

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, October 16, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, October 16, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Daniel A. Borgo
Business Administrator/Board Secretary

Roll Call:

Present: Mrs. Boertzel
 Mrs. Brennan
 Mrs. Dawson
 Mrs. McCusker
 Mr. Munday
 Mr. Stokes
 Mrs. Wall
 Ms. Wolfe
 Mrs. Lio, Boonton Township Representative
Absent: Mr. Gniewek

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA Representative, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

PRESENTATION

Dr. Kazmark reviewed the Violence and Vandalism Report for last year as part of Violence Awareness Week. Copies of the report were available for the public. Dr. Kazmark explained that the extortion incident was a situation of student who asked another student for lunch money and the student who was asked for the money reported the incident to an administrator. The sex offense was a situation where one student touched another on the buttocks in the hallway and the incident was reported to an adult.

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PRESENTATION continued

Dr. Kazmark advised that the district anti-bullying policy has been distributed in each of the schools.

Mr. Ludwig advised that at the High School parents have been notified of the policy through the Parent Link System and told that the policy is on file in school with copies available by request. The policy is also available on the website. The information regarding the policy was disseminated to the students through class meetings and the students were advised that copies were available. A substance abuse survey will be conducted at the High School. Two weeks notification to parents is required for the survey and parents will have to sign a release slip for their child to participate.

Mrs. Sakala reported that at Briarcliff School there were two cases of vandalism and one incident of bullying last year. She has met with the faculty to review the policy and it was presented to the students at an assembly. Each student is given a card with the school credo and there are reminders posted through the school building that bullying has consequences.

Dr. Alexander reported that at Lake Drive School a letter was sent to parents regarding the Back to School night and including information about the anti-bullying policy. Parents were advised that copies of the policy are available from the school office or on the website. The information was shared with the staff through emails and staff meetings.

Mr. Reid advised that at Wildwood they have had several positive reinforcement programs. A notice was sent to parents about the policy and advising that it is available on the website and at the office. The staff will be visiting all of the classrooms and talking to the students about maintaining mutual respect and proper behavior.

COMMENTS AND REQUESTS FROM THE MLEA PRESIDENT

Amal Hussein advised that this is her 17th year in Mountain Lakes and she thanked Mr. Reid for being a great administrator and for his support.

Mr. Reid advised that Ms. Hussein was presented with the Eisenhower Distinguished Service Award from the People to People organization and there will be an article this week in the Daily Record about her and this award.

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**COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC
REGARDING THE VIOLENCE AND VANDALISM REPORT**

The meeting was opened to the public for questions or comments with regard to the Violence and Vandalism Report. There were no members of the public who wished to address the Board with regard to the Report.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

CONSIDERATION OF MINUTES

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of September 25, 2006 with the following correction:

Page 3, paragraph 5, change High Pond to High Road.

Motion carried 8-0-1 (Abstain-Mrs. Dawson).

Motion by Mrs. Brennan, seconded by Mrs. Wall, to approve the minutes of the Executive Session of September 25, 2006 with the following correction:

Page 1, paragraph 2, change to All Board members except Mrs. Dawson and Mrs. Brennan....

Motion carried 7-0-2 (Abstain, Mrs. Brennan, Mrs. Dawson).

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of October 3, 2006 with the following corrections:

Page 3, paragraph 4, line 1, change Board to committee.

Page 3, paragraph 4, correct spelling of Shari Russo.

Motion carried 8-0-1 (Abstain-Mrs. Lio).

COMMUNICATIONS

Dr. Kazmark advised that the Class of 1986 toured the schools as part of their reunion. About 80 people participated and they were very impressed with the schools.

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COMMITTEE REPORTS

FACILITIES COMMITTEE

Mr. Munday reported that the committee met and discussed the construction of the multi-purpose practice area to be located in the old tennis court area. The proposal is for a practice wall inside a 12' high fence. The goal is to have it finished before the winter so it can be available for spring sports. The committee also discussed the bleachers being done, replacement of some pumps, minor capital expenditures at the high school, and a mold issue at Lake Drive that has been fixed. The committee also discussed the front windows in the high school.

Mrs. Brennan thanked Mark Prusina for his help with the senior class picnic and the class reunions.

Dr. Kazmark thanked Mr. Prusina for his work in getting the bleachers done.

Dr. Kazmark advised that the high school plaque is being redone to include Construction Services, Inc. and to correct the spelling of one name.

SPECIAL EDUCATION FORUM

Mrs. Wall advised that the next program is scheduled on November 14 at the high school library and will be a presentation by Dr. David Nast of the Horizon Program at CCM regarding transition from high school to post-high school. This program is appropriate for parents and students. The October program on how parents can help their children with homework was given by Kathleen Finley and Cheryl Nakashian and they did an excellent job.

POLICY COMMITTEE

Mrs. Dawson thanked all the committee members who reviewed the policies on the list from New Jersey School Boards. There will be 5-6 policies presented for first reading at the next Board meeting. A new report has been received from New Jersey School Boards so the committee will start a new review.

PERSONNEL COMMITTEE

Mrs. Boertzel advised that the committee met and discussed the motion for an increase in time for the Lake Drive nurse.

Dr. Kazmark advised that Lake Drive School is interested in hiring someone to do grant writing and the position will also involve fund raising. The MLEA has advised that this

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COMMITTEE REPORTS continued

position is not in the contract. The committee also discussed a district grant writing stipend position that Dr. Kazmark will be working on with the MLEA.

Mrs. Boertzel further advised that the committee discussed with Mr. Borgo the new software package for personnel record keeping.

MUNICIPAL ALLIANCE

Mrs. Brennan advised that the first MAC night will be a haunted hayride. A scavenger hunt is being planned for the high school students.

GRANT ACTION COMMITTEE

Mrs. Brennan advised that she is working on an environmental grant for the Borough and the Environmental Club.

EDUCATION FOUNDATION

Mrs. Boertzel reported that the Educational Foundation is interested in attending a meeting with the Grant Action Committee to exchange ideas. The Foundation raised \$15,000 at the golf outing and purchased two additional SmartBoards. The committee also discussed working with the alumni association for fund raising and asked that Dr. Kazmark contact them about that. Mark Huber has been working with them on updating the website. The Foundation is going to donate \$500 for the turf field.

TRAFFIC SAFETY COMMITTEE

Mr. Munday advised that the committee met and discussed the mission of the committee to try to encourage as much walking to schools as possible. Topics discussed included cost effectiveness of sidewalks, location of crossing guards and where the children are currently crossing the street to get to Wildwood and Briarcliff.

AD HOC COMMUNITY RELATIONS

Ms. Wolfe advised that the committee met and discussed developing a survey for the community to find out what kind of information they are interested in receiving and in what form they would like to access that information. Ms. Wolfe also discussed with Dr. Kazmark the updating of the website. Dr. Kazmark advised that he has spoken to Mr. Huber about updating and correcting the website.

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COMMITTEE REPORTS continued

LAKER SPORTS TURF COMMITTEE

Mrs. Lio asked about the relocation of the track and field events after the turf field is put in. Mrs. Boertzel will follow up on that issue. There will also be discussion regarding field usage by other teams.

BOONTON TOWNSHIP REPORT

Mrs. Lio advised that the new security system has been installed at Rockaway Valley School and the new doors will be completed at the end of the month.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Please note that Mrs. Lio, Boonton Township representative to the Mountain Lakes Board, only votes on high school and district wide issues.

Motion by Mr. Stokes, seconded by Mrs. Brennan, that the Current Check Register (Bills List) for the month of August 2006, be approved for payment in the amount of \$1,501,442.03.

142-06
Check
Register

Motion carried by unanimous roll call vote 9-0 (Mrs. Dawson abstained with respect to Nos. 1028, 0477, 0419, 0473, 0422 and 0403. Mr. Munday abstained with respect to Nos. 1093 and 0383).

Motion by Mrs. Dawson, seconded by Mrs. Wall, to approve the authorization of the appropriation of the following amounts from tuition to be placed in the 2006-2007 Lake Drive School Program Budget.

143-06
Adjustment o
Lake Drive
Tuition Rever

	<u>Original Budget</u>	<u>Tuition Adjustment</u>	<u>Adjusted Amount</u>
Pre-school	\$1,080,500	(\$216,924)	\$863,576
Regular	\$6,549,694	\$1,000,000	\$7,549,694

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Brennan, to approve the recycling of the obsolete computer equipment listed on the attached form, at the request of the Technology office. These machines are no longer suitable for use in the classroom, lab or school offices. They should be considered to have no value and should be removed from the existing inventory.

144-06
Recycling of
Obsolete
Computer
Equipment

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion carried by unanimous roll call vote 9-0.

REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

145-06
Tuition
Reimburseme

Samantha Lake Lake Drive	Marygrove College	Foundations of Reading & Literacy Motivating Today's Learner	3 credits 3 credits
Trish Spence-Reid Wildwood	Fairleigh Dickinson	School Finance, Scheduling Field Based Internship II	3 credits 3 credits
Anne Mucci Briarcliff	Seton Hall	Dissertation Advisement I Dissertation Advisement II	3 credits 3 credits
Jerome Leonardi ML High School	Centenary College	Case Studies in Supervision Seminar in Curr. Evaluation	3 credits 3 credits
Tammy Schmidt Wildwood	St. Mary's College	PE with a Purpose	1.5 credits

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of Wildwood School personnel in accordance with Policy #9250 – Travel and Related Expenses.

146-06
Reimburseme
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve reimbursement to the attached list of Special Services personnel in accordance with Policy #9250 – Travel and Related Expenses.

147-06
Reimburseme
Approval

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of the following personnel as a mentor for the 2006-2007 school year at a stipend of \$1000:

148-06
Personnel
Extra Pay
Appointment

<u>Mentor</u>	<u>Certification Candidate</u>	<u>Location/Title</u>
Missy Siddron	Nancy Wood	WW – 3 rd Grade

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of the following personnel as a mentor from October 16, 2006 through January 19, 2007 at a stipend of \$334 (1/3 of the annual stipend of \$1000):

149-06
Personnel
Extra Pay
Appointment

<u>Mentor</u>	<u>Certification Candidate</u>	<u>Location/Title</u>
Tara Page	Joann Catlett	WW – 3 rd Grade

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the following list of extra pay appointments for the 2006-2007 school year:

150-06
Personnel
Extra Pay
Appointments

<u>Personnel</u>	<u>Title</u>	<u>Stipend</u>
Tim Flynn	Lead Teacher Physical Education K-12	\$4500
Mickey Ferguson	Lead Teacher Special Education 9-12	\$3000
Kurt Hanisch	Right To Know Officer	\$6300

Motion carried 8-1 (No-Mrs. Lio).

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the appointment of **Cassie Gottilla** for a 12-week, after school, Early Literacy Group Program at a stipend of \$1500. The program will meet weekly for 6 sessions in the fall and 6 sessions in the Spring. This stipend will be paid through the DEPA Grant.

151-06
Personnel
Extra Pay
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve payment of \$100 each to the following personnel who presented at the Special Education Forum on October 10, 2006.

152-06
Personnel
Extra Pay

Kathleen Finley **Cheryl Nakashian**

Motion carried by unanimous roll call vote 9-0.

APPROVED MINUTES OF REGULAR MEETING
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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve payment to **Colleen Buckley**, a teacher at Lake Drive, for accompanying two students to and from MCST on October 2, 2006. Ms. Buckley will be paid for 3 hours at her daily rate of \$353.78, pro-rated, at a total of \$151.62.

153-06
Personnel
Extra Pay

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the following revised curricula:

English 11 College Prep	English 12 College Prep
English 11 Honors	English 12 Humanities

154-06
Revised
Curricula

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the following revision list of appointments for the 2006-2007 school year:

New Appointee	Replacing	Assignment	Step/Year		Stipend
Jen Danziger	Tom Casperson	BC Multi Media Club	1	1	\$1388
Virginia Dunphy	Janice Hurley	HS Yearbook Advisor	1	1	\$2775
Sal Crivelli	(was vacant)	Drama Assistant	1	1	\$1297
TBA	Suzi Brassard	Art Director	--	--	-----

155-06
Personnel
Extra Pay
Appointment
Revisions

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve an increase in time for **Maryellen Schwartz**, nurse at Lake Drive from 100% to 107% retroactive to September 11, 2006, at a total cost of \$59,107 for the 2006-2007 school year.

156-06
Personnel
Increase in Ti

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the annual update to the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

157-06
Agreement
Between
Education and
Law Enforcer
Officials

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Theodore Poecker**, as a maternity leave replacement teacher at Mountain Lakes High School, effective October 17, 2006 through the last day of school in June 2007 at BA

158-06
Personnel
Appointment

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Step 1, at an annual cost of \$41,838, pro-rated at 1/200th per diem (209.19 a day/\$32,843 total). Mr. Poecker will replace Ms. Pecarific.

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the appointment of **Francie (Gerbino) Cina**, as a substitute teacher for the 2006-2007 school year. Ms. Cina was interviewed by Sean Dolan.

159-06
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the appointment of **Laurie Drake**, as a substitute teacher for the 2006-2007 school year. Ms. Drake was interviewed by Connie Sakala.

160-06
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the appointment of **Karen Cox**, as an Interpreter, effective October 23, 2006, Step 1 on the Interpreter's Guide, at an annual cost of \$38,418, pro-rated to total \$32,079, pending New Jersey Criminal background check.

161-06
Personnel
Appointment

Motion carried by unanimous roll call vote 9-0.

PRESIDENT'S REPORT

Mrs. McCusker distributed a list of the topics suggested for discussion at the Special Meeting scheduled on November 27. The four topics proposed for discussion at the meeting are tuition students, random drug testing, school security and naming rights and commercialization.

Dr. Kazmark advised that there is \$80,000 in grant money available for school security.

Discussion took place regarding how to schedule review of the additional topics including discussion at the committee level, topics for presentation to the Board, topics to be referred to the Administration and topics that would be appropriate for a Board retreat.

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NEW BUSINESS

The Board members commended the Guidance Department for the new newsletter.

Mrs. Lio advised that the Spirit 5K Race is scheduled for Sunday, October 22.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

EXECUTIVE SESSION

Motion by Mrs. Wall, seconded by Mrs. Dawson, to adopt a Resolution to enter into Closed Session for the discussion of legal, personnel or contract negotiation issues. Resolution was duly read and the Board entered into Executive Session at 10:12 p.m.

Motion carried 9-0.

ADJOURNMENT

Motion by Mr. Munday, seconded by Mrs. Lio, that meeting be adjourned from Executive Session at 10:24 p.m.

Motion carried 9-0.

Respectfully submitted,

Daniel A. Borgo
Business Administrator/Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
November 6, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
November 20, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)
November 27, 2006	Special Meeting	Mountain Lakes High School (7:30 p.m.)