7-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the attached list of Lake Drive Consultants for the 2007-2008 school year.

074-07
Personnel
Appointments

Motion carried by roll call vote 7-0.

Motion by Mrs. Brennan, seconded by Mrs. Wall, to approve the appointment, for no additional compensation, of **Dr. John Kazmark**, as Interim Principal at Lake Drive School for the 2007-2008 school year.

075-07
Personnel
Interim
Appointment

Motion carried by roll call vote 7-0.

Motion by Mrs. Brennan, seconded by Mrs. Wall, to approve the appointment of **Patricia Filiaci**, as Supervisor of Pupils at Lake Drive School, effective August 14, 2007, at a salary of \$113,814.

076-07
Personnel
Appointment

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by roll call vote 7-0.

Motion by Mrs. Brennan, seconded by Mrs. Wall, to approve the appointment of **Michele Klimovitch**, as Supervisor of Programs at Lake Drive School, effective August 14, 2007, at a salary of \$127,395.

077-07
Personnel
Appointment

Motion carried by roll call vote 7-0.

Motion by Mrs. Brennan, seconded by Mrs. Wall, to rescind the appointment of **Mary Comora**, as a maternity leave replacement(s) for Jen Peifly and Dawn Durkin for the 2007-2008 school year.

078-07
Personnel
Rescission of
Appointment

Motion carried by roll call vote 7-0.

Motion by Mrs. Brennan, seconded by Mrs. Wall, to approve the appointment, pending verification of certification, of **Mary Comora**, as a Special Education Teacher at Briarcliff School, effective September 1, 2007, MA Step 3 at a salary of \$48,333. Ms. Comora will be replacing Ms. Stiles.

079-07
Personnel
Appointment

Motion carried by roll call vote 7-0.

Motion by Mrs. Brennan, seconded by Mrs. Wall, to approve the appointment of **Tara McNaboe**, as a Special Education Teacher at the High School, effective September 1, 2007, MA Step 9 at a salary of \$53,137, pending New Jersey Criminal Background check. Ms. McNaboe will be replacing Ms. Mulvaney.

080-07
Personnel
Appointment

Motion carried by roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Jeanine Carey**, as a Special Education Teacher at the High School, effective September 1, 2007, MA Step 9 at a salary of \$53,137, pending New Jersey Criminal Background check. Ms. Carey will be replacing Ms. Scorsune.

081-07
Personnel
Appointment

Motion carried by roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Effie Krause**, as a part-time Math Teacher at the High School, effective September 1, 2007, BA Step 8 at a salary of \$47,149, pro-rated at 40%, pending New Jersey Criminal Background check.

082-07
Personnel
Appointment

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Jennifer Steinruck**, as an Educational Audiologist at Lake Drive School, effective September 1, 2007, DOC Step 3 at a salary of \$56,474, pro-rated at 60%, pending New Jersey Criminal Background check. Ms. Steinruck has worked at Lake Drive as a consultant for several years.

083-07
Personnel
Appointment

Motion carried by roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Kara Marie Dunlap**, as Itinerant Teacher of the Deaf at Lake Drive School, effective September 1, 2007, BA Step 1 at a salary of \$43,394, pending New Jersey Criminal Background check.

084-07
Personnel
Appointment

Motion carried by roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Michael Somers**, as Teacher of the Deaf at Lake Drive School, effective September 1, 2007, BA Step 3 at a salary of \$44,144, pending completion of paperwork and New Jersey Criminal Background check.

085-07
Personnel
Appointment

Motion carried by roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Antoinette DeNise**, as a Paraprofessional at the High School and Briarcliff School for the 2007-2008 school year, Step 6 on the Paraprofessional Guide at an hourly rate of \$13.64, 6.5 hours a day, pending New Jersey Criminal Background check. Ms. DeNise will be replacing Ms. McGavin.

086-07
Personnel
Appointment

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Jamie Racek**, as a Paraprofessional at the High School and Briarcliff School for the 2007-2008 school year, Step 5 on the Paraprofessional Guide at an hourly rate of \$13.23, 6.5 hours a day, pending New Jersey Criminal Background check. Ms. Racek will be replacing Ms. Lyness.

087-07
Personnel
Appointment

Motion carried by roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointments of the following personnel as Paraprofessionals at Lake Drive School, effective September 1, 2007, Step 1 on the Paraprofessional's Guide, at an hourly rate of \$11.87, 6 hours a day, pending New Jersey Criminal Background check.

088-07
Personnel
Appointments

Sean Jaeckel
Ben Veal
Barry Kessler

Gianna Martinello
JoAnn Altomare

Dawn Rizzo
Heather Meyer

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to rescind the appointment of **Rosa Marie Mazzeo**, as a maternity leave replacement for Lisa Mulvaney for the 2007-2008 school year.

089-07
Personnel
Rescission of
Appointment

Motion carried by roll call vote 7-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Rosa Marie Mazzeo**, as a replacement leave Special Education Teacher at the High School, effective September 4, 2007 through June 20, 2008 at BA Step 1, at an annual cost of \$43,394, pro-rated at 1/200th per diem (\$216.97 a day/\$39,922 total). Ms. Mazzeo will replace Ms. Davis while she is on maternity leave.

090-07
Personnel
Maternity/
Child Care
Leave
Replacement
Appointment

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the revised appointment of **Jennifer Moschella**, as a 6th grade Language Arts replacement teacher at Briarcliff School, effective September 4, 2007 through June 20, 2008 at BA Step 1, at an annual cost of \$43,394, pro-rated at 1/200th per diem (\$216.97 a day/\$39,922 total). Ms. Moschella will replace Ms. Peifly while she is on maternity leave.

091-07
Personnel
Maternity/
Child Care
Leave
Replacement
Appointment
Revision

Motion carried by roll call vote 7-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Catharine Rohrback**, as a replacement leave Special Education Teacher at the High School, effective September 4, 2007 through June 20, 2008 at BA Step 1, at an annual cost of \$43,394, pro-rated at 1/200th per diem (\$216.97 a day/\$39,922 total). Ms. Rohrback will replace Ms. Guardabasco while she is on maternity leave.

092-07
Personnel
Maternity/
Child Care
Leave
Replacement
Appointment

Motion carried by roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Jeanette Kelleher**, as a replacement leave English Teacher at the High School, effective September 4, 2007 through June 20, 2008 at BA Step 1, at an annual cost of \$43,394, pro-rated at 1/200th per diem (\$216.97 a day/\$39,922 total), pending New Jersey Criminal Background check. Ms. Kelleher will replace Ms. Kisatsky while she is on an extended maternity leave.

093-07
Personnel
Maternity/
Child Care
Replacement
Appointment

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the appointment of **Eileen Carmiche**, as a replacement leave Art Teacher at the High School, effective September 4, 2007 through January 18, 2008 at BA Step 8, at an annual cost of \$47,149 and also at 120%, pro-rated at 1/200th per diem (\$282.89 a day/\$24,894 total), pending New Jersey Criminal Background check. Ms. Carmiche will replace Ms. Brassard while she is on maternity leave.

094-07
Personnel
Maternity/
Child Care
Replacement
Appointment

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the extension of a maternity/child care leave of absence for **Shana Kisatsky**, an English teacher at the High School, until September 1, 2008 for.

095-07
Personnel
Extension of
Maternity/
Child Care
Leave

Motion carried by roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following list of new substitute teachers for the district for the 2007-2008 school year, pending New Jersey Criminal Background check:

096-07
Personnel
New
Substitute
Appointments

Fred Lewis	Interviewed and recommended by Steve Ryan
Casey Kovar	“ “ “ Sean Dolan
Robert Doerig	“ “ “ Sean Dolan
Brad Russell	“ “ “ Sean Dolan
Mark Rehm	“ “ “ Sean Dolan
*Gianna Marinello	“ “ “ Trish Filiaci & Michele Klimovitch
*Heather Meyer	“ “ “ Trish Filiaci & Michele Klimovitch
*Ben Veal	“ “ “ Trish Filiaci & Michele Klimovitch

* Also being approved as Paraprofessionals

Motion carried by roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following list of substitute teachers and or nurses for the district for the 2007-2008 school year:

097-07
Personnel
Substitute
Appointments

Carol Atkins	Gecawich, Colleen	Ellen Rubin
Brancato, Angela	Marlo Gertz	Colleen Sampson
Marian Braverman	Dorothy Halloran	Ingrid Shoenfeld
Frank Caprara	Alexandra Kontogiannis	Bob Sproha
Evelyn Castellucci	Bebe Li	Sharon Tensen
Joanne Catlett	Laurie Lindner	Susan Thiede
Maryann Cermele	Thomas McElduff	Lisa Tobia
Marylou DeCaprio	Erin Mitschke	Julie Vogel
Meredith Deitrick	Mark Phelan	Elizabeth Walker
Maureen Delap	Maryann Pitts	Miriam Wilson
Laurie, Drake	Eva-Pia Reich	Nancy Wood

Motion carried by roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to rescind the appointment of **Catharine Rohrback**, as a maternity leave replacement for Ms. Scorsune as stated in June 4th, 2007 board motion #470-06.

102-07
Personnel
Rescission of
Appointment

Motion carried by roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to rescind the appointment of **Lauren Masters**, as a maternity leave replacement for Ms. Santana as stated in June 4th, 2007 board motion #477-06.

103-07
Personnel
Rescission of
Appointment

Motion carried by roll call vote 7-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the summer appointment of **Alana Terpstra**, as a custodian at an hourly rate of \$7.50, not to exceed 35 hours per week.

104-07
Personnel
Summer
Appointment

Motion carried by roll call vote 8-0.

UNFINISHED BUSINESS

Discussion took place regarding the questionnaire received by the Board members from the Auditor. Mr. Borgo will contact the Auditor to obtain some guidance on how the Board members should respond.

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

Discussion took place regarding the progress on the letter to go to parents regarding the drug survey to be done at the high school. The Board had previously discussed the importance of getting the letter to the parents and getting their responses. Dr. Kazmark will follow up with Mr. Ludwig on this issue.

COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Ms. Hussein had no comments or questions.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

EXECUTIVE SESSION

Motion by Mrs. Wall, seconded by Mr. Munday, to adopt a Resolution to enter into Closed Session for the discussion of personnel, legal and student confidentiality issues. Resolution was duly read and the Board entered into Executive Session at 10:00 p.m.

Motion carried by unanimous roll call vote 8-0.

ADJOURNMENT

Motion by Mr. Munday, seconded by Mrs. Brennan, that meeting be adjourned from Executive Session at 10:34 p.m.

Motion carried 8-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

APPROVED MINUTES OF REGULAR MEETING
August 13, 2007

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
September 6, 2007 (Thursday)	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
September 24, 2007	Regular Meeting	Mountain Lakes High School (7:30 p.m.)