

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Tuesday, January 3, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Tuesday, January 3, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Robert Rader
Interim Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
 Mrs. Brennan
 Mrs. Dawson
 Mr. Gniewek
 Mrs. McCusker
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
 Mrs. Pascarella, Boonton Township Representative (8:30)
 Chris Wall, Student Representative

Absent: Mrs. Lareau

Also present: Dr. Kazmark, Superintendent, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

Dr. Kazmark advised the Board members of the death of a Mountain Lakes employee, Kathy Voytac. He and Mrs. McCusker will be attending the services.

APPROVED MINUTES OF REGULAR MEETING
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COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

Dr. Kazmark advised that Ms. Hussein was unable to attend but asked that the Board members be reminded of the Holiday Party on January 12.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

CONSIDERATION OF MINUTES

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the minutes of the Regular Meeting of December 12, 2005 with the following correction:

Page 3, paragraph 1, add George Jackson expressed the view that the amount of parking is excessive and that the size of the front parking lot should be reduced.

Motion carried 7-0-1 (Abstain-Mrs. Wall).

Motion by Mrs. Dawson, seconded by Mr. Stokes, to approve the minutes of the Executive Session of December 12, 2005 as presented.

Motion carried 7-0-1 (Abstain-Mrs. Wall).

REPORT OF STUDENT REPRESENTATIVE

Chris Wall reported that the holiday concerts at all the schools and the high school talent show and volleyball tournament went very well. The SGA is working on the revisions to its constitution, in particular the changes in the election procedures. The Winter Prom is scheduled for January 21.

In response to questions from Board members, Mr. Wall advised that the co-presidency of the SGA is going smoothly. Mrs. McCusker asked Mr. Wall to convey to the SGA members that the Board is pleased that they are working on the constitution and voting procedures.

Dr. Kazmark discussed the new parent call system that is being implemented in the high school and Lake Drive School. He noted that it will be particularly helpful with extra-curricular and athletic activities in keeping everyone advised of schedule changes.

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COMMUNICATIONS

Dr. Kazmark advised that the building principals are attending the Borough Council meeting tonight to receive the new Borough flags.

Mrs. Wall advised that she is being considered for appointment to the New Jersey School Boards Special Education Committee and she has responded that she is interested.

COMMITTEE REPORTS

SPECIAL EDUCATION FORUM

Mrs. Wall advised that a program on the topic of parenting is scheduled at the high school on January 10 at 7:30 p.m.

HIGH SCHOOL FACILITIES COMMITTEE

Dr. Kazmark advised that the new scoreboards are in place in the high school gym and all the banners are now installed in the ceiling area. The Lakers wall graphic is going to be redone. Some of the steel has been delivered for the media center and the brickwork will be done when the weather is warmer. The walkway to the side entrance of the gym is going to be worked on. A new scoreboard will also be installed in the second gym and the old one is going to be used on a battery system at the new fields.

Mr. Munday advised that he attended the basketball game at the high school and noticed a leak in the roof. Mr. Prusina will be asked to follow up on that.

Discussion took place regarding the timeline on the traffic and parking plans. Dr. Kazmark advised that a report is to be received from the engineers regarding drainage and the work will proceed during the summer. The decision as to whether Beechway will be used as an exit will be a Board of Education decision. He has had extensive discussions with Mr. Webb and Chief Tovo on the subject and it has been determined that a decision cannot be made until the full student body is using the parking lot which will not happen until the Spring of next year. Beechway will remain an exit but with a commitment to reducing the number of cars using it.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mrs. Pascarella, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Report of the Treasurer of School Monies for the month of October 2005 be approved.

191-05
Treasurer of
School Monies
Report

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Current Check Register (Bills List) for the month of November 2005, be approved for payment in the amount of \$2,568,816.92.

192-05
Check
Register

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Board Secretary's Report for the month of November 2005, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

193-05
Board Secretary's
Report

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Report of the Treasurer of School Monies for the month of November 2005 be approved.

194-05
Treasurer of
School Monies
Report

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the attached transfers from anticipated surplus funds in designated line items of the 2005-2006 Budget to anticipated over expended line items of the 2005-2006 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2005-2006 transfer history spreadsheet be approved through November 2005.

195-05
Transfers

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Current Check Register (Bills List) for the month of December 2005, be approved for payment in the amount of \$97,370.52.

196-05
Check
Register

Motion carried by unanimous roll call vote 8-0.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve, at second reading, the re-numbered Policy Manual

197-05
Approval
Re-numbered
Policy Manual

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve the donation of Comtek FM Listening Systems to Dr. Uma Subramanian, Principal of the Saamvad Institute of Speech and Hearing in Bangledore, India. See memo attached.

198-05
Donation of
Lake Drive
Equipment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to accept the very generous gift of \$4,732 from the Mountain Lakes Educational Foundation, to be used for the purchase of a Smartboard for placement in the classroom of Rob Downes, Math teacher at Mountain Lakes High School.

206-05
Acceptance
of Gift

Motion carried by unanimous roll call vote 8-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Dawson, seconded by Mr. Gniewek, to approve the following courses for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent:

199-05
Tuition
Reimbursement

Marianne Bylo Lake Drive	Marygrove College	Motivating Today's Learner	3 credits
		Teaching Students to Get Along	3 credits
		Helping Students Become Self-Directed Learners	3 credits
Jo-Ann Sassone Lake Drive	Marygrove College	Motivating Today's Learner	3 credits
		Teaching Students to Get Along	3 credits
		Helping Students Become Self-Directed Learners	3 credits
Trish Spence-Reid Child Study Team	Fairleigh Dickinson University	Curriculum & Instruction	3 credits
		Changes in Curriculum Develop. and Program Improvement	3 credits

Motion carried by unanimous roll call vote 8-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the appointment of Nancy Wood as a substitute teacher for the district. Nancy is recommended by Mr. Reid.

200-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Boertzel, to accept the resignation of Ronald Comacho, Special Education aide at Mountain Lakes High School, effective December 31, 2005.

201-05
Personnel
Resignation

Motion carried 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the maternity/child care leave of absence for Dara Blood, teacher at Mountain Lakes High School, effective March 10, 2006. Mrs. Blood will be on paid leave through May 12, 2006 and is eligible for health benefits as provided under FMLA.

202-05
Personnel
Maternity/Child
Care Leave of
Absence

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve the maternity/child care leave of absence for Dr. Barbara Kokulus, teacher at Briarcliff School, effective April 7, 2006. Dr. Kokulus will be on paid leave through May 15, 2006 and is eligible for health benefits as provided under FMLA and NJFLA.

203-05
Personnel
Maternity/Child
Care Leave of
Absence

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve the appointment of Albert Cerulo as a substitute teacher for the district effective January 4, 2006. Mr. Cerulo is a certified Teacher of Music and will serve as a maternity leave replacement for Dr. Kokulus beginning in April.

204-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Boertzel, seconded by Mrs. Dawson, to approve the appointment of Nevina Raimondo as an aide for an out-of-district student at the Banyan School effective December 5, 2005, at the rate of \$120.00 per day.

205-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the extra-pay appointment of Justin Keith as Asst. Ski Coach for the 2005-2006 school year, at a stipend of \$3330, Step 1 Year 2.

207-05
Personnel
Extra Pay
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the appointment of Troy Harris Jones as a teaching assistant at the High School at a salary of \$11.33 per hour, Step 1, effective 1/05/06. Troy will replace Ronald Comacho.

208-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the appointment of Lara Jensen as a one-on-one aide for a Mountain Lakes student attending Lake Drive School at a salary of \$11.33 per hour, Step 1, effective 1/05/06.

209-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve reimbursement to the attached list of personnel in accordance with Policy #9250 – Travel and Related Expenses.

210-05
Reimbursement
Approval

Discussion took place regarding the procedures to be followed with respect to this policy.

Motion carried by unanimous roll call vote 8-0.

BOONTON TOWNSHIP REPORT

Mrs. Pascarella advised that the district is in the process of replacing teachers for maternity leaves and looking for a new school psychologist.

NEW BUSINESS

Discussion took place regarding the need to work on the 2006-2007 school calendar within the next few weeks. Dr. Kazmark advised that he will have a proposal for Board review at the next meeting.

Dr. Kazmark advised that school was in session on Monday, January 2 due to the time constraints of the construction project at the high school.

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With regard to next year's calendar, Dr. Kazmark advised that the opening will be scheduled in the middle of September. The question to be discussed is whether or not the same calendar should be used for all schools or a separate calendar for the high school. Dr. Kazmark also discussed the potential problems anticipated with the addition of new state tests. He will be meeting with the principals to discuss this issue including possible cutting back of some of the Stanford subtests.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

Stacy Gregg, a resident of Rockaway, addressed the Board with respect to observance of Martin Luther King Day on January 16. She noted that Mountain Lakes is one of only four schools in Morris County having school in session for both students and teachers on that date this year. Ms. Gregg requested that the Board give consideration to honoring the holiday as a day of community service.

Mrs. McCusker thanked Ms. Gregg for her comments. Dr. Kazmark noted that there is more than one way to commemorate the memory of a great person and each of the schools has activities planned for the day. Mrs. McCusker advised that the Program Committee will be discussing how to commemorate this holiday in the future. Mrs. Dawson discussed the constraints caused by the construction project and noted that other holidays have been eliminated this year including Columbus Day and New Year's Day.

ADJOURNMENT

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that meeting be adjourned from Public Session at 9:10 p.m.

Motion carried 9-0.

Respectfully submitted,

Robert Rader
Interim Business Administrator/Board Secretary

Regina Giardina, Stenographer

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Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
January 12, 2006	MLEA/BOE Winter Party	Zeris Inn Route 46, Mountain Lakes (3:00 – 5:30 p.m.)
January 16, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
January 23, 2006	Special Meeting	Mountain Lakes High School (7:00 p.m.)
January 30, 2006	Special Meeting	Mountain Lakes High School (6:30 p.m.)