

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, July 10, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, July 10, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Robert C. Rader
Interim Business Administrator/
Board Secretary

Roll Call:

Present: Mrs. Boertzel
 Mrs. Brennan
 Mrs. Dawson
 Mr. Gniewek
 Mrs. McCusker
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
 Ms. Wolfe (via telephone conference 8:10 – 8:47 p.m.)
 Mrs. Lio, Boonton Township Representative

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA Representative, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

With regard to Motion 016-06 with respect to curriculum writing, Amal Hussein asked why the amount of payment was included in the motion rather than the statement that payment was pending subject to arbitration.

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Dr. Kazmark advised that if anything changes as a result of the arbitration the motion will be modified.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

CONSIDERATION OF MINUTES

Motion by Mr. Gniewek, seconded by Mrs. Boertzel, to approve the minutes of the Regular Meeting of June 19, 2006 with the following corrections:

Page 2, paragraph 1, after Breakfast, add as well as his general support of the Junior Fire Department.

Page 3, revise the first sentence of the report of the Special Education Committee as follows:

Mrs. Wall reported that she met with Mrs. Silverstein to ask her to prepare with Mrs. Wright to meet with the Special Education committee to discuss the financial aspects of initiatives in special education in conjunction with development of the Long Range Educational Plan.

Page 3, last paragraph, change protective to proactive.

Page 10, paragraph 3, add Mr. Munday, Dr. Kazmark and Dr. Rader left the meeting.

Motion carried 8-0-1 (Abstain Mrs. Dawson).

Motion by Mrs. Brennan, seconded by Mr. Gniewek, to approve the minutes of the Executive Session of June 5, 2006 with the following correction:

Page 1, add Mr. Munday, Dr. Kazmark and Dr. Rader left the meeting prior to Executive Session.

Motion carried 7-0-2 (Abstain Mrs. Dawson, Mr. Munday).

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COMMUNICATIONS

Dr. Kazmark advised that he received a message from the MLEA requesting a meeting with the negotiations team to discuss Sidebar A. This will be discussed in Executive Session.

COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. Stokes advised that the committee had met June 23rd and discussed a number of items including the budgetary outlook for 2005/06, how to approach preparation of the Long Range Financial Plan, and the determination of cost per student figures, a project which had been in progress several months. Mr. Stokes reported that no major financial issues were foreseen in closing out the 2005/06 school year, and that determination of the cost per student figures has been put on hold pending the arrival of the new Business Administrator, since conversations between Dr. Rader and Mr. Borgo have indicated that Mr. Borgo may wish to take a different approach to cost per student calculations than has been used historically. Mr. Stokes also asked all Committee Chairs to begin considering the budgetary implications of any LREP-related or other changes the various committees may envision over the next 3-5 years as input to the Long Range Financial Plan.

EXTRA/CO-CURRICULAR/ATHLETICS

Mrs. Brennan advised that the new committee has not yet met but she noted that there has been some confusion about the reports in the newspapers of the Board discussion as to training rules. The committee will be reviewing all aspects of this issue and that review was started with the coaches' meeting that Dr. Kazmark reported on.

FACILITIES COMMITTEE

Mr. Prusina provided an update on the status of projects. At the high school, he advised that all excavation has been completed, the drains have been installed, the final preparation for grading will be taking place this week and the site should be ready for paving on August 1. The parking lot has been laid out and roof work has been completed. As of now it is expected that the high school project will be completed on schedule. At Wildwood there have been some security upgrades and the roof drains are being attended to. At Briarcliff asbestos abatement was successfully completed as well as some drain work. At Lake Drive there is soffit work taking place as well as air-conditioning and landscaping. The sod replacement at the football field has been completed as well as seeding and fertilizing of all the athletic fields. Fence and bleachers repairs have also been done.

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COMMITTEE REPORTS continued

TRAFFIC SAFETY COMMITTEE

Dr. Kazmark reviewed the drawing of the parking lot and traffic circulation plan that was presented to the committee. He indicated the location of the safety gates that will be closed except for emergencies. The number of parking spaces on the side of the building for use by students is 140 and there will be 63 spaces in the front for faculty and visitors. Conduit has been supplied to two locations in the front of the building and one of them will be chosen for installation of the new display board.

It was noted that there will be 180 seniors next year with only 140 parking spaces designated for students. Dr. Kazmark advised that the number of students using the parking is expected to decline in the next two years and it was never intended that parking be created for all students. With regard to the area behind the school that is used during sporting events, with the new parking lot there will be no need for people to park in that area.

Mrs. McCusker and Mr. Munday relayed to the Board the concerns expressed by Borough Councilman George Jackson with regard to the parking lot particularly with respect to the parking in the front of the building. Dr. Kazmark discussed the constraints of the site due to wetlands and the expense that would be involved if the front parking were eliminated.

Ms. Wolfe joined the meeting via telephone conference (8:15 p.m.).

Discussion continued with regard to the parking lot and traffic circulation and Mr. Munday advised that there is still some concern on the part of residents of Beechway regarding traffic going out on to Beechway. New traffic counts will be conducted after school starts and the need for speed humps will be discussed further.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mrs. Lio, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the attached resolution which rescinds the existing 5-year contract of **Superintendent Dr. John Kazmark** and replaces it with a new 4-year contract.

001-06
Personnel
Contract
Rescission

Motion carried 9-0-1 (Abstain-Mr. Munday).

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mr. Stokes, seconded by Mrs. Boertzel, to approve the appointment of **Dr. John Kazmark** as Superintendent of Schools for the 2006-2007 school year at a salary of \$196,000 as per the terms and conditions of his contract on file in the offices of the Board of Education.

002-06
Personnel
Contract
Renewal

Motion carried 9-0-1 (Abstain-Mr. Munday).

Motion by Mr. Munday, seconded by Mrs. Brennan, to approve, subject to final attorney review of bid documents, a contract to the following firm for Briarcliff Middle School Roof Replacement:

003-06
Award of Bid

AWARD CONTRACT TO
Barrett Roofs, Inc.
33 Stonehouse Road
Millington, NJ 07946

TOTAL RECOMMENDED AWARD \$100,730

OTHER BIDS RECEIVED

<u>BIDDER</u>	<u>BID</u>
Safeway Contracting	\$102,100

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Munday, seconded by Mrs. Dawson, that the Mountain Lakes Board of Education authorize execution and delivery of Educational Facilities Construction and Financing Act Section 15 Grant Agreement for Mountain Lakes High School – Gym Lighting. State Project Number 3460-050-05-1000-NE is a rehabilitation project with a cost of \$62,250 and a State share of 40% or \$24,900.

004-06
Authorization

Motion carried by unanimous roll call vote 10-0.

Motion by Mr. Munday, seconded by Mrs. Dawson, that the Mountain Lakes Board of Education delegate authority to Daniel A. Borgo, School Business Administrator/Board Secretary for supervision of the School Facilities Project Number 3460-050-05-1000-NE.

005-06
Delegation of
Authority to
Business
Administrator

Motion carried by unanimous roll call vote 10-0.

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Current Check Register (Bills List) for the month of May 2006, be approved for payment in the amount of \$254,100.02.

006-06
Check
Register

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, that the Current Check Register (Bills List) for the month of May 2006, be approved for payment in the amount of \$164,167.74.

007-06
Check
Register

Motion carried by unanimous roll call vote 9-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the following courses for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent:

008-06
Tuition
Reimburseme

Jennifer Larkin Universidad Complutense (see attached for course titles) 8 credits
High School de Madrid

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the horizontal movement on the salary guide for **Mary Ellen Deitrick**, teacher at Wildwood School, from BA Step 9 to BA 30, Step 9 at a salary of \$49,352 effective September 1, 2006.

009-06
Horizontal
Movement on
Salary Guide

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of LD personnel in accordance with Policy #9250 – Travel and Related Expenses.

010-06
Reimburseme
Approval

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of WW personnel in accordance with Policy #9250 – Travel and Related Expenses.

011-06
Reimburseme
Approval

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the appointment of **Dennis Posner** as Briarcliff's Librarian/Media Specialist for the 2006-2007 school year at a salary of \$56,010, MA Step 11, pending receipt of New Jersey Certification.

012-6
Personnel
Appointmen

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to accept the resignation of **James Cresbaugh**, Guidance Counselor at Mountain Lakes High School, effective June 30, 2006, with appreciation for his service.

013-06
Personnel
Resignation

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve payment of \$125.00 to the following people for their attendance at the Coaches Meeting.

014-06
Personnel
Extra Pay

Alison Preston
Dave Leshnower
Paul Bongiorno
Tim Flynn
Jeff Keith

Noreen Lazariuk
Kevin Wallace
Doug Wilkins
Gerry Fox
Federico Valasquez

Shari Russo
Mark Walters
Eric Hinds
Tom Stainton

Motion carried 9-1 (No-Mrs. Lio).

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the appointment of the attached lists of personnel to work summer assignments.

015-06
Personnel
Summer
Appointments

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the appointment of the following personnel to make revisions or to write new ½ year course curricular at \$500.00 per subject/grade, totaling \$3,500.00:

016-06
Personnel
Summer
Appointments

Christine Dam	Grade 7 Language Arts
Thomas Stainton	Grade 8 Language Arts
Ann Nitka	World Cultures English
Jerome Leonardi	English 10 College Prep
	English 10 Honors
	AP Literature
William Gleeson	Grade 8 Writing Course (new)

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion carried by unanimous roll call vote 10-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to accept the resignation of **Maria Guth**, Speech-Language Pathologist at Lake Drive, effective September 1, 2006 with appreciation for her service.

017-06
Personnel
Resignation

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the appointment of **Elizabeth Lyness** as a teaching assistant for the 2006-2007 school year at an hourly rate of \$11.52, Step 1. Ms. Lyness will be replacing Ms. Petinakis at Wildwood.

018-06
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion 019-06 was tabled.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of the following Paraprofessionals, per the attached list. All will be paid at a rate of \$11.52 per hour, 6 hours per day. All will be paid by sending districts.

020-06
Personnel
Appointments

Catherine DiGirolamo
Melissa Douris
Kenneth Roebuck
Gloria Seltzer

Kristen Scheper
Sal Crivelli
Kelly Romano
Jeri Dedio

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Jeffrey Reid** as a special education teacher at the Mountain Lakes High School for the 2006-2007 school year at a salary of \$45,053, BA 30 Step 3, pending receipt of certification.

021-06
Personnel
Appointment

Motion carried by unanimous roll call vote 10-0.

POLICY COMMITTEE

Mrs. Dawson advised that the committee met this morning and reviewed the policies identified by New Jersey School Boards as needing an update, including the policies as to

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COMMITTEE REPORTS continued

goals and objectives of the school district, curriculum and health education. Those policies will be presented for first reading at the August meeting of the Board. At its next meeting the committee will review the policies regarding nursing and health. The committee hopes to have the review of all policies identified by New Jersey School Boards completed by the end of September.

Discussion took place regarding the new policies that will be required to comply with the dietary rulings by the State. Dr. Rader advised that a draft policy has been prepared based on information received from the district's food service provider. It was suggested that the health policies be reviewed by the school physician.

PERSONNEL COMMITTEE

Dr. Kazmark advised that interviews are being conducted for the Assistant Principal position and the guidance position has been posted.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

Laura Sassano, newspaper reporter, gave the Board members her email address and asked that they contact her with regard to information to be included in articles she prepares.

Dr. Kazmark asked Ms. Sassano to call if she needs any clarifications. Mrs. Dawson thanked Ms. Sassano for the additional coverage and said most of the articles have been correct.

Sal Crivelli thanked the Board for voting for his appointment as a Lake Drive paraprofessional.

Mark Prusina thanked the Board for the Administrative Retreat.

Motion by Mr. Munday, seconded by Mr. Stokes, to express the Board's appreciation for Dr. Rader's services and contributions to the district over the past months serving as Interim Business Administrator. Dr. Kazmark also expressed his thanks to Dr. Rader.

Motion carried 9-0.

EXECUTIVE SESSION

Motion by Mr. Stokes, seconded by Mrs. Brennan, to adopt a Resolution to enter into Closed Session for the discussion of legal, personnel and contract negotiation issues. Resolution was duly read and the Board entered into Executive Session at 9:12 p.m.

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Motion carried 9-0.

The Board returned to Public Session at 9:30 p.m.

ADJOURNMENT

Motion by Mr. Munday, seconded by Mr. Stokes, that meeting be adjourned at 9:31 p.m.

Motion carried 9-0.

Respectfully submitted,

Robert C. Rader
Interim Business Administrator/
Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
August 14, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
August 28, 2006	Special Meeting/Board Retreat	Mountain Lakes High School (6:00 p.m.)