

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Tuesday, January 2, 2007

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Tuesday, January 2, 2007 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
Mrs. Brennan
Mrs. Dawson
Mr. Gniewek
Mrs. McCusker
Mr. Munday
Mr. Stokes
Mrs. Wall
Mrs. Lio, Boonton Township Representative (8:30)
George Dawson, Student Government Representative
Francois Vandame, Student Government Representative
Absent: Ms. Wolfe

Also present: Dr. Kazmark, Superintendent, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

Dr. Kazmark advised that Ms. Hussein asked him to remind the Board members about the MLEA/BOE dinner on Thursday, January 11.

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

REPORT OF THE STUDENT GOVERNMENT REPRESENTATIVES

Francois Vandame reported on the following scheduled events at the high school:

- January 3 - Academic Planning Meeting – to provide information to parents on the course offerings
- January 11 - Friends of the Arts Film Night
- January 13 - Winter Prom at the Villa.
- January 17, 18, 19 - Mid-terms
- January 19 - End of the second marking period.

The talent show originally scheduled for December has been postponed to April.

George Dawson reported that all the winter sports teams are doing very well and the Volleyball Mania was fun and exciting.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to public.

CONSIDERATION OF MINUTES

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the minutes of the Regular Meeting of December 11, 2006 with the following corrections:

Pages 1 and 10, correct spelling of Sheasby.

Page 4, paragraph 1, change to: an ad hoc committee comprised of district constituents

Page 10, paragraph 3, insert 6th bulleted item as follows: A letter on behalf of the Board should be sent to the Governor and legislators expressing the Board's concerns.

Page 10, paragraph 4, delete community, and insert letter to the Governor and legislators.

Motion carried 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to approve the minutes of the Special Meeting of December 18, 2006 as presented.

Motion carried 7-0-1 (Abstain-Mrs. Wall).

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

COMMUNICATIONS

Dr. Kazmark distributed a legislative update and advised that both houses of the legislature will be in session on January 8 and it is expected that there will be further discussion and perhaps action.

Dr. Kazmark advised that calls have been received from people asking about possible admission of non-resident tuition students. He is keeping a list of the names. The majority are interested in the high school and a few in the middle school.

Mrs. McCusker advised that a letter was sent to the Governor and legislators about the possible bills before the Assembly and Senate strongly stating the Board's concerns.

COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. Stokes advised that Board members will be receiving an email regarding the schedule for budget discussions.

EXTRA/CO-CURRICULAR ATHLETICS COMMITTEE

Mrs. Brennan reminded the Board members to send their proposed changes or corrections to the student handbook so it can be made available for the spring sports season.

FACILITIES COMMITTEE

Mr. Munday advised that the committee met twice. At the first meeting the committee discussed various issues relating to the turf field and the proposal received from Laker Sports Club in which they indicated that they might be in a position to have enough money to put the field in prior to spring season. The committee provided a list of issues that have to be dealt with from the Board's perspective. At the second meeting the committee discussed budgetary issues.

SPECIAL EDUCATION FORUM

Mrs. Wall advised that the first 2007 program will be a presentation by Morris County ARC scheduled on Tuesday evening, January 9th, at 7:30 in the high school library.

NEW JERSEY SCHOOL BOARDS

Mrs. McCusker advised that she and Dr. Kazmark are in the process of preparing their presentation on the topic of student achievement that will be presented on January 20.

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

COMMITTEE REPORTS continued

POLICY COMMITTEE

Mrs. Dawson requested that Board members send to her any comments they have on the policies being presented this evening for first reading.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the Current Check Register (Bills List) for the month of October 2006, be approved for payment in the amount of \$368,053.45.

228-06
Check Register

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Dawson, to approve, at second reading, the following policies:

229-06
Approval
Policies Adop

- #2000/2010 Concepts and Roles in Administration: Goals and Objectives –
Replaces #2000 Board-Superintendent Relations, #2000 Staff Liaison
Committees, #2000 Job Descriptions and #2001 District Organization
- #2010.1 Job Descriptions – renumbered from #2000
- #2131 Superintendent – replaces #2131 Administrator’s Code of Ethics,
Employment of Chief School Administrator and #2131 Executive
Authority
- #2131.1 Superintendent’s Duties – renumbered from #2131 Superintendent’s
Duties
- #2130 Evaluation of Superintendent – Revoke this policy

Discussion took place with regard to grammatical corrections to be made to the policies.

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Gniewek, seconded by Mrs. Dawson, to approve the acceptance of a cash gift in the amount of \$50.00 from The Mountain Lakes United Nations Weekend Committee. These funds are to be deposited in the Lake Drive School Activities Account.

230-06
Acceptance o
Gift

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mr. Gniewek, seconded by Mrs. Dawson, to approve the acceptance of a cash gift in the amount of \$50.00 from Mr. Frank Halloran. These funds are to be used to purchase Audiological Supplies for Lake Drive School.

231-06
Acceptance o
Gift

Motion carried by unanimous roll call vote 8-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

232-06
Tuition
Reimburseme

Dawn Carfagna	Montclair State University	Ed. Law	3 credits
Briarcliff		Systems Analysis	3 credits

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of Lake Drive School personnel in accordance with Policy #9250 – Travel and Related Expenses.

233-06
Personnel
Reimburseme
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of Mountain Lakes High School personnel in accordance with Policy #9250 – Travel and Related Expenses.

234-06
Personnel
Reimburseme
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of Special Services personnel in accordance with Policy #9250 – Travel and Related Expenses.

235-06
Personnel
Reimburseme
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve home instruction for #06-101, Grade 12, at St. Clare's Hospital, effective immediately. St. Clare's Hospital will provide instruction at an hourly rate of \$44.00.

236-06
Home
Instruction

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve home instruction for #96-102, Grade 7, at Morristown Memorial Hospital, effective immediately. Morristown Memorial Hospital will provide instruction at an hourly rate of \$42.00.

237-06
Home
Instruction

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the following personnel as grant writers for the 2006-2007 school year at a stipend of \$3,500, pro-rated for a total cost of \$2,450 per person.

238-06
Personnel
Extra-Pay
Appointments

Irene Muka Wildwood School
Michael Polashenski Mountain Lakes High School

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the appointment of the following personnel to serve as mentors, for maternity leave replacements who will be working through June 30, 2007.

239-06
Personnel
Appointment

<u>Mentor</u>	<u>Maternity Leave Replacement</u>	<u>Stipend to Mentor</u>
Dina Sweifach	Catherine Rohrbach	\$600.00
Kathleen Banks	Lisa Kelly	\$600.00

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the attached list of Institute Participants for credit movement on the guide and compensation for instructors.

240-06
Personnel
Credit
Movement on
the Guide

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the appointment of **MaryRose Silvestri**, as a maternity leave replacement teacher at Mountain Lakes High School, effective January 2, 2007 through June 21, 2007 at BA Step 1, at an annual cost of \$41,838, pro-rated at 1/200th per diem (\$209.19 a day/\$23,429 total), pending certification completion and New Jersey Criminal Background check. Ms. Silvestri will replace Suzi Brassard while she is on maternity leave.

241-06
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mr. Munday, seconded by Mrs. Wall, to authorize the Affirmative Action Team to conduct the needs assessment and develop a comprehensive equity plan.

242-06
Affirmative
Action Team

Motion carried by unanimous roll call vote 8-0.

Mrs. Lio arrived at the meeting (8:30 p.m.).

PRESIDENT'S REPORT

Mrs. McCusker advised that a date needed to be scheduled for the review of non-tenured faculty members. Discussion took place and January 22 at 7:00 p.m. was selected.

NEW BUSINESS

Mrs. Boertzel provided articles to Dr. Kazmark for circulation to the Board on the subjects of school finance and a decision regarding district responsibility in cases of early dismissal.

Dr. Kazmark advised that an inquiry has been made by a staff member as to whether the Board would consider allowing admission of a staff child to attend Mountain Lakes schools for this school year. The staff member is willing to pay full tuition.

Discussion took place regarding the tuition student issue. It was noted that in the past the tuition student policy gave preference to staff children and if a plan is developed it will probably also give that preference. The consensus of the Board was that they would be willing to consider this issue.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

Lisa Colchete asked when the Board expects to reach a decision with regard to non-resident tuition students.

There were no other members of the public who wished to address the Board and the meeting was closed to the public.

Dr. Kazmark advised that by the February meeting he will present a plan for consideration by the Board.

APPROVED MINUTES OF REGULAR MEETING
January 2, 2007

EXECUTIVE SESSION

Motion by Mrs. Wall, seconded by Mr. Stokes, to adopt a Resolution to enter into Closed Session for the discussion of legal issues. Resolution was duly read and the Board entered into Executive Session at 8:45 p.m.

Motion carried 9-0.

ADJOURNMENT

Motion by Mrs. Wall, seconded by Mr. Stokes, that meeting be adjourned from Executive Session at 9:26 p.m.

Motion carried 9-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
January 8, 2007	Special Meeting	Mountain Lakes High School (7:30 p.m.)
January 11, 2007	BOE/MLEA Winter Party	Zeri's Inn Route 46 East Mountain Lakes, NJ (3 p.m. – 5:30 p.m.)
January 15, 2007	Regular Meeting	Mountain Lakes High School (7:30 p.m.)