

MOUNTAIN LAKES BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
Monday, September 25, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, September 25, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo  
Business Administrator/Board Secretary

Roll Call:

Present:       Mrs. Boertzel  
                  Mrs. Brennan  
                  Mr. Gniewek  
                  Mrs. McCusker  
                  Mr. Munday  
                  Mr. Stokes  
                  Mrs. Wall  
                  Ms. Wolfe  
                  Mrs. Lio, Boonton Township Representative  
                  George Dawson, Student Representative  
                  Francois Vandame, Student Representative

Absent:         Mrs. Dawson

Also present: Dr. Kazmark, Superintendent, and members of the public.

**STATEMENT OF NOTICE**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

**PRESENTATION**

Dr. Kazmark advised that he received a communication from the Governor's office advising that the week of October 16-21 has been designated as School Violence Awareness Week. The district policy on school violence will be disseminated to all school staff, parents and legal guardians. There will be assemblies and meetings in each

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

of the schools to discuss the policy and how to utilize reporting forms. At the Monday, October 16 Board Meeting the principals will present a report on this issue.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**CONSIDERATION OF MINUTES**

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the minutes of the Executive Session of August 14, 2006 as presented.

Motion carried 8-0-1 (Abstain-Mrs. Brennan).

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the minutes of the Special Meeting of August 18, 1006 with the following correction:

Page 2, last paragraph, add because the Mountain Lakes Education Foundation dinner is scheduled for September 18.

Motion carried 8-0-1 (Abstain-Mr. Gniewek).

Motion by Mrs. Wall, seconded by Mr. Stokes, to approve the minutes of the Regular Meeting of September 11, 2006 with the following corrections:

Page 3, paragraph 3, line 1, after coaches add that was included in the high school packets.

Page 3, paragraph 3, line 2, after vacancy add for a winter sport.

Page 3, paragraph 4, delete contain steroids, and add may trigger a positive result on drug testing.

Page 4, paragraph 4, change it to with.

Motion carried 9-0.

**COMMUNICATIONS**

Dr. Kazmark advised that the New Jersey School Boards Association has completed its review of the district's policy manual and the Board was commended on the excellence

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

of the manual. Dr. Kazmark thanked all the committee members and Mrs. Dawson for their efforts.

Dr. Kazmark advised that each school district in the state is required to have a town meeting on the issue of substance abuse. The Mountain Lakes meeting will be a combination of the Home & School Association meeting and a presentation from Daytop scheduled on October 24.

**REPORT OF STUDENT REPRESENTATIVES**

George Dawson advised that the pep rally is scheduled on the 13<sup>th</sup> and homecoming is on 14<sup>th</sup>. There is a great deal of concern among the students about the speed bumps at the high school. Francois Vandame advised that the SGA would like to use a room in the library for their meetings. Dr. Kazmark advised that the room in the library might not be suitable but he will address the issue of finding a suitable room for the SGA meetings with Mr. Ludwig.

**COMMITTEE REPORTS**

**FACILITIES COMMITTEE**

Dr. Kazmark advised that the bleacher footings have been poured. There was an issue with the footings and the structural engineer was asked to confirm that they were properly done. It is anticipated that the bleachers will be open for the next home football game.

**SPECIAL EDUCATION COMMITTEE**

Mrs. Wall advised that the committee met twice. A letter was sent correcting the misinformation that was published in the Home and School Bulletin with respect to a Special Education Back to School Night. There is no separate Special Education back to school night but the Special Education teachers are available for ½ hour before the regular Back to School Night begins. Mrs. Wall also reported with respect to the collaborative meetings scheduled between the History Department and the Special Education Department following the model that was done two years ago with the English Department and Special Education. There will be similar work done with the World Languages Department at the high school. Dr. Moore, the new Director of Guidance, attended the last meeting and will be attending a number of Special Education Committee meetings to promote collaboration between the Guidance and Special Education Departments. The committee also discussed a proposed field trip to High Road School in Somerset, which is an alternative high school for students with special needs. The committee will be looking at their model for student-run businesses and participation in real life experiences.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**COMMITTEE REPORTS continued**

POLICY COMMITTEE

Mr. Gniewek advised that the committee met and reviewed the policies being presented for first reading tonight. These were also reviewed by the high school nurse and some of her recommendations were implemented. The committee will be reviewing all the policies for duplication and for placement of notations in the index to indicate policies that require periodic review by the Board.

Discussion took place regarding how to flag the policies that need to be reviewed by the various Board committees. Mr. Gniewek advised that the committee will also be addressing that issue.

PERSONNEL COMMITTEE

Dr. Kazmark advised that Lake Drive School is interested in creating a fundraising program and he is considering a stipend position to work with the district on that subject. He will review this with the Personnel Committee.

MUNICIPAL ALLIANCE

Mrs. Brennan advised that tonight was "Eat with Your Family Night". She also advised that the Alliance met and discussed the Giraffe Program that is moving forward with a new curriculum. Two candidates to run the MAC nights will be interviewed tomorrow and the committee also reviewed materials for the Parent to Parent program.

EDUCATION FOUNDATION

Mrs. Boertzel advised that the Foundation Golf Outing was held last week and raised approximately \$13-14,000. Kathy Wolter was honored for her work with the Foundation over the years and a scholarship fund was created in her honor.

Dr. Kazmark advised that the Foundation is anxious to get involved in a community education program beginning with a digital photograph course. They discussed creating an adult school program for the Fall to be funded by the Foundation. The Foundation is also providing a \$900 grant for dance artists for the 11<sup>th</sup> grade in mid-October.

In response to a question from Mrs. Lio, Dr. Kazmark advised that while there would need to be limits set, the first priority for the adult school would be for Mountain Lakes and Boonton Township residents.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**COMMITTEE REPORTS continued**

**TRAFFIC SAFETY COMMITTEE**

Dr. Kazmark advised that so far the traffic and parking at the high school is working well. Traffic counts will be conducted throughout the year to check on progress.

**SPECIAL EDUCATION FORUM**

Mrs. Wall advised that the first Special Education program of the year is scheduled on Tuesday, October 10 at 7:30 p.m. in the High School Library and will be a panel presentation by Mountain Lakes staff members from the Special Education Department on how to help your child with homework.

**BOONTON TOWNSHIP REPORT**

Mrs. Lio advised that the Boonton Township Board has changed their meeting night to the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of the month.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Please note that Mrs. Lio, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mr. Stokes, seconded by Mrs. Wall, that the Current Check Register (Bills List) for the month of July 2006, be approved for payment in the amount of \$498,511.82.

097-06  
Check  
Register

Motion carried by unanimous roll call vote 9-0 (Mrs. McCusker abstained with respect to No. 06-0951).

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve reimbursement to the attached list of Board members and administrators in accordance with Policy #9250 – Travel and Related Expenses.

098-06  
Travel  
Reimburseme

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Wall, to approve the attached Change Order from Parette Somjen Architects to P. T. Builders for Mountain Lakes High School Phase II Construction AIA #008. Increase original contract from \$7,188,000 to 7,195,837. This represents an increase of \$7,837.

099-06  
Construction  
Change Order

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/  
BOARD SECRETARY continued**

Discussion took place regarding the policies being presented for first reading. With regard to the drug, alcohol and substance abuse a question was raised as to whether this applied to the sports policy. It was noted that when the district joins the NJSIAA each year it agrees to abide by all their rules and regulations including the drug policy.

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**

Motion by Mr. Munday, seconded by Mr. Gniewek, to approve the following courses for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent:

100-06  
Tuition  
Reimburseme

<b>Jennifer Distell</b> Lake Drive	Marygrove College	Motivating Today's Learner Foundations of Reading Literacy	3 credits 3 credits
<b>Kathleen Finley</b> ML High School	Rutgers University	Curriculum Of Middle School	3 credits
<b>Deirdre Lombardi</b> Briarcliff	College of St. Elizabeth	Managing School Community Field Internship Ethical Issues	3 credits 3 credits 3 credits
<b>Rebecca Santana</b> Wildwood	William Paterson University	School Law & Finance Supv. & Eval., People, Prog. & Perf.	3 credits 3 credits
<b>Jeff Santoro</b> ML High School	Rutgers University	Study in Music Analysis Wind Ensemble	3 credits 1 credit
<b>Catherine Sprague</b> Lake Drive	NJ City University	Selection & Acquisition of Print & Non-print Media	3 credits

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Brennan, seconded by Mrs. Boertzel, to approve reimbursement to the attached list of WW & LD personnel in accordance with Policy #9250 – Travel and Related Expenses.

101-06  
Reimburseme

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mrs. Brennan, seconded by Mrs. Boertzel, to approve the horizontal movement on the salary guide for **Dominick Miller**, teacher at Briarcliff School, from MA, Step 6 to MA 30, Step 6 at a salary of \$51,354 effective September 1, 2006.

102-06  
Personnel  
Horizontal  
Movement on  
Salary Guide

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Brennan, seconded by Mrs. Boertzel, to approve the appointment of **Randy Reeves** as volunteer assistant coach for the girl's soccer team at Mountain Lakes High School for the 2006-2007 school year.

103-06  
Personnel  
Volunteer  
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to accept the resignation of **Lara Jensen**, Special Ed Paraprofessional at Lake Drive, effective September 1, 2006, with appreciation for her service.

104-06  
Personnel  
Resignation

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the termination of **Melissa Douris**, Paraprofessional at Lake Drive, effective September 15, 2006. Ms. Douris will receive a salary for 60 calendar days.

105-06  
Personnel  
Termination

Motion carried 8-0-1 (Abstain-Mr. Stokes).

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve a change of title for **Anne Mucci** from Supervisor to Supervisor/Assistant Principal.

106-06  
Personnel  
Change of Title

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the attached list of extra-pay appointments for Wildwood School for the 2006-2007 school year.

107-06  
Personnel  
Extra-Pay  
Appointments

Motion carried by unanimous roll call vote 8-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the attached list of extra-pay appointments for Briarcliff School for the 2006-2007 school year.

108-06  
Personnel  
Extra-Pay  
Appointments

Motion carried by unanimous roll call vote 8-0.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the attached list of extra-pay appointments for Mountain Lakes High School for the 2006-2007 school year.

109-06  
Personnel  
Extra-Pay  
Appointments

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the attached list of non-pay appointments for Mountain Lakes High School for the 2006-2007 school year.

110-06  
Personnel  
Non-Pay  
Appointments

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the attached list of extra-pay appointments for Lake Drive School for the 2006-2007 school year.

111-06  
Personnel  
Extra-Pay  
Appointments

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve payment to **Stephanie Pfau** and **Laura Knors**, teachers at Mountain Lakes High School, who met on 9/18/06 to plan in-class support for the 2006-2007 school year at a stipend of \$75.00 each.

112-06  
Personnel  
Extra-Pay

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve payment of the attached list of Staff Presenters for planning and teaching their workshop(s) instead of receiving professional development hours.

113-06  
Personnel  
Extra-Pay

Board members requested that in the future information regarding staff development hours be provided to the Board prior to their taking place.

Motion carried 8-0-1 (Abstain-Mr. Munday).

Motion by Mrs. Wall, seconded by Mrs. Boertzel, to approve the appointment of the following personnel as mentors for the 2006-2007 school year at a stipend of \$1000 each:

114-06  
Personnel  
Extra Pay  
Appointments

Mentor  
Location/Title

Certification Candidate

**Rebecca Santana**  
**Christa O'Boyle**  
**Sandy Arthurs**  
**Chris Bernatos**

Sarah Kyte  
Sandra Nestor  
Jessica Alfano  
Matt Anderson

WW – 2<sup>nd</sup> Grade  
WW – 2<sup>nd</sup> Grade  
HS – Math  
HS – Music

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

**Dennis Cafiero**  
**Kathleen Finley**

Dennis Posner  
Rose Marie Mazzeo

BC – Media Specialist  
HS – Special Education

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Munday, seconded by Mrs. Brennan, to accept the following revised curricula:

115-06  
Revised  
Curricula

Grade 6 – Language Arts	Grade 1 – Social Studies
Grade 7 – Language Arts	Grade 4 – Social Studies
Grade 8 – Language Arts	Contemporary Biology
English 9	Advanced Placement Literature
Spanish Culture & Conversation I	Biology
Spanish Culture & Conversation II	Honors Biology
Elementary Spanish	

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Munday, seconded by Mrs. Brennan, to accept the following new curricula: Grade 8 – Writing

116-06  
New Curricula

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Lio, to approve the appointment of the following personnel to do curriculum revisions at \$500 per subject/grade:

117-06  
Personnel  
Appointment

Jody Weeast	Contemporary Biology
Jody Weeast	General Biology

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Lio, to approve the appointment of **Jamie Connolly**, as a substitute para-professional for the 2006-2007 school year, pending New Jersey Criminal Background check. Ms. Connolly was interviewed by David Alexander.

118-06  
Personnel  
Substitute  
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Lio, to approve the appointment of **Sharon Burks Ray**, as a substitute teacher for the 2006-2007 school year. Ms. Ray was interviewed by Connie Sakala.

119-06  
Personnel  
Substitute  
Appointment

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS**  
**continued**

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Lio, to approve the appointment of **Bonnie McGhee**, as a substitute teacher for the 2006-2007 school year. Ms. McGhee was interviewed by Steve Ryan.

120-06  
Personnel  
Substitute  
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of the following personnel as a mentor for the 2006-2007 school year at a stipend of \$1000:

121-06  
Personnel  
Extra-Pay  
Appointment

<u>Mentor</u>	<u>Certification Candidate</u>	
<u>Location/Title</u>		
<b>Mickey Ferguson</b>	Jeff Reid	HS – Special Education

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the out-of-district placement of **#06-222** to the Preschool Disabled Class at the Mountain Way Elementary School, on October 3, 2006, Monday – Friday, 9:00-11:30. Yearly tuition, pro-rated at \$11,902, plus \$9,283 for therapy sessions totaling \$21,185 for the 2006-2007 school. Student will also be attending Bright Horizons in the afternoon, twice weekly at a pro-rated, yearly tuition of \$2,844.

122-06  
Out-of-District  
Placement

Motion carried by unanimous roll call vote 8-0.

**PRESIDENT'S REPORT**

Mrs. McCusker advised that, based on the input she has received from Board members, the following dates are available for the special meeting: October 23, November 13 and November 27. Mrs. McCusker asked that Board members further check their schedules and advise as to their availability and also as to topics to be discussed.

**UNFINISHED BUSINESS**

Mrs. Boertzel asked Dr. Kazmark if the subject of random drug testing had been discussed at a seminar he recently attended and whether he had any information on what other districts are doing. Dr. Kazmark advised that it was not discussed and he thinks everyone is listening and waiting to see what other districts do.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

**NEW BUSINESS**

Mrs. Wall advised that there is an article in the New Jersey School Boards Leader regarding the award received by the Mountain Lakes Special Education Department.

Discussion took place regarding a proposal for paperless Boards of Education and use of individual laptops instead of paper at the meetings. Dr. Kazmark will look into this topic and advise.

Mr. Prusina was commended for a great job with the high school building dedication.

Mrs. Brennan left the meeting (9:10 p.m.) to attend the Borough Council meeting.

**PENDING LEGISLATION**

Dr. Kazmark advised that the new Education Commission made a comment at the Morris County School Boards meeting noting that the current Administration is very interested in consolidation of school districts.

**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public who wished to address the Board and the meeting was closed to the public.

**EXECUTIVE SESSION**

Motion by Mr. Stokes, seconded by Mrs. Wall, to adopt a Resolution to enter into Closed Session for the discussion of legal, personnel or contract negotiation issues. Resolution was duly read and the Board entered into Executive Session at 9:19 p.m.

Motion carried 8-0.

**ADJOURNMENT**

Motion by Mrs. Wall, seconded by Mrs. Boertzel, that meeting be adjourned from Executive Session at 9:39 p.m.

Motion carried 9-0.

APPROVED MINUTES OF REGULAR MEETING  
September 25, 2006

Respectfully submitted,

Daniel A. Borgo  
Business Administrator/Board Secretary

Regina Giardina, Stenographer

**Meetings of the Mountain Lakes Board of Education**

<b><u>Date</u></b>	<b><u>Type of Meeting</u></b>	<b><u>Place</u></b>
October 3, 2006 (Tuesday)	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
October 16, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)