

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, June 19, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, June 19, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Robert C. Rader
Interim Business Administrator/
Board Secretary

Roll Call:

Present: Mrs. Boertzel
Mrs. Brennan (7:45)
Mr. Gniewek
Mrs. McCusker
Mr. Munday
Mr. Stokes
Mrs. Wall
Ms. Wolfe
Mrs. Lio, Boonton Township Representative (9:10)

Absent: Mrs. Dawson

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA Representative, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

PRESENTATION

Joe Mullaney, Administrative Officer of the Mountain Lakes Volunteer Fire Department, together with Joe Bird and Christian Bright, both recent graduates of the high school and former Junior Fire Department Officers, presented Dr. Kazmark with a plaque

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recognizing his support for the Junior Fire Department and thanked him for his contributions to the success of the annual Pancake Breakfast as well as his general support of the Junior Fire Department.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

CONSIDERATION OF MINUTES

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of June 5, 2006 with the following corrections:

Page 4, last paragraph, after Assembly add, Mrs. McCusker volunteered to be a Board Representative to the Delegate Assembly.

Page 5, paragraph 1, delete master certification and insert, becoming a certified board member.

Page 9, Motion 383-05, add Mrs. McCusker abstained as to MM95-406.

Page 12, paragraph 9, add Mrs. Dawson displayed her suggestion for a change of the design of the plaque for the science lab. The Board agreed with her suggestion.

Page 13, paragraph 3, after truth, add nor would other members of the Board.

Page 13, paragraph 5, add and stated that in his opinion the Board has not answered Mr. Kanter's question because they have found it difficult to understand the question.

Motion carried 6-0-2 (Abstain Mr. Gniewek, Ms. Wolfe).

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the minutes of the Executive Session of June 5, 2006 with the following correction:

Page 1, add Mrs. Halsey left the meeting prior to Executive Session.

Motion carried 5-0-3 (Abstain Messrs. Gniewek, Munday, Ms. Wolfe).

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COMMUNICATIONS

Dr. Kazmark advised that the testing schedule for next year has been received from the State and is similar to last year's schedule.

COMMUNICATIONS continued

Dr. Rader reviewed the following three Assembly bills that would affect the school district:

A53. Changes the election of school board members to the November general election and limits the vote on school budgets that are within cap except for special proposals that would require a vote.

A54. Revision of title and duties of the County Superintendent of Schools which will result in a larger role of the Superintendent to encourage regionalization.

A55. This would require increased public disclosure with respect to district budget information. Mountain Lakes is already in compliance so the district would not be affected.

Dr. Kazmark discussed the changes in the NJSIAA rules including requirement for CPR certification for all coaches and mandated drug testing. Most of the issues have already been addressed in the Mountain Lakes district.

COMMITTEE REPORTS

SPECIAL EDUCATION COMMITTEE

Mrs. Wall reported that she met with Mrs. Silverstein to ask her to prepare with Mrs. Wright to meet with the Special Education committee to discuss the financial aspects of initiatives in special education in conjunction with development of the Long Range Educational Plan.

POLICY COMMITTEE

Mr. Munday advised that the committee met and reviewed policies including the policy regarding firearms on campus. Dr. Kazmark forwarded the health policies to the high school nurse to obtain her input. Mrs. Wall noted that the defibrillator policy was reviewed last year and recommended that the committee continue to review that policy to make sure that the district is as proactive as it can be to insure the students' safety. Discussion took place regarding this issue and the importance of having coaches trained in the use of the defibrillators and also CPR certified.

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COMMITTEE REPORTS continued

PERSONNEL COMMITTEE

Mrs. Boertzel advised that the committee met and discussed the Academy for Leadership Program at Lake Drive School, the 10-month secretarial positions in the district, the Library position at Briarcliff School, the strings and choral position, the home economics position, the Assistant Principal position and history in-class support position at the high school.

MUNICIPAL ALLIANCE

Mrs. Brennan advised that two new co-chairs have been appointed, Debbie Bednar and Luann Pollock. Mrs. Brennan and Mr. Urankar will now resume their roles as liaisons.

EDUCATION FOUNDATION

Mrs. Boertzel advised that the Foundation met last week and appointed two new trustees. The grant committee is still focusing on Smart Boards. There was a meeting held for people who are new to town and also new to the education system. Dr. Kazmark advised that he conducted a tour of the high school for the Foundation members and they were pleased with what they saw. Mrs. Brennan advised that the Foundation donated \$7,000 to the Giraffe Program.

TRAFFIC SAFETY COMMITTEE

Mr. Munday advised that the committee met and discussed its mission statement, traffic on Beechway, the high school parking plan and the study to be done by the Police Department in the fall once the new traffic pattern has been established. The committee also discussed the traffic congestion in the circle at Briarcliff School and the proposal for overflow parking or staff parking for Lake Drive School at the Church. Dr. Kazmark advised that the final design for the high school parking lot will include 140 parking spaces for students and that the parking lot is expected to be completed in time for the beginning of school in the fall. Discussion took place regarding the number of spaces provided for students and the fact that there will be 180 seniors at the high school next year.

BOONTON TOWNSHIP REPORT

Mrs. Lio reported that Rockaway Valley had 57 students graduate this year and approximately 53 will be coming to Mountain Lakes High School next year. There were approximately 60 seniors from Boonton Township graduating from the high school this year. The next two years are enrollment bubble years and the number of students from

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Boonton Township at the high school should start to decrease after that. Mrs. Lio also advised that Mr. Ludwig spoke at the Rockaway Valley graduation and did a very nice job.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mrs. Lio, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Brennan, seconded by Mr. Gniewek, to approve renewal of the fuel oil contract with Petroleum Traders for the 2006-2007 school year through the Central Morris Cooperative Pricing Consortium, at \$.0291 above the posted New York Harbor Tankcar Reseller price, as per the bid received on April 27, 2004, and held for the 2006-2007 school year. No change in price from 2005-2006.

403-05
Approval
Fuel Oil
Contract

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Brennan, seconded by Mrs. Boertzel, that the Board Secretary's Report for the month of April 2006, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

404-05
Board
Secretary's
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Brennan, seconded by Mrs. Boertzel, that the Report of the Treasurer of School Moneys for the month of April 2006 be approved. (Report will be handcarried to 6/19/06 meeting).

405-05
Treasurer of
School Moneys
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the attached transfers from anticipated surplus funds in designated line items of the 2005-2006 Budget to anticipated over expended line items of the 2005-2006 Budget in the amounts and accounts as indicated be approved.

406-05
Transfers

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the Current Check Register (Bills List) for the month of May 2006, be approved for payment in the amount of \$3,710,150.22.

407-05
Check Register

Motion carried by unanimous roll call vote 9-0.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the attached Resolution authorizing participation in the Morris County Coordinated Transportation Program for the 2006-2007 school year on behalf of the Mountain Lakes Board of Education.

428-05
Joint
Transportation
Agreement

Motion carried by unanimous roll call vote 9-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Wall, seconded by Mr. Gniewek, to approve the following courses for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent:

408-06
Tuition
Reimbursement

Jennifer Distell Lake Drive	Marygrove College	How to Get Parents on Your Side	3 credits
Madelene Hoffman Lake Drive	Kean University	Motor Speech Disorders in Children & Adults	3 credits
Samantha Lake Lake Drive	Marygrove College	Strategies for Literacy Instruction:Phonics, Vocab. & Fluency	3 credits
Tammy Schmidt Wildwood	Wilkes University	Achieving Student Outcomes Through Cooperative Learning	3 credits

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the appointment of **Catherine Rohrbach** as a maternity leave substitute for special educator, Lisa Mulvaney effective September 7, 2006 until January 2, 2006, at a daily rate of 1/200th of \$41,838 BA, Step 1. Ms. Rohrbach is currently a Special Education Aide.

409-05
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the horizontal movement on the salary guide for **Richard Ziccardi**, teacher at Mountain Lakes High School, from BA Step 6 to MA Step 6 effective September 1, 2006.

410-05
Personnel
Horizontal
Movement on
Salary Guide

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve an out-of-district placement of a Mountain Lakes High School student at Mt. Olive High School for the 2005-2006 school year at a tuition rate of \$10,687 as per the terms contained in settlement agreement – Docket No. EDU 1960-05.

411-05
Out-of-District
Placement

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of LD personnel in accordance with Policy #9250 – Travel and Related Expenses.

412-05
Reimbursement
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the following for Special Services Summer school from July 5 – July 21, 2006 and August 14 – September 1, 2006 at their hourly salary.

413-05
Personnel
Special Services
Summer
Appointments

Diana Hayes , Speech Therapist	4 hours weekly
Rose Mazzeo , Teaching Assistant	2 hours daily, July 5 – July 21
Barbara Reddington , Teaching Assistant	2 hours daily, Aug. 14 – Sept. 1
Elizabeth Gonzalez , Teacher	2 hours daily, July 5 – July 21
Elizabeth Stiles , Teacher	2 hours daily, July 5 – Sept. 1
Claudia Belotti , Teacher	2 hours daily, July 5 – Sept. 1
Claire Moerling , Teacher	2 hours daily, July 5-12, Aug. 21-25, Aug. 28-Sept. 1

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Brian Spies** for summer maintenance effective May 26, 2006, at a rate of \$9.00 per hour, 7 hours a day.

414-05
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the attached list for 2006-2007 Non-resident, non-paying staff children.

415-05
Non-Resident
Non-Paying
Staff Children

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Janet Morelli** as a substitute teacher for the 2006-2007 school year. Ms. Morelli was interviewed by Robert Reid.

416-05
Personnel
Substitute
Appointment

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the following students to attend the PM session at Morris County School of Technology for the 2006-2007 school year.

417-05
Morris County
School of
Technology
Students

Sean Fox	Animal Technology	12	Return
Michael Bilza	Computer Drafting	11	New
James Eden	Diesel	12	Return
Thomas Ryan	Building Grounds	12	New
Ryan Cuevas	Building Grounds	11	New
Louis LeVee	Culinary Arts	11	New

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the summer school program at Lake Drive School which will be held from July 5 through August 1, 2006.

418-05
Lake Drive
Summer School
Program

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the attached list of Lake Drive Summer School Appointments for summer of 2006.

419-05
Lake Drive
Summer School
Appointments

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve an extension of the unpaid child care leave of absence for **Allison Murphy**, teacher at Wildwood. Ms Murphy plans to return January 15, 2007.

420-05
Extension
Unpaid Child
Care Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve an extension of the unpaid child care leave of absence for **Natasha Guardabasco**, teacher at Wildwood. Ms. Guardabasco plans to return January 2, 2007.

421-05
Extension
Unpaid Child
Care Leave

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to accept the resignation of **Debra Pelliconi**, Paraprofessional at Lake Drive, effective June 30, 2006 with appreciation for her service. She has resigned to attend college.

422-05
Personnel
Resignation

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the appointment of **Debra Pelliconi**, as a substitute paraprofessional for the district. Ms. Pelliconi was hired as an aide on September 22, 2005.

423-05
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel,, to approve the appointment of **Monica Misiak** as a Teacher of the Deaf at Lake Drive for the 2006-2007 school year, at a salary of \$45,850.00, MA Step 1, pending receipt of New Jersey Certification.

424-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the following teachers at Lake Drive to receive an increase in time for the 2006-2007 school year.

425-05
Personnel
Increase in Time

Paul Carlough	- from 100% to 120%
Kathy Saltzman	- from 60% to 100%

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve an increase in time for Ruth Ann Flint, a teacher aide at Lake Drive. Ms. Flint will be increased from 6 hours per day to 6.5 hours per day for the 2006-2007 school year.

426-05
Personnel
Increase in Time

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the appointment of **Allen Reposh** as a full time interpreter at Lake Drive for the 2006-2007 school year, at a salary of \$38,418.00, Step 1 on the interpreter guide.

427-05
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

PRESIDENT'S REPORT

Mrs. McCusker advised that the Board Retreat for discussion of goals and objectives has been scheduled on August 28, 2006 from 6:00 to 10:00 p.m. The meeting will be open to the public.

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UNFINISHED BUSINESS

Dr. Kazmark distributed a summary of the coaches meeting that was held last week and prepared by Mr. Ludwig. There was a very good discussion of the training rules and the distinction between the helping mode for students who self-reveal a problem and the application of the training rules for students who get caught. Other topics discussed included confidentiality, hazing and drug testing. A more detailed report will be distributed in the future that will be reviewed by the Extra/Co-Curricular/Athletics Committee to see what recommendations should be made to the Board.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

EXECUTIVE SESSION

Motion by Mr. Gniewek, seconded by Mrs. Boertzel, to adopt a Resolution to enter into Closed Session for the discussion of personnel issues. Resolution was duly read and the Board entered into Executive Session at 9:00 p.m. Mr. Munday, Dr. Kazmark and Dr. Rader left the meeting prior to Executive Session.

Motion carried 8-0.

ADJOURNMENT

Motion by Mrs. Brennan, seconded by Mrs. Boertzel, that meeting be adjourned from Executive Session at 10:05 p.m.

Motion carried 8-0.

Respectfully submitted,

Robert C. Rader
Interim Business Administrator/
Board Secretary

Regina Giardina, Stenographer

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Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
July 10, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
August 14, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)