

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REORGANIZATION AND REGULAR MEETING
Monday, May 1, 2006

The Reorganization and Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, May 1, 2006 at 7:30 p.m. at Briarcliff School.

Robert C. Rader
Interim Business Administrator

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

Oath of Office – New Members

Dr. Rader administered the Oath of Office to the following Board members: Petrina Dawson, Susan McCusker and Emily Wolfe.

Roll Call:

Present: Mrs. Boertzel
 Mrs. Brennan
 Mrs. Dawson
 Mr. Gniewek
 Mrs. McCusker
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
 Mrs. Wolfe
 Mrs. Pascarella - Boonton Township Representative
 Chris Wall – Student Representative
Also present: Dr. Kazmark, Superintendent, and Public.

CERTIFICATION OF ANNUAL ELECTION

Dr. Rader certified the results of the annual election held April 18, 2006. Report attached to Official Minute Book.

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ELECTION OF OFFICERS

The Secretary declared nominations for President open.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to nominate Mrs. McCusker for the office of President.

The nominations were closed and the motion carried 10-0.

The Secretary declared Mrs. McCusker President, certified the election and turned the meeting over to Mrs. McCusker.

The President declared nominations for Vice President open.

Motion by Mrs. Brennan, seconded by Mr. Stokes, to nominate Mrs. Boertzel for the office of Vice President.

The nominations were closed and the motion carried 10-0. Mrs. Boertzel was declared Vice president of the Board.

PRESENTATION

Mrs. McCusker thanked Kate Lareau for her contributions to the district during her six years of service on the Board, particularly with respect to the high school referendum project, the Long Range Educational Planning Committee and the Fit for Life Committee.

Motion by Mr. Munday, seconded by Mrs. Dawson, to adopt by unanimous consent the comments read by Mrs. McCusker with respect to Mrs. Lareau (copy attached to Official Minutes).

Motion carried 10-0.

Mrs. Lareau was presented with a gift in appreciation for her efforts.

Mrs. Lareau thanked Mrs. McCusker and the Board members. She congratulated Ms. Wolfe and thanked her for her assistance with the high school media center. Mrs. Lareau thanked the public for their confidence and willingness to discuss issues that concerned them. Mrs. Lareau stated that with regard to recent intimidations and personal attacks on Board members as to alleged lies or misrepresentations, she has never known any member of the Board to not do more than their very best in trying to think clearly about the issues, to represent the public and to fairly contemplate their actions or decisions and she has felt privileged to sit with the Board members. Mrs. Lareau also thanked Dr. Kazmark, the Administration and faculty for their assistance.

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REPORT OF STUDENT REPRESENTATIVE

Chris Wall advised that the spring sports teams are doing well in their season. The chorus and band concerts are scheduled in May as well as the Festival of the Arts. There was a student production of two scenes and two one-act plays that went very well. AP exams are currently going on for the next two weeks. The SGA expects to have the constitution done soon. The Senior Prom is scheduled on May 13.

COMMENTS AND REQUESTS FROM THE PUBLIC

Fred Kanter commented regarding the new gifted and talented program position and certification of the gifted and talented personnel over the past 15 years. Mr. Kanter also reiterated his previous questions with regard to the budget and the issue of the discrepancy in the number of students being sent out of district reported in different versions of the budget that were published and distributed. Mr. Kanter expressed dissatisfaction with the answers he has received to his questions.

Dr. Kazmark advised that the gifted and talented program has always been headed up by a certificated person. Three years ago a teaching assistant was added and now that position has been changed to a second certificated person. With regard to the budget there was an error in the earlier draft of the published budget that was corrected in the brochure that was sent to every household in Mountain Lakes.

ADOPTION OF SCHOOL YEAR BUDGET

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the following Resolution be approved by the Mountain Lakes Board of Education:

RESOLVED, that the 2006-2007 School Year District Budget Statement as approved for advertising purposes by the County Superintendent of Schools, reviewed at the Public Hearing held on March 27, 2006 and approved by the voters of the District on April 18, 2006, be adopted by the Board of Education for the 2006-2007 school year.

BE IT FURTHER RESOLVED, that the Chief School Administrator and Board Secretary be empowered to implement the budget pursuant to policies and regulations of the Mountain Lakes Board of Education and the State Board of Education.

Motion carried 10 - 0.

311-05
Adoption
Of 2006-
2007
School
Budget

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APPROVAL OF DISTRICT TAX RESOLUTION

Motion by Mr. Stokes, seconded by Mrs. Wall, that the attached District Tax Resolution be approved.

312-05
Approval of
2006-2007
District Tax
Resolution

Motion carried 9 - 0.

APPOINTMENTS

Motion by Mrs. Boertzel, seconded by Mrs. Wall, that the following appointments be made for the Board of Education for the period July 1, 2006 to June 30, 2007 and the attached Resolution be adopted:

313-05
Appointments

Board Attorney	Acting Board Secretaries
Board Auditor	Treasurer of School Monies
Board Architects	School Physician
Bond Counsel	Labor Relations Consultant
Architects/Engineers	Environmental Consultants
Construction Manager	Attendance Officer
Insurance Agent	Board Stenographer
Board Secretary	

Motion carried by unanimous roll call vote 10 - 0.

DESIGNATION OF DEPOSITORIES

Motion by Mr. Munday, seconded by Mrs. Dawson, to approve the following institutions as depositories for the named accounts of the Mountain Lakes Board of Education:

314-05
Designation
Of
Depositories

1. Bank of America

- a. General Account
- b. Payroll Account
- c. Payroll Agency Account
- d. Unemployment Insurance Account
- e. Flexible Spending Account
- f. Cafeteria Account
- g. High School Organization and Savings Account
- h. Wildwood School Activities Account
- i. Lake Drive School Activities Account
- j. Board of Education Petty Cash Accounts
- k. Ski Account

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- l. Athletic Gate Receipts Account
 - m. Briarcliff School Activities Account
 - n. Scholarship Fund
2. New Jersey Cash Management Fund
 3. NJARM (New Jersey Asset and Rebate Management)

Motion carried 10 - 0.

DESIGNATION OF PETTY CASH FUNDS

Motion by Mr. Munday, seconded by Mrs. Dawson, that the Board of Education designate the following Petty Cash funds and fund custodians:

315-05
Petty Cash
Designations

Superintendent's Office	250.00	Superintendent's Secretary
Board office	150.00	Business Administrator
High School	250.00	Principal
Briarcliff	200.00	Principal
Wildwood	200.00	Principal
Child Study Team	200.00	Director
Lake Drive (Pre-School)	100.00	Principal
Lake Drive (Regular)	100.00	Principal
Athletic Department	100.00	Athletic Director
Technology Office	250.00	Technology Coordinator

Motion carried 10 - 0.

DESIGNATION OF OFFICIAL NEWSPAPERS

Motion by Mr. Munday, seconded by Mrs. Dawson, that the Board of Education designate the Citizen of Morris County and the Morris County Daily Record the official newspapers of the Board.

316-05
Designation of
Official
Newspapers

Motion carried 10 - 0.

DESIGNATION OF TIME AND PLACE OF REGULAR AND CONFERENCE MEETINGS

Motion by Mr. Munday, seconded by Mrs. Dawson, to set the time and place of the regular meetings of the Board of Education as the first and third Mondays of the month at 7:30 p.m. at the Mountain Lakes High School, unless otherwise indicated on the calendar.

317-05
Time and
Place
of Meetings

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Motion carried 10 - 0.

ADOPTION OF RESOLUTIONS 1, 2 AND 3 OF THE OPEN PUBLIC MEETINGS
ACT

Motion by Mr. Munday, seconded by Mrs. Dawson, to adopt Resolutions 1, 2 and 3 pertaining to the Open Public Meetings Act as appended to these Minutes. (Copies attached to Official Minute Book.)

318-05
Adoption of
Resolutions
1, 2 and 3 of
Open Public
Meetings Act

Motion carried by unanimous roll call vote 10 - 0.

ADOPTION OF RULES AND REGULATIONS OF N.J.S.I.A.A. AND COLONIAL
HILLS CONFERENCE

Motion by Mr. Munday, seconded by Mrs. Wall, that the Board of Education adopt as its own the policies and rules and regulations of the New Jersey Interscholastic Athletic Association and the Colonial Hills Conference for the 2006-2007 school year.

319-04
Adoption
N.J.S.I.A.A.
and Colonial
Hills
Conference
Rules and
Regulations

Motion carried by unanimous roll call vote 10 - 0.

APPROVAL OF EXISTING TEXTBOOKS, COURSES OF STUDY, COURSE GUIDE
AND CURRICULUM

Motion by Mr. Munday, seconded by Mrs. Wall, that the Board of Education approve all existing textbooks, courses of study, course guides and curriculum. Schedules A, B, C, and D are attached to Official Minute Book.

320-05
Approval of
Textbooks,
courses of
study, course
guides and
curriculum

Motion carried by unanimous roll call vote 10 - 0.

APPROVAL - EXISTING POLICY MANUAL

Motion by Mr. Munday, seconded by Mrs. Wall, that the Board of Education approve the existing Policy Manual.

321-05
Approval
Existing
Policy Manua

Motion carried by unanimous roll call vote 10 - 0.

RESOLUTION REGARDING TRAFFIC CONDITIONS

Motion by Mr. Munday, seconded by Mrs. Wall, that the following resolution be approved:

322-05
Resolution
Regarding
Traffic
Conditions

WHEREAS, the traffic conditions on and around all school district properties are in need of special attention.

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NOW, THEREFORE, BE IT RESOLVED that the Board President and Superintendent of Schools be authorized to make a formal request to the Borough Council of Mountain Lakes Borough for enforcement by the appropriate authorities of subtitle 1, Title 39 of the New Jersey Revised Statutes, traffic laws. Such a request will authorize the police or other authorities to come onto the grounds of all school properties for the purposes of traffic enforcement, and to issue warnings, summonses, and tickets as appropriate. This request shall be made pursuant to the provisions of N.J.S.A. 39-5A-1.

Motion carried by unanimous roll call vote 10 - 0.

REGULAR BUSINESS

CONSIDERATION OF MINUTES

Motion by Mrs. Boertzel, seconded by Mr. Stokes, to approve the minutes of the Regular Meeting of April 17, 2006 as presented.

Motion carried 6-0-4 (Abstain-Mrs. Dawson, Mrs. McCusker, Mrs. Wall, Ms. Wolfe).

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the minutes of the Executive Session of April 17, 2006 as presented.

Motion carried 6-0-4 (Abstain-Mrs. Dawson, Mrs. McCusker, Mrs. Wall, Ms. Wolfe).

COMMUNICATIONS

Mrs. Wall advised that there was a front-page article in the Daily Record regarding the award received by the Special Education Department for its entry on Self-Advocacy Training from the New Jersey School Boards Association (Letter attached to the Official Minutes). Self-Advocacy Training is one of 10 entries that will be honored in the 2006 Innovations in Special Education program and recognized at a ceremony on May 12. Mrs. Wall offered her personal congratulations to Mrs. Wright, Mrs. Silverstein and the Special Services Department.

COMMITTEE REPORTS

FINANCE COMMITTEE

With regard to the budget, Mrs. Dawson noted that just because a person doesn't understand an answer or refuses to believe the answer that was given, that does not mean that the answer wasn't given.

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COMMITTEE REPORTS continued

PROGRAM COMMITTEE

Mrs. Wall advised that the committee met and had an extensive discussion regarding the new writing curriculum. The committee also had a presentation by Mr. Ludwig and Mr. Hanisch on the faculty and administration recommendation with respect to the introduction of the plus/minus grading system. Mrs. Wall further advised that the committee discussed scheduling with respect to the French courses in the high school for 2006-2007, examination of the enrichment numbers and the options being considered and the proposed new high school courses for the 2007-2008 school year including, Math Skills, Art Appreciation, Introduction to Business and Basic Home Improvement.

Anne Mucci discussed the proposed summer curriculum work with regard to Language Arts, Physical Education and new courses being initiated at Briarcliff and the High School. The curriculum will be submitted to the Board with two different deadlines so that the Board review can be split over two or three meetings.

Kurt Hanisch summarized the plus/minus grading system proposed for the high school. He reviewed the results of the surveys of conducted with teachers, parents and students and summarized the recommendations of the committee. The committee recommends weighting and differentiation between college prep, honors and AP courses.

Discussion took place regarding the proposal, the survey results, a newspaper article regarding elimination of the A+ grade in Randolph, differentiation between the college prep, honors and AP courses, the proposal that no extra credit be given for a grade of D in an AP class, the familiarity of the Rockaway Valley students with the plus/minus grading, increased pressure on students and their families with respect to AP classes and the requirement to take the AP exams.

Mrs. McCusker advised that a vote will be taken by the Board on this issue at the next meeting.

EXTRA/CO-CURRICULAR/ATHLETICS COMMITTEE

Mrs. Brennan advised that the committee met with Mr. Ludwig and Mr. Killingsworth to discuss the impact of the adoption of the honor code on the training rules. Mr. Ludwig and Mr. Killingsworth will arrange a meeting of the coaches, administrators and department heads to discuss this issue.

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COMMITTEE REPORTS continued

PERSONNEL COMMITTEE

Mrs. Boertzel advised that the committee met to interview the candidate for the Director of Guidance position and the committee is definitely in favor of Dr. Moore's appointment.

SPECIAL EDUCATION FORUM

Mrs. Wall advised that the final program of the year is scheduled on Tuesday, May 4 and will be a presentation by Fran Micelli on the topic of teaching children positive decision making skills.

FIT FOR LIFE COMMITTEE

Mrs. Brennan advised that the district will participate in the ACES program – All Children Exercise Simultaneously - as well as the Put It In Motion program which will be a bike ride at the end of the Memorial Day Parade. A grant application has also been submitted for a community fitness incentive.

PRESIDENT'S REPORT

Mrs. McCusker thanked the Board members for their confidence in her and asked that everyone email to her their availability and preferences with regard to committee assignments.

Mrs. McCusker advised that the Superintendent's evaluation will be done at the June 5 meeting and asked that all Board members send their forms to Joann Borin of New Jersey School Boards by May 15.

**REPORT AND RECOMMENDATIONS OF BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Motion by Mrs. Dawson, seconded by Mrs. Wall, that the Current Check Register for the month of March 2006, be approved for payment in the amount of \$402,109.40.

Motion carried by unanimous roll call vote 10-0 (Mr. Munday abstained as to 05-0496).

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**REPORT AND RECOMMENDATIONS OF BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve Denise Melikian to administer the Mountain Lakes Substitute Service for the school year 2006-2007 in the amount of \$7,550. This amount includes coverage of the cost of any toll calls.

324-05
Approval
Substitute
Service

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Wall, to adopt, at second reading, the attached policies:

325-05
Approval
Policy
Adoption

#4112.2	Certification
#4112.21	Employment Contract
#4116	Evaluation

Motion carried by unanimous roll call vote 10-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the following courses for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent:

326-05
Tuition
Reimburseme

Claudia Bucciarelli Briarcliff	Marygrove College	Research-based Instructional Strat. To Improve Student Lrng.	3 credits
Danielle Macaluso Briarcliff	Marygrove College	Instructional Strategies to Improve Student Achievement	3 credits
Linda Aldrich High School	College of St. Elizabeth	Action Research in Spec. Educ.	3 credits

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve reimbursement to the attached list of LD & WW personnel in accordance with Policy #9250 – Travel and Related Expenses.

327-05
Reimburseme
Approval

Motion carried by roll call vote 8-0-1(Abstain-Mr. Munday).

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve a maternity/child care leave of absence for Gretchen Coleman, teacher at Wildwood School, effective September 7, 2006. Mrs. Coleman will be on paid leave through December 17, 2006 and is eligible for health benefits as provided under FMLA and NJFLA. Mrs. Coleman plans to return to her position on December 18, 2006.

328-05
Personnel
Maternity
Child/Care
Leave of
Absence

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve an unpaid leave of absence for Nancy Krauthem, aide at Lake Drive School, effective immediately through June 13, 2006. Mrs. Krauthem is eligible for health benefits as provided under FMLA.

329-05
Personnel
Leave of
Absence

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the appointment of Nick Lane as a volunteer Boys' Lacrosse Coach for the 2005-2006 school year.

330-05
Personnel
Volunteer
Coach
Appointment

Motion carried by unanimous roll call vote 10-0.

Motion by Mr. Munday, seconded by Mrs. Brennan, to approve the attached list of Teacher Institute participants for credit movement on the guide and extra-pay stipends for Institute instructors.

307-05
Personnel
Approvals for
Teacher
Institute

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the termination of Mark Pizzicaroli, custodian at Mountain Lakes High School, effective April 27, 2006 due to abandonment of position.

331-05
Personnel
Termination

Motion carried 10-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the appointment of Jacqueline Moore as Guidance Director at Mountain Lakes High School for the 2006-2007 school year at a salary of \$120,000.00.

332-05
Personnel
Appointment

Motion carried by unanimous roll call vote 10-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

333-05
Personnel
Appointment

Motion by Mr. Gniewek, seconded by Mrs. Brennan, to approve the appointment of Eileen Tyroler as a Home Instructor for the district effective immediately. Mrs. Tyroler was interviewed and recommended by Mrs. Silverstein.

Motion carried by roll call vote 9-1.

Motion 334-05 was tabled pending further information to be provided by Dr. Kazmark.

Motion by Mrs. Boertzel, seconded by Mrs. Brennan, to accept the resignation of Susan Nadeau, teacher at Mountain Lakes High School, effective June 30, 2006 with appreciation for her service.

335-05
Personnel
Resignation

Motion carried by unanimous roll call vote 10-0.

UNFINISHED BUSINESS

Dr. Kazmark advised that Duke Smith has requested a meeting with himself and members of the Board and that has been scheduled for Friday.

Discussion took place regarding the information being requested by Mr. Kanter. Dr. Kazmark advised that after the certified high school tuition rate is received from the County that information can be provided to him.

NEW BUSINESS

Mrs. Boertzel advised that the Board members have been invited to attend the Lake Drive Foundation's Spring Gala Dinner on June 1, the Laker Sports Golf Outing on June 9 and the Pancake Breakfast on Sunday, May 7.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board.

EXECUTIVE SESSION

Motion by Mr. Stokes, seconded by Mrs. Dawson, to adopt a Resolution to enter into Closed Session for the discussion of negotiations/litigation, student confidentiality. Resolution was duly read and the Board entered into Executive Session at 10:15 p.m.

Motion carried 10 - 0.

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ADJOURNMENT

Motion by Mrs. Boertzel, seconded by Mrs. Wall, that meeting be adjourned from Executive Session at 10:45 p.m.

Motion carried 10 - 0.

Respectfully submitted,

Robert C. Rader
Interim Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
May 15, 2006	Regular	Mountain Lakes High School (7:30 p.m.)
June 5, 2006	Regular	Mountain Lakes High School (7:30 p.m.)
June 19, 2006	Regular	Mountain Lakes High School (7:30 p.m.)