

MOUNTAIN LAKES BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
Monday, November 20, 2006

A Regular Meeting of the Mountain Lakes Borough Board of Education was held on Monday, November 20, 2006 at 7:30 p.m. at the Mountain Lakes High School.

Jean Halsey
Acting Board Secretary

Roll Call:

Present: Mrs. Boertzel
Mrs. Brennan
Mrs. Dawson
Mrs. McCusker
Mr. Munday
Mr. Stokes
Mrs. Wall
Ms. Wolfe
Mrs. Lio, Boonton Township Representative
George Dawson – SGA Student Representative

Absent: Mr. Gniewek

Also present: Dr. Kazmark, Superintendent, Amal Hussein, MLEA President, and members of the public.

STATEMENT OF NOTICE

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: the Citizen of Morris County and the Morris County Daily Record.

REPORT OF STUDENT REPRESENTATIVE

George Dawson reported the following

- the football team will be playing in the State Championship game at Giant's Stadium on December 1

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- the SGA is having a Talent Show, date to be announced
- Abby Hinds had a great season in cross country
- the alumni luncheon will be held this Wednesday, November 22
- the high school drug survey has been postponed
- the high school lock-down drill will be scheduled soon
- the Honor Roll Breakfasts will be held on November 30 and December 1
- Financial Aid Workshop has been scheduled for December 6
- The Watermelon Club has had the highest attendance of any club at the high school.

Dr. Kazmark advised that the alumni luncheon will include students from 2005 and 2006 and they will be asked to complete surveys with regard to their college experiences. The drug survey has been postponed because of the small number of parent consent forms that were returned. Discussions will be taking place on how to increase the interest in participation.

Mrs. Brennan advised that the high school play was performed last week and the students did an excellent job.

PRESENTATIONS

Anne Mucci gave a slide presentation update on the Long Range Education Plan and discussed the recommendations of the Long Range Education Plan Committee that have been completed and the recommendations that are ongoing. Mrs. Mucci reviewed the steps that have been taken and that are scheduled and advised that the committee will be reporting on the financial implications of the recommendations. The next update will be given in May of 2007.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

The meeting was opened to the public for questions or comments regarding Mrs. Mucci's presentation.

Barbara Palmer asked Mrs. Mucci to comment with regard to the differentiation of instruction.

Mrs. Mucci discussed the progress of differentiation and stated that it dovetails nicely with other initiatives in the district.

Sandra Svenningsen stated that awareness of differentiation has been raised and the district has made inroads in this area.

Patty McElduff stated that a lot of progress has been made and the teachers are happy.

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COMMENTS AND REQUESTS FROM MLEA PRESIDENT

Amal Hussein congratulated the football team and asked that the Advisory Council meeting scheduled on December 1 be postponed so that members may attend the game at Giant's Stadium.

COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

Ray Best, former Board member, congratulated the student representative on an excellent report and stated that the high school looks great. Mr. Best commented with regard to the issue of student commitment levels to sports and extra curricular activities and the need for balance between that commitment and other activities. He urged the Board to allow the students to determine their priorities and to discuss this issue further with the coaches.

Steve Boyle, Powerville Road, brought to the Board's attention his concern about the speeding on Powerville Road. He suggested that this problem could be helped with crosswalks on Boulevard and Powerville. He asked that the Board pass the suggestion on to the Traffic Safety Committee.

There were no other members of the public who wished to address the Board and the meeting was closed to the public.

Dr. Kazmark advised that the Board has discussed the student commitment to sports issue and the topic has been referred to the Athletics/Co-Curricular Committee for further review. The Board has made a commitment to discuss this further and try to determine ways to help the students deal with this issue. Mrs. McCusker advised that Mr. Best will be notified when the Board discussion of this issue takes place so that he may attend.

Mr. Munday advised that Boulevard is a County road and not under the jurisdiction of the Borough. With respect to Powerville Road the Traffic Safety Committee has discussed additional traffic safety measures for that road and Chief Tovo has advised that there are matching funds available for such measures. The committee also discussed sidewalks for Powerville Road and the Township Administrator is looking into state grants that might be available for that.

CONSIDERATION OF MINUTES

Motion by Mrs. Boertzel, seconded by Mrs. Wall, to approve the minutes of the Regular Meeting of November 6, 2006 as presented.

Motion carried 9-0.

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COMMUNICATIONS

Dr. Kazmark advised that various communications have been received with respect to the topic of property taxes and he will bring to the Board's attention anything that is relevant. A public meeting is being organized at Morristown High School on December 6 on this issue. Dr. Kazmark also advised that the County Superintendent has taken another position and a new Superintendent will be appointed.

Mrs. Dawson advised that New Jersey School Boards Association is encouraging its members to write to their legislative representatives expressing opinions on this issue.

Dr. Kazmark advised that a communication has been received from residents on Powerville Road expressing concern about the proposed electronic sign to be installed at the high school. He and Mr. Ludwig will be meeting with the neighbors to discuss the options.

COMMITTEE REPORTS

FACILITIES COMMITTEE

Mr. Munday advised that the committee met with Mark Prusina to review the proposed five-year plan and will continue that review at the next meeting.

POLICY COMMITTEE

Mrs. Dawson advised that the committee is reviewing the policy manual to consolidate duplicate policies that still exist. The committee will continue to review the policies and expects to complete the re-numbering by the end of the year.

AD HOC STANDING COMMITTEE

Ms. Wolfe advised that the web page has been updated to remove old information and insert new information.

BOONTON TOWNSHIP REPORT

Mrs. Lio advised that there was a break-in at the school that was reported in the newspapers. The security system worked properly but there were laptops that were not secured and were stolen.

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EXECUTIVE SESSION

Motion by Mr. Stokes, seconded by Mrs. Wall, to adopt a Resolution to enter into Closed Session for the discussion of legal matters. Resolution was duly read and the Board entered into Executive Session at 9:15 p.m.

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to return to Public Session at 10:36 p.m.

Motion carried by unanimous roll call vote 9-0.

**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Motion by Mrs. Dawson, seconded by Mrs. Boertzel, to adopt, at second reading, the attached following policies and bylaws:

188-06
Approval
Policy Adoption

- #2224 Non-discrimination/Affirmative Action
- #2224.1 Rights of Persons with Handicaps or Disabilities
- #3320 Purchasing Procedure
- #6153 Field Trips
- #6153.1 Social Events
- #6162.5 Research
- #9200 Orientation and Training of Board Members
- #9270 Conflict of Interest – Board Members
- #9271 Code of Ethics

#4211.1 Protection Against Retaliation – Revoke this policy. It is now covered under #4211.1 Nondiscrimination Affirmative Action – Support Staff; adopted June 5, 2006

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Brennan, seconded by Mrs. Dawson, that the Board Secretary's Report for the month of August 2006, under the GAAP format, be approved, noting that this report is based on Detailed Account Listing for this month, approved by the board, and based on the Board Secretary's signed monthly certification as to budgetary line item status.

189-06
Board
Secretary
Report

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Brennan, seconded by Mrs. Dawson, that the Report of the Treasurer of School Monies for the month of August 2006 be approved.

190-06
Treasurer of
School Monies
Report

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**REPORT AND RECOMMENDATIONS OF THE BUSINESS ADMINISTRATOR/
BOARD SECRETARY continued**

Motion carried by unanimous roll call vote 9.0

Motion by Mrs. Brennan, seconded by Mrs. Dawson, that the transfers from anticipated surplus funds in designated line items of the 2006-2007 Budget to anticipated over expended line items of the 2006-2007 Budget in the amounts and accounts as indicated be approved. Be it also resolved that the attached 2006-2007 transfer history spreadsheet be approved through 8/31/06.

191-06
Transfers

Motion carried by unanimous roll call vote 9-0.

Motion by Mr. Stokes, seconded by Mrs. Dawson, that the Current Check Register (Bills List) for the month of September 2006, be approved for payment in the amount of \$2,891,226.95.

192-06
Check
Register

Motion carried by unanimous roll call vote 9-0 (Mr. Munday abstained with respect to No. 06-0093).

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve the attached 60-month lease renewal between the Mountain Lakes School District and Pitney-Bowes for mail machines at Mountain Lakes High School, Wildwood School, Lake Drive School and the Board office. Old cost \$885 per month, new cost \$885 per month.

193-06
Approval
Renewal of
Lease with
Pitney-Bowes

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Dawson, seconded by Mrs. Brennan, to approve a 36-month lease renewal between the Mountain Lakes School District and Ikon Office Solutions for two copy machines (Ricoh 7500) at Lake Drive School. Old cost \$1,370 per month, new cost \$956 per month, resulting in a savings of \$414 per month.

194-06
Approval
Renewal of
Lease with
Ikon

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Stokes, seconded by Mrs. Brennan, to approve the attached Change Order from Parette Somjen Architects to P. T. Builders for Mountain Lakes High School Phase II Construction AIA #009. Increase from \$7,195,837.00 to \$7,244,154.83. This represents an increase of \$48,317.83.

195-06
Approval
Change Order

Motion carried by unanimous roll call vote 9-0.

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the following course(s) for tuition reimbursement when the course has been completed and the transcript received by the Superintendent's office:

196-06
Tuition
Reimbursement

Denise Mastroieni Oklahoma State University Lake Drive	Ed Tech Strategies	3 credits
	Exploring Creative Exp.	3 credits
	Dev. Issues In Instructions	3 credits
	Statistical Methods in Ed.	3 credits
	Human Develop. Psych	3 credits
	Psychology of Learning	3 credits

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve reimbursement to the attached list of Wildwood School personnel in accordance with Policy #9250 – Travel and Related Expenses.

197-06
Reimbursement
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve reimbursement to the attached list of Lake Drive School and Special Services personnel in accordance with Policy #9250 – Travel and Related Expenses.

198-06
Reimbursement
Approval

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the extended maternity leave of absence for **Elizabeth Mulvaney**, Special Education teacher at Mountain Lakes High School. Ms. Mulvaney's FMLA/NJFLA will run out December 31, 2006 and she plans to return in September 2007.

199-06
Personnel
Extended
Maternity Leave

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Dawson, to approve the attached list of coaches for the winter athletic season.

200-06
Personnel
Extra Pay
Appointments

Motion carried by unanimous roll call vote 9-0 (Mr. Munday abstained with respect to the Freshman Girls' Basketball position).

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REPORT AND RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS
continued

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve payment to **Avron Stoloff**, for providing 85 hours of service on *PowerSchool*, for a total cost of \$3,241.79.

201-06
Personnel
Extra Pay

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Geraldine Ciuba**, as a paraprofessional at Lake Drive School, effective November 21, 2006, Step 1 on the Paraprofessional Guide, \$11.52 per hour, 6 hours per day. Ms. Ciuba will be replacing Dora Noble, pending New Jersey Criminal Background check. All costs paid by sending district.

202-06
Personnel
Appointment

Motion carried by unanimous roll call vote 8-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Elisa Haggarty**, as a substitute teacher for the 2006-2007 school year, pending certification completion and New Jersey Criminal Background check. Ms. Haggarty was interviewed and recommended by Steve Ryan.

203-06
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Eva-Pia Reich**, as a substitute teacher for the 2006-2007 school year, pending New Jersey Criminal Background check. Ms. Reich was interviewed and recommended by Steve Ryan.

204-06
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

Motion by Mrs. Wall, seconded by Mrs. Brennan, to approve the appointment of **Paul DeVivo**, as a substitute teacher for the 2006-2007 school year, pending New Jersey Criminal Background check. Mr. DeVivo was interviewed and recommended by Sean Dolan.

205-06
Personnel
Substitute
Appointment

Motion carried by unanimous roll call vote 9-0.

UNFINISHED BUSINESS

Discussion took place regarding the topics to be discussed at the Special Meeting of the Board scheduled on November 27, 2006 from 7:00 to 10:00 p.m.

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COMMENTS AND REQUESTS FROM MEMBERS OF THE PUBLIC

There were no members of the public who wished to address the Board and the meeting was closed to the public.

ADJOURNMENT

Motion by Mrs. Wall, seconded by Mrs. Brennan, that meeting be adjourned at 11:00 p.m.

Motion carried 9-0.

Respectfully submitted,

Jean Halsey
Acting Board Secretary

Regina Giardina, Stenographer

Meetings of the Mountain Lakes Board of Education

<u>Date</u>	<u>Type of Meeting</u>	<u>Place</u>
November 27, 2006	Special Meeting	Mountain Lakes High School (7:00 p.m.)
December 11, 2006	Regular Meeting	Mountain Lakes High School (7:30 p.m.)